

# CORPORATION OF THE MUNICIPALITY OF CALVIN

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1355 Peddlers Drive, RR #2  
Mattawa, Ontario P0H 1V0

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Email: [clerk@calvintownship.ca](mailto:clerk@calvintownship.ca)

November 6, 2020

## NOTICE OF REGULAR MEETING

To: Mayor and Council

The Regular Meeting of Council will be held **electronically** at 7 p.m. on Tuesday November 10th, 2020.

If you are unable to be in attendance it is greatly appreciated that you notify the undersigned in advance.

Thank you.

Best regards;

Cindy Pigeau  
Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

**AGENDA**  
**REGULAR COUNCIL MEETING**  
**Tuesday November 10, 2020 at 7:00 p.m.**  
**ELECTRONICALLY**

1. **CALL TO ORDER**
2. **WRITTEN DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**
3. **PETITIONS AND DELEGATIONS**
  - Mrs. Chelsey Grant – Permission to Use the Hall for Free for a Social Networking Evening Every Wednesday Night
  - Calvin Women’s Association – Fundraising for a Sea Can for the Municipality for Storage
4. **REPORTS FROM MUNICIPAL OFFICERS**
  - Chris Whalley, Roads Superintendent
  - Dean Maxwell, Fire Chief
  - Jacob Grove, Recreation, Landfill, Cemetery
  - Shane Conrad, Chief Building Official – Written Report Only
5. **REPORTS FROM COMMITTEES**
  - None
6. **ACTION LETTERS**
  - A) Minutes of Regular Council Meeting
    - Adopt Minutes of Tuesday, October 27/20
  - B) Mrs. Chelsey Grant
    - Permission to Use the Hall for Free for a Social and Networking Evening Every Wednesday Night
  - C) Report from Clerk-Treasurer
    - 2020CT50 Report to Council – Emergency Control Group Meeting Summary – October 28, 2020
  - D) Report from Clerk-Treasurer
    - 2020CT44 Report to Council – Contract Renewals
  - E) Councillor Dean Grant
    - Discussion regarding Formal Complaint Policy
  - F) By-Law 2020-023
    - Revised Fees and Charges By-Law
  - G) Municipality of Calvin – Recreation Dept
    - Upgrade of current and installation of new security cameras for the Ice Skating Rink – Draw funds from Working Reserves
  - H) Municipality of Calvin – Administration
    - Investigation into Year Round Maintenance for Stewarts Road
  - I) Municipality of Calvin – Educational Information
    - By-Laws and Resolutions
7. **INFORMATION LETTERS**
  - A) CentralSquare
    - 5% Increase in Annual recurring fees
  - B) Association of Municipalities of Ontario
    - Policy Update - 2020 Provincial Budget

C)	Association of Municipalities of Ontario	Policy Update – New Legislation Expedites Provincial Infrastructure, Reduces Red Tape and Allows for Off-Peak Deliveries
D)	Association of Municipalities of Ontario	Policy Update – 2020 Provincial Budget Date Announced
E)	Town of Lincoln	Support for Municipality of Tweed, Cannabis Production Facilities, the Cannabis Act and Health Canada Guidelines
F)	Association of Municipalities of Ontario	The “Echo Pandemic: Supporting employee mental health in the wake of COVID 19
G)	Township of Huron-Kinloss	Support for Wollaston Township – Review of Municipal Elections Act
H)	Ontario Clean Alliance	Kitchener and Halton Hill call for the phasing out of Ontario’s gas-fired power plants
I)	Township of Huron-Kinloss	Support for Town of Amherstburg RE: Powers of the Local Planning Tribunal
J)	Municipal Finance Officers’ Association	One-year extension of deadlines in O.Reg 588/17
K)	Association of Municipalities of Ontario	Covid 19 Resiliency Stream Launch and New Funding to Fight Human Trafficking
L)	Norfolk County	Illicit Cannabis Operations
M)	Association of Municipal Clerks and Treasurers of Ontario	Letter to the Government on Bill 218
N)	Association of Municipalities of Ontario	Policy Update – 2021 OMPF Allocations and LTC Home Community Paramedicine Program
O)	Ministry of Agriculture, Food and Rural Affairs	Application for the Northern Ontario Recover Program
P)	Association of Municipalities of Ontario	Policy Update – Standards of Care in Long-Term Care Homes
Q)	Ministry of Finance	Ontario Municipal Partnership Fund (OMPF)
R)	City of Bellville	Accessibility for Ontarians with Disabilities Act – Website Support
S)	Prince Edward County	Support for Bill 218
T)	The Federation of Northern Ontario Municipalities	Media Release RE: OMPF
U)	Municipality of St. Charles	Support for Grey County RE: Broadband Internet
V)	Loyalist Township	Support for Funding Community Groups and Service Clubs during Pandemic

- |     |  |   |
|-----|--|---|
| W)  | Association of Municipalities of Ontario   | Policy Update – Covid 19 Response Framework and AMO’s Bill 218 Submission                     |
| X)  | Town of Grimsby                            | Schedule 11 of Bill 108 and Local Planning Appeal Tribunals                                   |
| Y)  | Association of Municipalities of Ontario   | Policy Update – Additional Funding for Broadband  |
| Z)  | Ministry of Natural Resources and Forestry | Central Ontario Orthophotography Project 2021   |
| AA) | Ministry of Infrastructure                 | Investing in Canada Infrastructure Program (ICIP) - Covid 19 Resilience Infrastructure Stream |

**8. INFORMATION LETTERS AVAILABLE**

**9. OLD AND NEW BUSINESS**

**10. ACCOUNTS APPROVAL REPORT**

**11. CLOSED PORTION**

as per Section 239(2)(b) – personal matters about an identifiable individual, including municipal or local board employees, Section 239 (2)(i) – a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization and Section 239 (2)(k) – a position, plan procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (RE: Negotiations with the Canadian Ecology Centre and Calvin Fire Department Personnel Update).

**12. BUSINESS ARISING FROM CLOSED SESSION**

- |          |   |
|----------|---|
| C2020-22 | Adopt Minutes of Last Closed Portion Held on Tuesday, October 8th, 2020 |
| C2020-23 | Re: Directives to Staff Regarding CEC Negotiations                      |
| C2020-24 | Adjourn Closed Portion  |

**13. NOTICE OF MOTION**

**14. ADJOURNMENT**



## MUNICIPALITY OF CALVIN

1355 Peddlers Dr, Mattawa, ON P0H 1V0

Tel: 705-744-2700

Fax: 705-744-0309

clerk@calvintownship.ca

### Delegation Request Form

Due to the COVID-19 pandemic, upcoming Council and Committee meetings will be held using electronic video conference.

To speak at our electronic Council meeting, you must complete this form. Upon receipt of this form, the Clerk will confirm your delegation and provide instructions on how to participate in the electronic video conference.

Council meetings are held the second & fourth Tuesday of each month at 7 pm. The requests to appear before Council must be received in writing by the Clerk NO LATER than 12:00 noon of the THURSDAY immediately preceding the scheduled Council meeting. Only one spokesperson per organization shall speak on behalf of the group at the delegation to Council.

Name & Organization: Social and Networking Night

Address: 40 Bronson Lake Rd, Mattawa, ON, P0H 1V0

Email Address: Chelsey - grant@hotmail.com

Contact Telephone: 705-358-3811

Date of Meeting you are requesting for the delegation: Nov 10<sup>th</sup> 2020

Please state the purpose of the delegation: (Please attach Presentation if one will be given to Council)

To use the Municipal Hall Free of  
Charge for a social group in Calvin  
every Wednesday from 6:30pm -  
8:30pm

The group will be giving back to  
the community while allowing a  
social and networking opportunity  
for the community of Calvin.

Thank you, Mayor and Councillors, for your time.

The C.W.A has finished our first fundraiser of the Fire Relief Fund and Tote.

We were hoping to ask council to consider our idea for our next fundraiser to be purchasing a sea can for storage for the hall.

To have a place to store most of the tables and chair dollies out of the room they are currently being stored. This will free up the space and give the hall a much more open look.

Also, the storage of seasonal decorations like the Calvin Christmas tree and Santa Chair could be placed in this container.

We would like to see the sea can placed as close to the municipal hall as possible to make it easy to access. Potentially behind the kitchen.

Our vision is to have a bar/coffee area again. Our goal is to see more social events for our residents and to encourage the rental of the hall.

Thank you for your consideration

The C.W.A

# MUNICIPALITY OF CALVIN

## REPORT TO COUNCIL

REPORT DATE: CW 05/11/20

PREPARED BY: Roads Superintendent – Chris Whalley

SUBJECT: Roads Report – Roads Department

November 10 2020

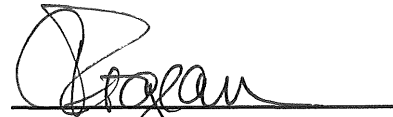
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### Council Report

1. On Oct 8<sup>th</sup>, Roads crew attended a seminar with the Integrity Commissioner, and Wishart Municipal Group. It was a very informative seminar and I am glad we were able to attend.
2. On Tuesday Oct 13<sup>th</sup>, I became aware that someone had been doing some work on an unasummed/unopened portion of Trahan Road Allowance. Upon further investigation and a site visit, it was noted that approx. 100 meters of ditch was dug, 2 cross culvert were installed, and some sand and gravel fill was dumped on site. No one had previously contacted the Municipality for permission to do any work in that area, within the road allowance and 'No Road Agreement' is in place. Contact was made with the NBMCA, and no DIA permit was issued in that area for Development, Interference and Alterations to Shorelines, Wetland and Water Courses. The Area of Concern is alongside a large body of water, locally known as Jakes Lake. No MNRF work permit was issued either. No sediment control measures were in place and it appears that someone just went ahead and performed the work without proper authorization. An attempt was made to contact the person/persons believed to have done the work. After an initial phone call to the person/persons, they admitted to be involved in doing the work. A letter was drafted and sent off to this person recommending that if any further road work is to be performed, they would need to enter into a Road Agreement with the Municipality of Calvin. Further to that it was recommended that they contact the NBMCA and MNRF, for proper work permits.
3. On Tuesday Oct 13<sup>th</sup>, I meet on-site with our Municipal engineer to discuss some work yet to be complete at the Hackenbroke Bridge. A portion of the concrete retainer blocks have fallen over and need to be re-erected. We will do the work in-house if the original contractor refuses to complete the warranty work.
4. I sent an email to Ferovial Hwy Maintenance in regards to the severe bump above the 2 cross culverts at the intersection of Hwy 630 and Peddlers Dr. The email was then forwarded to the MTO, who have now finally agreed to replace the 2 cross culvert and repair the bump.

5. We are still in the process of hauling A gravel onto various sections of roads throughout the twp. As of Friday Oct 23<sup>rd</sup>, we have approx. 43 loads left to haul. It has been a slow process, due to only having one truck available in the past couple weeks. We hope to complete the gravel haul by Friday Oct 30<sup>th</sup> or shortly afterwards.
6. We have had our new Co-Op student start at the Twp Garage, for the roads dept. on Monday Oct 19<sup>th</sup>. He is available to work in all departments for approx. the next 8 weeks. The Co-Op student is very energetic, polite, and has been following all our COVID-19 cleaning and protection protocols. He has been a great asset to the roads dept. and we are pleased to have him on board.

Chris Whalley  
Roads Superintendent  
Municipality of Calvin



Cindy Pigeau  
Clerk-Treasurer



**Municipality of Calvin Fire department monthly report**

**Report Date:Oct,2020**

**Originator: Dean Maxwell-Fire Chief**

**Responded Alarm**

**Oct,7,20/16:07 Tree on hydro line blocking hwy 630.**

**Oct,18,20/ 18:31 Automatic aid for Pap-cam stucture fire.**

**Oct,29,20/ 19:24 Car fire on Galston rd.**

**Meeting nights/Training**

**Oct,1,20/ Meeting night:Truck checks/clean fire hall .**

**Oct,8,20/ Meeting night: TC Energy training/Zoom meeting .**

**Oct,15,20/ Meeting night: Nonoxynol training/Run power units .**

**Oct,22,20/ Meeting night: Run trucks/Installed heat shield.**

**Oct,29,20/Meeting night: Review chimney fire kit/ Pumper training .**

**Fleet Status report**

**All trucks just had annual safety done.**

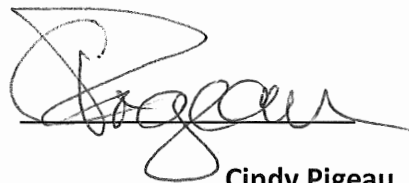
**Chief's report**

**October is fire safety month/Smoke alarms.**

**Reminder about day time burning after Oct ,31,20**



**Dean Maxwell**



**Cindy Pigeau**

**MUNICIPALITY OF CALVIN**  
**REPORT TO COUNCIL**  
**Recreation, Cemetery, Landfill JG2020-15**

REPORT DATE: 30/07/2020  
PREPARED BY: Jacob Grove; Landfill, Cemetery, Recreation Superintendent  
Municipal Enforcement Officer  
SUBJECT: Council Report

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**Recreation**

The fire extinguishers and emergency lighting received their annual inspection on October 16<sup>th</sup>. There were five extinguishers that were sent out for further testing and three emergency lights that need to be replace.

The electrical work was completed at the Community Center on October 16<sup>th</sup>. The new lights were installed in the Community Center side entrance and the new L.E.D. lights were installed at the Rink. As well the new exhaust fans were installed in the women's and men's washrooms.

Brandon and I attended the Food Handlers course on October 17<sup>th</sup>, it was very informative and well presented.

The rink liner was received on October 26<sup>th</sup>.

The Community Center exterior entrance door was installed on October 27<sup>th</sup>. We are still waiting on the correct locking cylinder and accessible buttons.

The donated dishwasher was received October 30<sup>th</sup>.

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**Landfill**

The fall well monitoring was completed on October 15<sup>th</sup>.

I have contacted three Producer Responsibility Organizations (PROs) to gather information on their waste electronics programs.

One PRO has indicated that they will provide a bin and transportation of the bin at no cost to the Municipality. They will not pay us for the material as the bin rental and transportation will cost them more then what they will receive in recyclables. However, they will allow us to add batteries and textiles to the bin for recycling.

The second PRO I contacted is still working out pricing for our area and will contact me once this is done.

I am waiting for a response from the third PRO.

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**Cemetery**

There was a full burial on October 29<sup>th</sup> and a cremation burial scheduled for November 7<sup>th</sup>.

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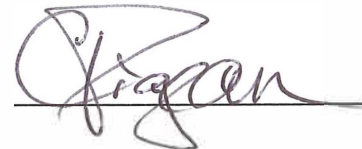
**Municipal Enforcement**

There were no new cases opened this month.

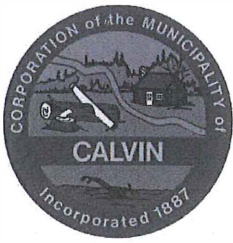
Respectfully submitted;



Jacob Grove  
Landfill, Cemetery, Recreation Superintendent  
Municipal Enforcement Officer  
Municipality of Calvin



Cindy Pigeau  
Clerk - Treasurer  
Municipality of Calvin



## MUNICIPALITY OF CALVIN

1355 PEDDLERS DRIVE, MATTAWA ON, P0H 1V0

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### BUILDING REPORT

**MONTH: October, 2020**

1. NUMBER OF PERMITS ISSUED	3
2. TOTAL MONTHLY VALUE	\$21,000
3. TOTAL FEES COLLECTED	\$390
4. TOTAL BUILDING VALUE TO DATE	\$961,100
5. TOTAL FEES COLLECTED TO DATE	\$5,855

#### COMMENTS:

Permit: 27-2020	Type: Porch	Value: \$2,000	Fee: \$100
28-2020	Wood Shed	\$4,000	\$130
29-2020	Camp	\$ 15,000	\$160

SHANE CONRAD  
CHIEF BUILDING OFFICIAL

CORPORATION OF THE MUNICIPALITY OF CALVIN  
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, OCTOBER 27, 2020

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Dan Maxwell, Coun Heather Olmstead, Coun Dean Grant, and Clerk-Treasurer, Cindy Pigeau.

Regrets: 0                      Guests: 0

The meeting was called to order at 7:00 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST:                      None

PRESENTATIONS/DELEGATIONS:                      None

2020-318                      MINUTES OF SPECIAL COUNCIL MEETING

Moved by Coun Maxwell and seconded by Coun Olmstead that the Minutes of the special meeting of Council held on Thursday, October 8th, 2020, as amended, be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

2020-319                      MINUTES OF REGULAR COUNCIL MEETING

Moved by Coun Grant and seconded by Coun Cross that the Minutes of the regular meeting of Council held on Tuesday, October 13th, 2020 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

2020-320                      MINUTES OF SPECIAL COUNCIL MEETING

Moved by Coun Cross and seconded by Coun Olmstead that the Minutes of the special meeting of Council held on Tuesday, October 20th, 2020 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

2020-309 BY-LAW 2020-022 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL.

By-law 2020-022 being a By-Law to confirm the proceedings of Council. This By-law received the 3<sup>rd</sup> and final reading on Tuesday, October 27, 2020 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Cross Yea

Councillor Maxwell Yea

Councillor Olmstead Yea

Councillor Grant Yea

Mayor Pennell Yea

Carried

2020-321 BY-LAW 2020-023 BEING A BY-LAW TO IMPOSE AND CONSOLIDATE THE FEES AND CHARGES FOR MUNICIPAL SERVICES OR ACTIVITIES AND FOR THE USE OF ITS PROPERTY.

By-law 2020-023 being a By-Law to impose and consolidate the fees and charges for Municipal Services or Activities and for the Use of its Property. This By-law received the 1<sup>st</sup> and 2<sup>nd</sup> reading on Tuesday, October 27, 2020 and will come before Council for 3<sup>rd</sup> and final reading on Tuesday, November 10<sup>th</sup>, 2020.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross Yea

Councillor Maxwell Yea

Councillor Olmstead Yea

Councillor Grant Yea

Mayor Pennell Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross Yea

Councillor Maxwell Yea

Councillor Olmstead Yea

Councillor Grant Yea

Mayor Pennell Yea

Carried

2020-322 CLOSED SESSION – NOVEMBER 10<sup>TH</sup>, 2020

Moved by Coun Cross and seconded by Coun Grant that a Closed Session Meeting be hereby scheduled and placed on the Agenda of the Regular Meeting of Tuesday November 10, 2020 pursuant to the Municipal Act, 2001, Section 239(2)(b) – personal matters about an identifiable individual, including municipal or local board employees, Section 239 (2)(i) – a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization and Section 239 (2)(k) – a position, plan procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (RE: Negotiations with the Canadian Ecology Centre).

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea

Councillor Maxwell      Yea  
Councillor Olmstead    Yea  
Councillor Grant        Yea  
Mayor Pennell           Yea  
Carried

2020-323            SUPPORT FOR STARLINK PROGRAM BY SPACEX

Moved by Coun Maxwell and seconded by Coun Olmstead that whereas community social and economic well-being is dependent on fast, reliable, and affordable broadband connectivity and better cellular coverage; and whereas Municipal, Provincial and Federal Governments as well as healthcare, education and other sectors will continue to depend on the internet to communicate, provide services and ensure accessibility to information; and whereas digital literacy skills are essential to collaborate, innovate, and compete both regionally and globally and require appropriate and affordable broadband; and whereas the availability of broadband that is on par with larger, urban areas in Canada is essential for Northern Ontario to achieve economic sustainability and social well-being; and whereas in 2016 the Federation of Northern Ontario Municipalities (FONOM) requests that the internet be designated as an essential service and those efforts are undertaken to ensure all municipalities have access to affordable, fast, and reliable broadband; and whereas the Federation of Northern Ontario Municipalities (FONOM) agreed that an option to explore and hopefully support would be the Starlink Program, by SpaceX; therefore be it resolved that The Corporation of the Municipality of Calvin agrees that that Broadband is an essential service, and that the Canadian Radio-television and Telecommunications Commission (CRTC) should allow SpaceX and other private ventures to compete with those presently acting in the communication field, as they have the private financial ability to move forward; Be it further resolved that a copy of this resolution be sent to the Federal Minister of Science, Innovation, and Economic Development, the Provincial Minister of Economic Development, Employment and Infrastructure, the Provincial Minister of Northern Development and Mines, the Canadian Radio-television Telecommunications Commission (CRTC), Northeastern MPs and MPPs, the Leaders of the Opposition Parties, and the Federation of Northern Ontario Municipalities.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross        Yea  
Councillor Maxwell    Yea  
Councillor Olmstead    Yea  
Councillor Grant        Yea  
Mayor Pennell           Yea  
Carried

2020-324            LEVEL OF SERVICE REPORT TO COUNCIL – DUE FEBRUARY 2021

Moved by Coun Olmstead and seconded by Coun Maxwell that To better understand and improve services provided to our municipality, Council hereby requests that staff perform an audit of each service provided within our municipality, including a rating of importance for each service; It is requested that staff also consider the changes that have been made due to Covid 19 and whether or not it would be beneficial to implement these changes permanently. It is also requested that staff provide any suggestions to improve/streamline the services and communications that the municipality provides; It is requested that this Level of Service report be presented to Council at the February 9<sup>th</sup>, 2021 Regular Council Meeting.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross        Yea  
Councillor Maxwell    Yea  
Councillor Olmstead    Yea  
Councillor Grant        Yea  
Mayor Pennell           Yea  
Carried

2020-325 BY-LAW 2020-024 BEING A BY-LAW TO ADOPT A POLICY FOR THE PROCESS OF RECEIVING AND RESPONDING TO FORMAL PUBLIC COMPLAINTS REGARDING ADMINISTRATIVE ACTIONS AND FUNCTIONS OF THE MUNICIPALITY

By-law 2020-024 being a By-Law to Adopt a Policy for the Process of Receiving and Responding to Formal Public Complaints regarding Administrative Actions and Functions of the Municipality. This By-law received the 1<sup>st</sup> and 2<sup>nd</sup> reading on Tuesday, October 27, 2020 and will come before Council for 3<sup>rd</sup> and final reading on Tuesday, November 24<sup>th</sup>, 2020.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Nay
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Nay
Councillor Grant	Nay
Mayor Pennell	Yea

Carried

2020-326 DISBURSEMENTS

Moved by Coun Grant and seconded by Coun Olmstead that the disbursements dated October 22, 2020 in the amount of \$8,749.91 and October 27, 2020 in the amount of \$5,335.52 be hereby authorized and passed for payment.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

2020-327 ADJOURNMENT

Moved by Coun Maxwell and seconded by Coun Cross that this regular meeting of Council now be adjourned at 9:01 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

CORPORATION OF THE MUNICIPALITY OF CALVIN

**Resolution**

DATE: November 10, 2020 NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“That Mrs. Chelsey Grant has approached Council for free use of the Calvin Community Centre, in order to host a social group to allow for a social and networking opportunity for the community of Calvin. The meetings will be held every Wednesday from 6:30pm to 8:30pm, starting Wednesday, November 11th.

Further, every effort will be made to provide a minimum of seven (7) days’ notice to Mrs. Chelsey Grant of any closures of the hall due to the Covid 19 Pandemic Provincial regulations, routine and unforeseen maintenance that may be required. There may be however, circumstances beyond the Municipality’s control that a minimum of seven (7) days’ notice may not be possible.

Now therefore be it resolved that Council, for liability purposes, hereby approves of this independent use of the Community Centre.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____



**MUNICIPALITY OF CALVIN**  
**2020CT50 REPORT TO COUNCIL**

REPORT DATE: **November 4, 2020**  
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**  
SUBJECT: **Emergency Control Group Meeting Summary – October 28, 2020**

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The Emergency Control Group met electronically on Wednesday, October 28, 2020 by Zoom.

In regards to Key Legislation changes – The Emergency Orders were extended until November 21. The Border Closure has also been extended until November 21<sup>st</sup>. As of October 19<sup>th</sup>, it is now mandatory to wear face coverings indoors – See the following link for details:

<https://www.ontario.ca/page/face-coverings-and-face-masks#:~:text=The%20best%20way%20to%20stop,physical%20distancing%20is%20a%20challenge>.

At the time of the meeting, there was 1 active case in our District Health Unit. The number of cases seems to be going down.

The Emergency Control Group duties have not changed in the past two weeks.

The District Health Unit does not recommend Trick or Treating this year.

We will continued to hold our meetings by Zoom. The North Bay Parry Sound District Health Unit is recommending we do everything we can to avoid the spread of Covid 19 which includes social interactions should be limited to family and household members only, travel outside the home should be limited to school or work (if unable to work from home), essential trips to get groceries, medical and medical appointments.

The Emergency Response Plan will have an additional appendix added to it regarding pandemic. The appendix is in the final stages of being developed. It should be added to the Emergency Response Plan soon. The CEMC will come to a Regular Council meeting when the Emergency Response Plan is brought forth to Council for review.

The Municipal State of Emergency still remains in effect.

Respectfully submitted;  
Cindy Pigeau  
Clerk-Treasurer

**MUNICIPALITY OF CALVIN**

**2020CT44 REPORT TO COUNCIL**

REPORT DATE: **November 3, 2020**  
PREPARED BY: **Cindy Pigeau, Clerk-Treasurer**  
SUBJECT: **Contract Renewals**

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**PURPOSE**

To comply with Resolution 2020-311 as passed by Council October 13, 2020.

“That Council hereby requests the Clerk-Treasurer to further investigate the requirements of contract reviews, including any policies that would need to be developed and/or amended to incorporate a time frame within which all contracts are reviewed. And further that a report be brought back to Council regarding contract reviews for the November 10<sup>th</sup>, 2020 regular Council meeting.”

And further to seek additional direction from Council regarding the implementation of Resolution 2020-312.

“That Council hereby requests that all contracts that the Municipality is party to be presented to Council a minimum of 6 weeks in advance of their renewal.”

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**LEGAL AUTHORITY**

Section 5 of the *Municipal Act* provides that the powers of a municipality are exercised by its Council and further that the powers of the Council are exercised by bylaw.

Section 270 of the *Municipal Act* requires Council to adopt and maintain policies with respect to a number of matters including the procurement of goods and services and the hiring of municipal employees.

Such bylaws have been adopted by Council –

By-law 2004-022 being a by-law to adopt Policies with respect to the Procurement of Goods and Serviced for the Municipality of Calvin

By-law 2007-023 – Being a by-law to establish a Hiring, Employment and Progressive Discipline Policy for the Corporation of the Municipality of Calvin

By-law 2011-005 – Being a by-law to amend Schedule “A” of the Hiring, Employment and Progressive Discipline Policy for the Corporation of the Municipality of Calvin

By-law 2013-014 – Being a by-law to amend Schedule “A” of the Hiring, Employment and Progressive Discipline Policy for the Corporation of the Municipality of Calvin

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## **BACKGROUND**

The policy currently in place delegates spending authority to municipal employees in accordance with budget allocations and certain spending limitations. It also gives guidance to staff as to how products and services must be procured. It does not contemplate how contracts are to be negotiated, drafted or reviewed upon expiry/termination. This policy governs goods and services not employment contracts.

The Municipal Hiring, Employment and Progressive Discipline Policy – Schedule A, provides for how municipal employees/officers will be hired by the Municipality. This policy does not provide for a review of employee contracts by Council. This policy will need to be amended to include such direction should Council deem it necessary.

### **Recommendations**

We recommend that:

1. The Procurement policy be amended to include specific details about the negotiation of supplier contracts;
2. The Hiring policy be amended to include specific details as to what employment contracts must contain. We further recommend the following be included in an amendment:
  - a. Employment contracts will comply with the *Employment Standards Act* and other related legislation;
  - b. Who the employee reports to;
  - c. Start date, end date as applicable;
  - d. Probation period if applicable;
  - e. Performance Management and other related policies applicable to the position;
  - f. Wages and benefits;
  - g. Ability to obtain legal advice and
  - h. Termination provisions.
  - i. Review by the Municipality's lawyer if necessary.
3. Council not be involved in the review of individual employment contracts with municipal officers and employees other than the Clerk-Treasurer to ensure compliance with section 224 of the *Municipal Act* and the on-going protection of section 448.

Respectfully submitted;  
Cindy Pigeau  
Clerk-Treasurer

## Cindy Pigeau

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**From:** Dean Grant <councillordeangrant@gmail.com>  
**Sent:** Friday, October 30, 2020 1:48 PM  
**To:** Cindy Pigeau; Dan Maxwell; Heather Olmstead; Ian Pennell; Sandy Cross  
**Subject:** Complaint Policy Further Information

The intent is to have a policy that allows residents/tax payers to have a welcoming and open way to express the concerns and comments in a hope that by the municipality being open to complaints and comments that we will improve service and save resources (money). One of the main purposes of this policy was to offer a municipal complaint policy to solve issues before people felt the need to use the Integrity Commissioner or the Ontario Ombudsman. Also by recording a tracking complaints department heads can manage problem areas better and Council can have the necessary information to perform governance.

Changes that would help accomplish the above statement;

- Accept a wide variety of Complaints through this process including complaints related to Councilors and staff conduct
  - o This is essential in a effort to try and solve issues before they are investigated by the integrity commissioner, resulting in significant costs
- Need to make easier to complain (less paperwork)
  - o Make the process really easy staff can fill out the complain with/for the ratepayer if necessary it is possible that a ratepayer may be incapable of writing a formal complaint,
- Residence should be encourage to submit recorded complaints
- All complaints should be recorded and stored for period of time
  - o 5 years to allow for observation of trends over time
- Accept all complaints including anonymous ones
  - o Allows for open complaint process where sober thinking staff and council are left to determine the validity and credibility
- All complaints should come to council as confidential for information purpose
  - o This would all council to identify potential areas of improve governance. This could be done in the similar fashion to disbursements were council can view and ask questions if necessary
- Let of a focus on Formal and Informal complaints
  - o informal complaints should be very simple and require little to no effort on behave of staff
  - o Formal complaints should include everything and anything the complaint is willing to submit in a written form

Any of the above statements/actions should not be assumed to occur, they should be **written into the policy** as a matter of good governance.

Looking forward to further suggestions and input from my fellow Councilors and Mayor

Thanks, Councillor Dean Grant



## Municipal Formal Complaint Policy

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### 1. POLICY STATEMENT AND RATIONALE

The Municipality of Calvin is committed to a fair and uniform process for responding to complaints received from members of the public regarding programs, facilities, Municipal services, staff or operational procedures. This Policy outlines the process to be followed for the filing of, and handling of formal public complaints.

The Municipality of Calvin recognizes the importance of public input and recognizes formal complaints as a valuable form of feedback. This Policy will assist the Municipality in continuing to provide excellent service to the public and will contribute to the continuous improvement of operations.

### 2. SCOPE

This Policy applies to formal complaints received from members of the public regarding administrative actions and functions of the Municipality of Calvin (i.e. programs, facilities, services, staff, operational procedures etc.), if they cannot be effectively remedied through the respective department head by means of an informal complaint or request for service.

Members of the public are encouraged to seek informal resolution as the fastest way of dealing with issues, by contacting the appropriate Department Manager via the Municipal website at <http://calvintownship.ca/contact-us/>.

This policy has been put in place to assist members of the public with a transparent process for lodging a formal complaint regarding an unresolved municipal operational issue. As well, this Policy will provide staff with guidance on the appropriate process to recognize, investigate and respond to formal complaints from members of the public. The Municipality of Calvin will deal with all formal written complaints promptly, courteously, impartially and professionally. All such complaints will be treated with respect and will not receive adverse treatment or any form of reprisal.

As part of the complaint process, all written complaints filed with the Municipality of Calvin, via the form attached, will receive a response, usually within ten working days.

### 3. EXCLUSIONS

This complaint policy will not be used to address the following issues:

- Inquiries
- Requests for service
- Feedback
- Compliments
- Requests for accommodation
- Criticisms or anonymous complaints(unless it involves an urgent health or safety issue)
- Issues addressed by legislation, or an existing Municipal By-law, policy or procedure (i.e. By-law Enforcement Complaints)
- A decision of Council or of a Committee of Council
- Internal employee complaints
- Complaints about Members of Council (See Code of Conduct Policy for Members of Council and Local Boards)
- Matters that are handled by tribunal, courts of law, quasi-judicial boards etc.

### 4. DEFINITIONS

**Complaint** – an expression of dissatisfaction related to the Municipality of Calvin’s programs, facilities, services, Municipal employee or operational procedures, where it is believed that the Municipality has not provided a service experience to the customer’s satisfaction at the point of service delivery, and a response or resolution is explicitly or implicitly expected.

**Complainant** – The person who is dissatisfied and is filing the complaint. Anyone who uses or is affected by Municipal services can make a complaint.

### 5. TYPES OF COMPLAINTS

#### **Informal Complaints**

It is encouraged that individuals and Municipal staff work to resolve issues or concerns in order that they do not become formal complaints. Informal complaints may be made in person, by phone, letter, email or fax and can be dealt with through direct management action.

It is the responsibility of Municipal staff to attempt to resolve issues or concerns before they become formal complaints and identify opportunities to improve Municipal services.

#### **Formal Complaints**

A formal complaint is generated when an informal resolution cannot be successfully achieved. This will result in a file being generated, an investigation, and a decision.

## **6. FORMAL COMPLAINT PROCEDURE**

### **1. Filing a complaint**

Where resolution cannot be achieved, complaints should be submitted to the Clerk-Treasurer. The complainant must fill out a complaint form, attached as Schedule "A" to this Policy, and shall include the following information:

- Name and contact details of the complainant (mailing address, telephone number, and email address);
- Type of complaint being submitted;
- Summary of the complaint, including details, location, Municipal employee(s) involved, enclosures;
- Name and contact information of any witnesses;
- Any efforts undertaken (if any) to resolve the concern/issue;
- Type of resolution being sought, and/or suggestions for improvements; and
- Complainant's signature and date the complaint is being submitted.

### **2. Upon Receipt of the Complaint**

The Clerk-Treasurer or designate shall acknowledge receipt of the complaint within 3 days of receipt of the complaint.

The Clerk-Treasurer shall review the issues identified by the complainant and in doing so may:

- a) Review relevant Municipal and Provincial legislation;
- b) Review the Municipality's relevant policies and procedures;
- c) Review any existing file documents;
- d) Interview employees or members of the public involved in the complaint;
- e) Identify actions that may be taken to address the complaint or improve Municipal operations; or
- f) Take other action he/she deems expedient to resolving the matter.

At the discretion of the Clerk-Treasurer, the complaint and the nature thereof may be referred to Council.

If a complaint is made against the Clerk-Treasurer, the complaint shall be submitted to the Mayor of the Municipality. As part of the investigation, the Mayor may consult with senior staff and legal counsel.

### **3. Decision**

A final response, where possible, from the Clerk-Treasurer (or Mayor as per above) shall be sent to the complainant within 15 business days, barring

exceptional circumstances. If it cannot be answered in this time frame, the complainant will be so notified with an explanation. The response shall include:

- a) Whether the complaint was substantiated; or
- b) If the complaint is not substantiated, the Clerk-Treasurer shall provide reason for the decision; and
- c) Any actions the Municipality has or will take as a result of the complaint.

Written records will be kept with respect to details and actions for each formal complaint.

## **7. APPEALS**

Once the Municipality has communicated the decision, there is no appeal process at the municipal level.

In the event a complaint is not resolved through the Municipality's complaint process to the satisfaction of the complainant, it may be submitted to the Office of the Ombudsman of Ontario:

Mail to: 483 Bay Street  
10th Floor, South Tower  
Toronto, ON M5G 2C9

Online: [www.ombudsman.on.ca](http://www.ombudsman.on.ca)  
Phone: 1-800-263-1830  
Fax: 416-586-3485

## **8. FRIVOLOUS AND/OR VEXATIOUS COMPLAINTS**

A complaint may be considered vexatious or frivolous if it is pursued in a manner that is reasonably perceived by the Clerk-Treasurer to be (a) malicious, (b) intended to embarrass or harass, or (c) intended solely to be a nuisance.

Where the complaint is considered vexatious and/or frivolous, or there appears to be a pattern of vexatious and/or frivolous complaints, the Clerk-Treasurer may deem the file closed.

## **9. PRIVACY**

The Municipality of Calvin's employees will adhere to all applicable legislation regarding privacy in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

Personal information on the complaint is treated as confidential to protect the privacy of the complainant. However, the complainant should be aware that certain circumstances may directly or indirectly identify him/her during an investigation.

All records relating to the complaint shall be maintained in accordance with the



Municipality's record retention schedule.

## 10. REPORTING

Reports will be provided to Members of Council on a quarterly basis (April, July, October & December) indicating the number of complaints received during the previous quarter, the number of complaints per department and brief description of the nature of the complaints, the number of complaints meeting service standards, the number of complaints not meeting service standards and the number of complaints outstanding.

Council can review this information and make appropriate adjustments or changes to the level of service or service itself.

### Process

#### **Clerks Department:**

- Receives written complaint
- Logs complaint
- Forwards to appropriate Department Head
- Acknowledges receipt to complainant within three (3) days



#### **Department Head/CAO/Mayor:**

- Investigate the complaint
- Make a decision
- Notify the complainant of the outcome within fifteen (15) days of the date of the acknowledgement letter
- File a copy of the decision with the Clerk



#### **Clerks Department:**

- File a copy of the decision
- Report to Council quarterly



Schedule "A"  
Municipality of Calvin  
Municipal Complaint Form

**COMPLAINANT CONTACT DETAILS**

First Name	Last Name
Municipal Civic Address/Property Location	Phone Number
Mailing Address	
Email Address	

**COMPLAINT TYPE**

- |  |   |
|--|---|
| <input type="checkbox"/> Access to Services      | <input type="checkbox"/> Programs               |
| <input type="checkbox"/> Facilities              | <input type="checkbox"/> Staff Conduct          |
| <input type="checkbox"/> Processes or Procedures | <input type="checkbox"/> Timeliness of Services |
| <input type="checkbox"/> Other                   |   |

**SUMMARY OF COMPLAINT**

Please outline details of your complaint below, including relevant dates, times, location and background information (which should include municipal employees you have contacted to resolve the complaint, witnesses to the incident, photographs etc.) Be as detailed as possible. Attach a separate page where necessary.

Details
Service area/location of problem
Staff persons involved (if known and applicable)
List of enclosures (include copies of any documentation in support of the complaint)

## RESOLVE

How do you suggest the situation be improved or the complaint be resolved?
Complainant's signature
Date complaint submitted (mm/dd/yyyy)

## SIGN OFF

### OFFICE USE ONLY

Date received:	File No:
Acknowledge receipt of the complaint:	
Investigation Notes:	
Final Response to Complaint:	
Date sent:	

THE CORPORATION OF THE MUNICIPALITY OF CALVIN  
BY-LAW NO. 2020-023

**BEING A BY-LAW TO IMPOSE AND CONSOLIDATE THE FEES AND CHARGES FOR MUNICIPAL SERVICES OR ACTIVITIES AND FOR THE USE OF ITS PROPERTY.**

WHEREAS Section 391(1) of the Municipal Act, S.O. 2001, c.25 as amended, without limiting Sections 9, 10 and 11 authorizes municipalities to impose fees or charges on persons, for services or activities provided or done by or on behalf of the municipality, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 398 (2) of the Municipal Act, S.O. 2001, c.25 as amended, provides for the addition of fees and charges imposed by the municipality or local board, respectively, to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes: any property for which all the owners are responsible for paying the fees and charges;

AND WHEREAS Section 23.1 (1) of the Municipal Act, S.O. 2001, c. 25 as amended, authorizes a municipality to delegate its powers and duties to a person or body subject to the restrictions set in that Part;

AND WHEREAS Section 69 (1) of the Planning Act, R.S.O. 1990, c.13 provides that the Council of a municipality may by By-law establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the Council of the municipality;

AND WHEREAS Section 7 (1) of the Building Code Act, S.O. 1992, c. 23 as amended, provides that the Council of a municipality may pass by-laws requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof, providing for refunds of fees under such circumstances as are prescribed;

AND WHEREAS Section 27 (1) of the Cemeteries Act (Revised), R.S.O. 1990, c.4. s. 2 (1), provides every owner shall file with the Registrar a price list of all interment rights and cemetery services and supplies that may be sold and all charges that may be made by that owner;

AND WHEREAS the Council of the Corporation of the Municipality of Calvin is desirous of establishing user fees and charges to recover some of the costs for services and rents provided by the Corporation;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. That the user fees, charges and rents as specified in Schedules A and B, C, D, E, F, G, H and I to this By-law be charged by the Corporation of the Municipality of Calvin for those services and activities provided by the Corporation, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of property owned or under the control of the Corporation.
2. All fees and charges set out in this By-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by the appropriate municipal official.
3. In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee charge and shall be collected in like manner as municipal taxes.
4. In default of payment of any charge levied herein, by the required due date for the payment thereof, a percentage charge of one and one-quarter percent (1 ¼%) is hereby imposed as a penalty for non-payment of such charge thereof, and such penalty shall be added to the charge as aforesaid or any installment or part thereof remaining unpaid on the first day of each calendar month thereafter in which default continues.

5. Council does hereby delegate to each Department Manager of the Corporation of the Municipality of Calvin, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.

6. The fees set out in this By-law shall be reviewed on an annual basis by each department manager prior to adoption of the current budget and if there is a discrepancy in fee prices, the fees set out herein supersede any fees listed in other By-laws.

7. All fees and charges listed in the Schedules to this By-law include all applicable taxes.

8. That the fees and charges set out in the attached Schedules are hereby imposed and ratified. Set out as follows:

Schedule A	Clerk/Corporate Services
Schedule B	Building Inspection Services
Schedule C	Landfill Site Services
Schedule D	Planning Services
Schedule E	Recreation Hall Services
Schedule F	Fire Services
Schedule G	Public Works Services
Schedule H	Cemetery Price List
Schedule I	Closure and Disposition of Shoreline Road Allowances

9. By-Law No. 2012-005 and all associated amendments (By-Law No. 2019-023, 2018-026), the Fees and Charges By-law are repealed.

10. That this By-law shall come into full force and take effect as of the date of its signing.

READ A FIRST TIME AND SECOND TIME THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2020.

READ A THIRD TIME AND FINALLY BE PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2020.

\_\_\_\_\_  
Mayor Ian Pennell

\_\_\_\_\_  
Clerk, Cindy Pigeau

**CORPORATION OF THE MUNICIPALITY OF CALVIN  
CLERK/CORPORATE SERVICES**

CLERK'S DEPARTMENT

Commissioner for Oaths and/or Witness of Signature <i>(proof of identity must be provided and signer must be present)</i>	\$ 5.00 first signature \$ 1.00 each additional signature
Township map (size 24" x 20")	\$ 4.00
Certificate of Tax Arrears	\$ 45.00
Letter in response to Building or Zoning Inquiries	\$ 75.00
Letter in response to fire department inquires	\$ 45.00
Photocopies /per page one side	.30¢
Photocopies/per page two sided	.50¢
Incoming faxes received /per page	.30¢
Outgoing faxes sent/per page/local call	.30¢
Outgoing faxes sent/long distance /flat rate	\$ 5.00
Penalty charge for non payment of current taxes	per annum 15% per month 1.25%
N.S.F cheques (each)	\$ 35.00
File searches for each 15 minutes or part thereof <i>(Municipal Freedom of Information and Protection to Privacy Act)</i>	\$ 7.50
Film Industry Application for Permit Fee	\$50.00
Booking Fee for Outdoor Facilities (non-residents ONLY)	\$25.00

**THE CORPORATION OF THE MUNICIPALITY OF CALVIN  
BUILDING INSPECTION SERVICES**

New buildings (except for accessory buildings)	\$400.00 for the first 50m <sup>2</sup> of building area and \$30.00 for each additional 10m <sup>2</sup> or part thereof
Addition to buildings (except for accessory buildings)	\$150.00 for the first 20m <sup>2</sup> and \$30.00 for each additional 10m <sup>2</sup> or part thereof
Accessory buildings which includes garages, storage buildings, barns, porches, carports, sundecks, balconies, solariums and sunrooms (including additions to accessory buildings)	\$100.00 for the first 20m <sup>2</sup> and \$30.00 for each additional 10m <sup>2</sup> or part thereof
Residential alterations, repairs or renovations including Chimneys, plumbing, windows, doors	\$100.00 flat fee
Demolition Permit	\$75.00 flat fee
Change of Use	\$100.00 includes one inspection
Moving a building into, within or out of the municipality	\$75.00 flat fee
Reshingling a building. Permit is issued to the home owner allowing the disposal of old shingles at the landfill site	\$25.00 flat fee plus tipping fees
Compliance letter (site inspection required)	\$75.00 flat fee
Occupancy permit (site inspection required)	\$75.00 flat fee

THE CORPORATION OF THE MUNICIPALITY OF CALVIN  
LANDFILL SITE SERVICES

Landfill Site – Tipping Fees

Utility trailer (single axle)		\$ 20.00
Utility trailer (tandem axle)		\$ 30.00
Pick-up truck (beds, couches, etc...)		\$ 20.00
Single axle truck		\$ 75.00
Tandem truck		\$125.00
Tri-axle truck		\$180.00
Semi-trailer		\$250.00
Commercial Trailer - Single Axle (Dump/Enclosed Trailers)		\$ 30.00
Commercial Trailer - Tandem Axle (Dump/Enclosed Trailers)		\$ 50.00
Tires	Not on rims	No charge
	On rims	\$ 10.00 each
Freezers, fridges, air conditioners, dehumidifiers		
	<i>(includes Freon removal fee)</i>	\$ 40.00 each
	If Freon is removed	No Charge
Disposal Bins	Large – 30 M	\$300.00
	Small – 15 M	\$150.00
	Any other sizes will priced at	
	\$10.00 per m <sup>3</sup>	
Shingle disposal permit		\$ 25.00
	<i>(available from site attendant or from municipal office)</i>	<i>+ tipping fees</i>
Mixed Load (Divertible materials)		\$ 25.00 per cubic meter/yard
Mixed Bags of Recyclables and Garbage		\$ 5.00 per bag
Hydro-Carbon Impacted Soils & Service Charges		\$ 25.00 per meter/yard
other loads Per Cubic Meter/Yard		
After hours opening of landfill site		\$ 80.00 per load
	<i>(for special circumstances only)</i>	<i>+ tipping fees</i>
Solid Waste Required to be Covered		\$ 50.00 per load
Over annual bag limit of 104 bags		\$ 1.00 per bag
Minimum Invoicing charge for Businesses and Contractors Only		\$ 15.00

BY-LAW NO. 2020- 023 SCHEDULE "D"

THE CORPORATION OF THE MUNICIPALITY OF CALVIN  
PLANNING SERVICES

Official Plan Amendment - Major	\$2750
Official Plan Amendment -Minor	\$1650
Zoning By-law Amendment	\$1050
Consent Application (payable to East Nipissing Planning Board)	\$800
Minor Variance/Permission	\$520
Subdivision	\$5500
Site Plan Control	\$1100
Part-lot control, Validation of Title	\$175
Combined OPA and ZBLA	75% of combined costs
Lift Holding Symbol	\$275.00
Communications Facility	\$550.00
Pre-consultation Fee	\$220.00

Planning Fees Refund Schedule – Municipality of Calvin		
Item	Refund	Description
Pre-consultation Fee, fee for additional meeting, circulation report or Planning report	Non refundable	Applicable to all pre-consultation and additional cost activities.
Application is withdrawn, or abandoned prior to preparation of first Planning Report	90%	Request must be made in writing prior to refund. No refund will be given where application has been abandoned and no response is made to Municipal correspondence to applicant within 90 days
Application is withdrawn after Planning Report but prior to Council decision	50%	Request must be made in writing prior to refund.
Application is refused by Council	75%	Municipality will issue refund.
Any application to the Committee of Adjustment	Non refundable	
Application is withdrawn prior to draft plan approval for subdivision or condominium	50%	Request must be made in writing prior to refund.
Post Council decision	Non refundable	
Demise of applicant		Refund will be prorated based on the request of the estate as the difference between the funds expended and amount of deposit or application fee will be refunded once final determination of costs are made by the Municipality
Deposit		Difference between funds expended and amount of deposit will be refunded once final determination of costs are made by the Municipality



BY-LAW NO. 2020- 023 SCHEDULE "E"

THE CORPORATION OF THE MUNICIPALITY OF CALVIN  
RECREATION HALL SERVICES

HALL RENTAL RATES (Renter must provide own Liability Insurance)

Booking deposit

At time of booking 50% of payment is required to guarantee and is Non-refundable if cancellation is not received at least 72 hours prior to event

Full Day – over 4 hours and up to 8 hours <i>(plus damage deposit)</i>	\$100.00
Full day – with alcohol <i>(plus damage deposit, provide own Party Alcohol Liability insurance and Special Occasion Permit)</i>	\$150.00
Full Day - Meetings/Seminars/Courses/Lectures/Business Functions <i>(plus damage deposit)</i>	\$100.00
Half Day – typically means 4 hours	\$ 50.00
Partial Day – up to 3 hours per session or 3 hours over one week	\$ 30.00
Funeral Luncheon - Calvin Residents only <i>(Non resident - see Half Day or Partial Day rate)</i>	No Charge
Meetings of Organized Local Community Groups or Charitable Organizations	No charge
Non-Alcohol Low Risk Events for the Betterment of the Community in General, which are Listed on the Attached List of Insured Low Risk Events or Approved at the Discretion of Council	No Charge

ADDITIONAL FEES

Use of Kitchen during event	\$ 50.00
Additional use of Kitchen the evening or day before the event or Decorating or set up hall after 4pm the evening before event	\$ 50.00
Rental of Parking Lot (Film Industry)	\$100.00 per day
<u>Damage Deposit</u> – PAYABLE IN CASH <i>(Full day events only)</i> <i>Refundable upon staff Checklist completion</i>	
Damage Deposit with alcohol	\$150.00
Damage Deposit without alcohol	\$100.00

**CORPORATION OF THE MUNICIPALITY OF CALVIN  
FIRE SERVICES**

**Fire Department Fees for False Alarms:**

Where the Calvin Volunteer Fire Department responds to a false alarm, the following schedule of fees shall be payable to the Corporation of the Municipality of Calvin by the owner of the property from which the alarm originated:

i)	first false alarm – verbal	No charge
ii)	second false alarm within a twelve (12) month period of a first false alarm	\$100.00
iii)	third false alarm within a twelve (12) month period of a first false alarm	\$200.00
iv)	fourth false alarm with a twelve (12) month period of a first false alarm	\$300.00
v)	each additional false alarm within a twelve (12) month period of a first false alarm will carry a fee of an additional	\$100.00

The Calvin Volunteer Fire Department shall continue to respond to all alarms and calls for assistance notwithstanding any previous false alarms from a property or non-payment of any fee hereunder.

**Non-Resident Vehicle Fires, Extrications or Accidents:**

- a) Where the Calvin Fire Department provides an emergency response to a motor vehicle accident, a vehicle fire or to extricate a person or persons from a vehicle
- b) Where the call originates within the Calvin Fire Department response area
- c) Where the vehicle is owned by a non-resident,

an invoice shall be sent to the owner of the vehicle’s insurance provider and a fee for response and/or services provided shall be payable to The Corporation of the Municipality of Calvin, based on the current Ministry of Transportation rates. If the incident is on Hwy 17 or Hwy 630 an invoice will be sent directly to the Ministry of Transportation Claims Department regardless of residency.

**Fire Inspection Services:**

If the Calvin Volunteer Fire Department is requested to perform any fire inspection service for property located within the municipal boundaries of The Corporation of the Municipality of Calvin, there shall be a fee or charge of \$50.00 per inspection payable in advance by the owner or agent to the municipality.

**Fire Department Cost Recovery:**

When the Calvin Volunteer Fire department responds to an incident within its response area such as, but not limited to, a rail line fire or vehicle accident/fire, which leads to a multi agency response; all costs for the incident will be the responsibility of the owner of the equipment that caused the fire. An invoice will be sent to the owner of the equipment, payable to The Corporation of the Municipality of Calvin.

The **Fire Chief** may require occupancy **Owners**, corporations or persons within or outside the municipality to pay costs or fees for fire and emergency response or other administrative services provided to them. Invoicing for response services or recovery of fees will be conducted in accordance with the **Ministry of Transportation (MTO) Rates** as amended.

If as a result of a **Fire Department** response to a fire or emergency incident, the **Fire Chief** or his designate determines that it is necessary to incur additional expenses, retain a private contractor, rent special equipment not normally carried on a fire apparatus or use more materials than are carried on a fire apparatus (the “Additional Service”) in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, control and eliminate an emergency, carry out or prevent damage to

equipment owned by or contracted to the Corporation, assist in or otherwise conduct fire cause investigation or determination or otherwise carry out the duties and functions of the **Fire Department** and/or to generally make "safe" an incident or property, the owner of the property requiring or causing the need for the Additional Service or expense shall be charged the full costs to provide the Additional Service including all applicable taxes. Property shall mean personal and real property.

Fire Response Fees/Recovery of Costs-**Indemnification Technology**® Fire Department incident reporting, data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils. Current Ministry of Transportation (MTO) Rates as amended plus any additional costs for each and every call, will apply.

#### **Special Services**

Fees for any special services or for any special circumstances shall be considered and negotiated on an individual requirement basis. Such special services or circumstances shall require a request, in writing, received by either the Fire Chief or Mayor and Council. If applicable and if approved in principal, a Contract Agreement, outlining the special services or circumstances and the associated agreed upon fees, shall be prepared and adopted by By-law.

#### **EMERGENCY RESPONSES OUTSIDE LIMITS OF THE MUNICIPALITY**

The **Fire Department** shall not respond to a call with respect to a fire or an emergency incident outside the limits of the municipalities except with respect to a fire or an emergency;

- a) that in the opinion of the **Fire Chief** threatens property in the municipality or property situated outside the municipality that is owned or occupied by the municipality;
- b) in a municipality with which an agreement has been entered into to provide fire protection services, which may include automatic aid;
- c) on property with respect to which an approved agreement has been entered into with any person or corporation to provide fire protection therefore;
- d) at the discretion of the Fire Chief or designate, to a municipality authorized to participate in any county, district or regional mutual aid plan established by a fire coordinator appointed by the Fire Marshal or any other similar reciprocal plan or program;
- e) at the discretion of the **Fire Chief** to assist other municipal or provincial resources as required where a formal agreement may or may not be established.
- f) on those highways that are under the jurisdiction of the Ministry of Transportation or other agency within the District, where the District has a rescue system, or;
- g) on property beyond the municipal boundary where the **Fire Chief** or his designate determines that immediate action is necessary to preserve and protect life and the correct department is notified (where applicable) to respond and/or assumes command or establishes alternative measures.
- h) response due to a request for special assistance as required through a declaration of a provincial or federal emergency and such request has been approved by the **Fire Chief**.

#### **Water Delivery**

The cost per minimum approximately 2500 gallons of water shall be two hundred dollars (\$200.000) with an additional administration fee of twenty-five dollars (\$25.00) per completed waiver form.

---

CORPORATION OF THE MUNICIPALITY OF CALVIN  
PUBLIC WORKS SERVICES

· Civic address (911) signs

Supply and install original sign and post	\$ 35.00
Supply and install replacement sign	\$ 20.00
Supply and install replacement post	\$ 20.00

Entrance Permit

For all new or additional driveway/entrances	No Charge
--	-----------

*Must submit completed application to municipal office and site inspection to be completed by Road Superintendent*

---

CORPORATION OF THE MUNICIPALITY OF CALVIN  
CEMETERY PRICE LIST

CALVIN UNION CEMETERY

License number: 3289839

PRICE LIST

Operated by the Corporation of the Municipality of Calvin  
1355 Peddler's Dr., R.R. #2  
Mattawa, ON. P0H 1V0  
Phone: 705-744-2700 Fax 705-744-0309  
Contact: Lynda Kovacs; Clerk-Treasurer (address and phone as above)

PRICE LIST – Effective April 1, 2011 Prices include HST

**BURIAL, ENTOMBMENT AND OTHER CEMETERY SUPPLIES AND SERVICES**

1. Interment Rights – In-ground Burial

i. prices for any in-ground burial interment rights							
	Lot Description	Section	Size	Interment Rights	Care & Maintenance	HST	Total Selling Price
A.	Single Adult Grave	OLD	4' x 8'	\$300.00	\$200.00	\$ 65.00	\$565.00
B.	Single Adult Grave	NEW	4' x 9'	\$330.00	\$220.00	\$71.50	\$621.50

2. Interment Rights – In-ground Burial of Cremated Remains

i. prices for any in-ground burial of cremated human remains where only flat markers are allowed							
	Lot Description	Section	Size	Interment Rights	Care & Maintenance	HST	Total Selling Price
A.	Two Urns	CREMATION AREA	2' x 4'	\$ 90.00	\$ 60.00	\$19.50	\$169.50

3. Interment Services (Opening and Closing)

i. prices for opening and closing the grave only			
	Description		Total Price
A.	In-ground burial of adult		\$425.00
B.	In-ground burial of child		\$425.00
C.	In-ground burial of infant		\$125.00
D.	In-ground burial of cremated human remains		\$125.00
E.	Additional if using concrete liner, oversize casket or oversize vault		\$100.00
iii. price for late hour opening and closing of grave			
A.	Weekdays after 3:30 p.m.	add	\$100.00
B.	During daylight hours Saturday	add	\$100.00
iv. price for weekend and holiday late hour opening and closing			
A.	Sunday, Holiday or Statutory Holidays	add	\$200.00

4. Disinterment Services

i. prices for disinterment of human remains from the ground			
	Description		Total Price
A.	Disinterment of full casket with metal or concrete vault		\$ 850.00
B.	Disinterment of full casket (no vault)		\$1275.00

4. Other Supplies and Services

i. Transfer of Interment Rights \$50.00

CORPORATION OF THE MUNICIPALITY OF CALVIN  
CLOSURE AND DISPOSITION OF SHORELINE ROAD ALLOWANCES

CALCULATION OF LAND COSTS

1. Method of Calculating Land Cost

Land costs shall be calculated on the following basis:

-square meter basis.

2. The Price

Municipal prices shall be as follows:

-when calculated on a square meter basis - \$0.41 per square meter

OR -\$250.00, whichever is greater

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: November 10, 2020

NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“That Council deems it to be in the best interest of the Municipality and its ratepayers to proceed with the installation of a security camera upgrade as well as the installation of additional security cameras for the ice skating rink (Option #1 from 2020CT49 Report to Council presented at the October 27<sup>th</sup>, 2020 Council Meeting).

Whereas the funds of approximately \$3,500 were not included in the 2020 budget as the work was not anticipated to be undertaken in 2020, and,

Whereas due to Covid 19 restrictions on the number of people that will be allowed on the ice skating rink, for liability concerns and to upgrade the aging security system at the municipality, Council hereby authorizes the Clerk Treasurer to transfer funds in the amount of \$3500.00 from the Working Reserve to allow this important project to proceed in a timely manner and for the expense and revenue to be allocated into the applicable calendar year.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____





CORPORATION OF THE MUNICIPALITY OF CALVIN

**Resolution**

DATE November 10, 2020

NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“That this portion of the meeting be now closed under the Municipal Act, 2001, as per Section 239(2)(b) – personal matters about an identifiable individual, including municipal or local board employees, Section 239 (2)(i) – a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization and Section 239 (2)(k) – a position, plan procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (RE: Negotiations with the Canadian Ecology Centre and Calvin Fire Department Personnel Update).”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEAS</u>	<u>NAYS</u>
Coun Cross	_____	_____
Coun Maxwell	_____	_____
Coun Olmstead	_____	_____
Coun Grant	_____	_____
Mayor Pennell	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: \_\_\_\_\_ NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“That Council Reports

C2020-22 Adopt Minutes of Last Closed Portion Held on Tuesday, October 8<sup>th</sup>,  
2020

C2020-23 Directives to Staff RE: CEC Negotiations

C2020-24 Adjourn Closed Portion

be hereby approved and adopted as presented.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun. Cross	_____	_____
Coun Maxwell	_____	_____
Coun Olmstead	_____	_____
Coun Grant	_____	_____
Mayor Pennell	_____	_____



October 30, 2020

RECEIVED

NOV 05 2020

Hello Valued Customer,

Thank you for your continued business and for the opportunity to be your technology partner. We understand the very important ways you serve your community every day, and we are honored to provide software that helps you achieve your mission. We are writing to inform you of a 5% increase in annual recurring fees for your CentralSquare family of solutions under contractual agreements, effective for the 2021 term and reflected on your next renewal invoice.

**This letter does not supersede or modify any existing contractual or other agreement between CentralSquare Technologies. In addition, maintenance fees for your third-party products may vary, depending on the third-party provider.**

As part of our continued commitment to your success, your annual recurring fees are used to enhance your CentralSquare experience, products, and services. In addition to on-going product enhancements, we have also made the following improvements within Customer Support:

- Customer Support Portal enhancements that position us to deliver innovative capabilities that go well beyond traditional self-serve features of a Support portal, making it easier for our customers to do business with CentralSquare
- Investment in self-service support functionality with additional focus across CentralSquare to deliver on our commitment to be a knowledge-centered organization by ensuring relevant content and solutions are delivered to the point of need for our customers
- Continual learning for Support staff and incremental technology improvements to enhance your overall support experience with CentralSquare

CentralSquare is committed to providing our customers with market-leading solutions and support. We are heavily investing in, and deeply committed to, continual improvements in customer service and support to help ensure your long-term success.

Thank you once again for the opportunity to serve as your technology partner and please do not hesitate to contact your CentralSquare representative with any questions.

A handwritten signature in black ink, appearing to read "David Gai".

David Gai  
Chief Customer Officer

**Cindy Pigeau**

---

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Thursday, November 5, 2020 7:31 PM  
**To:** Cindy Pigeau  
**Subject:** AMO Policy Update: 2020 Provincial Budget

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November 5, 2020

## **AMO Policy Update: 2020 Provincial Budget**

The Honourable Rod Phillips, Minister of Finance has released the 2020 Provincial Budget. It provides a three-year fiscal outlook for Ontario and this comes after being delayed by the emergence of the COVID-19 pandemic this Spring. The budget touches on several economic scenarios related to the speed of economic growth but does not articulate a path forward toward a balanced budget. This will be provided in the 2021 Spring budget.

Below are the immediate highlights of new items in the 2020 Provincial Budget of a municipal interest. Within the budget document, the word "municipal" is found over 140 times reflecting a great deal of focus and priority placed toward Ontario's municipal sector.

These items are wide-ranging and provided at a high level. The expectation is that a more detailed Budget Bill will follow shortly.

### **Fiscal Outlook**

COVID-19 has impacted the global economy and Ontario has felt the impact. Provincial GDP declined by 12.3 per cent in the second quarter of this year. Despite some economic improvement of late, the economy is expected to contract by 6.5 per cent in 2020. The volatility created by the pandemic will result in a ranging economic growth projection for 2021 with it expected to narrow in 2022. Finally, the provincial debt-to-GDP ratio is projected to hit 50 per cent within two years.

Minister Phillips has outlined Ontario's 2020 Budget as the next phase of Ontario's Action Plan. Through three main pillars of *Protect*, *Support*, and *Recover* the government is making \$45 billion (\$30 billion already announced) in commitments

over the next three years to manage the pandemic, focus on addressing the COVID-19 challenges and economic difficulties, and support key investments to deliver on an economic recovery.

## **Budget Impacts to Municipal Governments:**

### **Business Education Tax**

The government is lowering the Business Education Tax rates in recognition of this long-standing municipal concern. These rates will be lowered 0.88 % (10 basis points lower than 0.98%) and the Province is expected to adjust payments to school board to off-set reductions in education property taxes. The Province expects this to produce \$450 million in savings for 2021.

### **Property Tax Relief for Small Business**

Municipalities will be provided flexibility to target property tax relief for small businesses with a provincial commitment to consider matching these reductions. Through a new optional property subclass for business properties, municipalities will be able to define this for their own local needs.

- Additionally, existing property tax exemption for Ontario branches of the Royal Canadian Legion will apply for 2019 and subsequent tax years to Ontario units of the Army, Navy and Air Force Veterans in Canada.

### **Addressing Speculative Sales**

Addressing speculative sales amendments to the *Assessment Act* are being introduced to allow for the potential creation of optional new assessment tools to address concerns regarding redevelopment and speculative sales. This reflects an earlier private member's bill (i.e. Bill 179) put forward by MPP Robin Martin.

### **Broadband and Infrastructure**

The Budget confirmed recent announcements on broadband and cellular as well as infrastructure investments. Yesterday, the government announced an additional \$680 million to support broadband and cellular connectivity for unserved and underserved communities, including a doubling of the ICON program to \$300 million. Also noted was the recent COVID-19 Resiliency Stream of the Investing in Canada Infrastructure Program, which makes \$250 million of provincial and federal funding available to municipalities with no local cost match required.

### **Long-Term Care**

The Budget announced previous commitments made which included the increase of daily direct care for long-term residents to four hours a day over a four-year period. It also reiterated the Province's commitment to the Accelerated Build Pilot Program made in July 2020.

These investments build on supports announced as part of the first phase of Ontario's response to COVID-19, and the investments made to protect vulnerable seniors through the COVID-19 Fall Preparedness Plan.

### **Stormwater Investments**

New investments in stormwater systems include:

- \$15 million over two years in one-time funding to support municipalities to improve the management of Lake Ontario wastewater and stormwater discharges, to reduce combined sewer overflows and bypasses, lower phosphorus discharges.
- \$10 million over 2 years to support wastewater monitoring and public reporting, to improve transparency around monitoring and public reporting of sewage overflows and bypasses from municipal systems in the Great Lakes.

### **Public Transit**

The \$4 billion Safe Restart Agreement provides \$2 billion to Ontario's transit systems to help support services during the pandemic and Ontario has provided municipal governments and transit operators with \$15 million in provincial funding to support enhanced cleaning.

### **Conservation Authorities**

Today's announcement confirms anticipated changes to the *Conservation Authorities Act* and regulations. While additional clarity will be sought on a number of matters, we understand that the local service agreement MOU's between Conservation Authorities and Municipal Governments are a local matter and the province is not intending to reduce this local control of MOUs through future regulation.

### **Ontario's Community Building Fund**

The budget invests \$100 million over 2 years to support community tourism, cultural and sport organizations. Funding support will be available to municipalities. The program will be delivered by Ontario Trillium Foundation through two streams. One stream will provide funding to municipalities to make investments in infrastructure rehabilitation and renovation, to meet and address public health protocols and local community needs.

### **Seniors**

The budget puts forward an investment in **Seniors Active Living Centres** in the amount of \$3.1 million over the next fiscal year (2021-22).

In addition, Ontario is proposing new tax relief to help seniors live safely at home longer through the new Seniors' Home Safety Tax Credit for the 2021 taxation year, providing a 25 per cent credit on eligible renovations of up to \$10,000.

## Inclusive Community Grants Program

The budget invests \$2 million over 2 years to fund the development of community supports that promote healthy and active aging, support social engagement, and help with participation in the labour force.

Within today's budget, there are several repeated provincial announcements that were made throughout the year. For this budget update, many of them have been omitted for brevity as they have been shared by AMO previously to members.

AMO will continue to review the budget details as well as the proposed legislation that is expressed to follow the budget. Updates will be provided as additional information becomes available.

**AMO Contact:** Rick Johal, Senior Advisor, [rjohal@amo.on.ca](mailto:rjohal@amo.on.ca), 905-962-7425.

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## Cindy Pigeau

---

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Friday, October 23, 2020 4:31 PM  
**To:** Cindy Pigeau  
**Subject:** AMO Policy Update - Build Ontario, Red Tape, and Off-Peak Deliveries

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October 23, 2020

## AMO Policy Update – New Legislation Expedites Provincial Infrastructure, Reduces Red Tape, and Allows Off-Peak Deliveries

The Minister of Transportation, the Honourable Caroline Mulroney, announced legislation Thursday, the *Ontario Rebuilding and Recovery Act, 2020*, extending a range of measures to build provincial infrastructure faster by reducing planning and administrative time to construction and providing a “backstop” if agreements cannot be reached. Measures include:

- **Transit:** Expanding designations for major provincial transit projects streamlining project management and accelerating development as under the *Building Transit Faster Act*. The legislation also amends the *Transit Oriented Communities Act* to exempt Hearings of Necessity under the *Expropriations Act* for provincial transit projects and allows the government to pursue new types of commercial arrangements.
- **Highways:** Amends the *Public Service Works on Highways Act* to require utility owners to relocate infrastructure in the highway corridor, facilitating faster construction.
- **Long-Term Care:** The announcement signals the potential use of Minister's Zoning Orders (MZO) to facilitate the building of long-term care residences.
- **Broadband:** Expansion of broadband to unserved and underserved areas and incentivizing private sector investments.
- **Municipal Tools:** Intention to consult municipalities on additional tools and powers required to expedite critical local infrastructure projects.
- **Skills Development:** Leveraging recent apprenticeship system investments to build a workforce pipeline in the skilled trades.



In announcing the initiative, the government noted the powers were meant as a “backstop” and it would work with municipal governments to move infrastructure projects forward. AMO supports the commitment to work in partnership. The creation of new long-term care beds, as well as other forms of housing as development, are priorities AMO has long supported. To move forward effectively, AMO advocates that the Province work with municipal Councils and staff to address local interests and garner municipal support before a MZO is issued or other “backstop” powers are used for projects.

## Reducing Red Tape and Off-Peak Deliveries

Removing constraints for local governments and businesses is the subject of two Bills introduced recently by the Honourable Prabmeet Sakaria, Associate Minister of Small Business and Red Tape Reduction. *Bill 213, Better for People, Smarter for Business Act* includes many changes to current laws such as amendments to inter-city passenger transportation services, electronic reporting for municipal wastewater utilities, smart metering, grandfathering infrastructure projects, ground water permits requiring municipal council approval, amongst others. AMO staff are currently analyzing sections of this Omnibus Bill for municipal impacts and will provide an update shortly.

Bill 213 also proposes to exempt publicly assisted universities from municipal development charges affecting five communities in Ontario. Recognizing that university campuses provide broad economic and other benefits to communities, AMO is concerned that the move erodes the principle that "growth pays for growth" and municipal discretion to grant exemptions.

Associate Minister Sakaria's second piece of legislation, *Bill 215, Main Street Recovery Act*, changes the way municipal noise by-laws regulate commercial deliveries, aiming to make it easier and faster to get goods to companies and individuals. The Act builds on changes in some municipalities and provincial pandemic orders allowing off-peak deliveries and comes as online ordering in response to social distancing requirements becomes more widespread. If passed, municipalities will have the ability to designate times and zones where deliveries are limited. The Bill also increases fines for unlicensed passenger transportation services.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

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**Cindy Pigeau**

---

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Monday, October 26, 2020 3:19 PM  
**To:** Cindy Pigeau  
**Subject:** AMO Policy Update – 2020 Provincial Budget Date Announced

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October 26, 2020

## **AMO Policy Update – 2020 Provincial Budget Date Announced**

### **2020 Provincial Budget Announcement**

The Minister of Finance, the Honourable Rod Phillips, has announced that the Ontario government will be releasing its 2020 Budget on November 5, 2020. The budget will provide a three-year outlook that will build on the \$30 billion response to COVID-19 found in Ontario's Action Plan: Responding to COVID-19. The proposed budget will include three different economic scenarios for Ontario's economy and finances given the ongoing COVID-19 related uncertainty. The Province is planning to get back on the traditional budget calendar and will provide another multi-year update by the end of March 2021.

AMO will provide an analysis of the November 5<sup>th</sup> provincial budget once released.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

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4800 SOUTH SERVICE RD  
BEAMSVILLE, ON L0R 1B1  
905-563-8205

October 27, 2020

Municipality of Tweed  
(Sent via email)  
[clerk@tweed.ca](mailto:clerk@tweed.ca)

**RE: SUPPORT RESOLUTION FROM THE MUNICIPALITY OF TWEED, CANNABIS PRODUCTION FACILITIES, THE CANNABIS ACT AND HEALTH CANADA GUIDELINES**

Please be advised that Council for the Corporation of the Town of Lincoln at Special Council Meeting held on October 26, 2020, endorsed and passed the following motion in support of the Municipality of Tweed's motion (attached) regarding Cannabis Production Facilities, the Cannabis Act and Health Canada Guidelines that was passed on August 25, 2020.

Moved by: Councillor J.D. Pachereva; Seconded by: Councillor Paul MacPherson

THAT Council support the correspondence item as attached from the Municipality of Tweed regarding Cannabis Production.

**CARRIED**

Sincerely,

Julie Kirkelos  
Town Clerk  
[jkirkelos@lincoln.ca](mailto:jkirkelos@lincoln.ca)

cc: Prime Minister of Canada  
Health Canada  
Premier of the Province of Ontario  
Minister of Municipal Affairs and Housing  
Ontario Provincial Police  
Association of Municipalities of Ontario  
All municipalities within the Province of Ontario

Municipality of Tweed Council Meeting



Resolution No.

343.

Title:

County of Hastings and County of Lennox & Addington

Date:

Tuesday, August 25, 2020

---

Moved by

J. Flieler

Seconded by

J. Palmateer

WHEREAS the Government of Canada passed the *Cannabis Act S.C. 2018, c. 16* legislation legalizing properties to grow a maximum of 4 plants without a licence; and

WHEREAS Health Canada issues licences for medicinal cannabis production that are specific to set properties without municipal consultation and regardless of land use zoning by-laws; and

WHEREAS pharmaceutical companies and industries are required to follow strict regulations and governing legislation to produce medicinal products including *Narcotic Control Regulations C.R.C., c 1041* and *Controlled Drugs and Substances Act (Police Enforcement) Regulations SOR/9-234*; and

WHEREAS Municipalities are authorized under the *Planning Act, R.S.O. 1990, C. P 13* to pass a comprehensive zoning by-law that is in compliance with the appropriate County Official Plan which must be in compliance with the Provincial Policy Statement, Under *The Planning Act, 2020*; and

WHEREAS the Provincial Policy Statement, Official Plan and Zoning By-Law in effect for each area is designed to secure the long-term safety and best use of the land, water and other natural resources found in that area's natural landscape; and

WHEREAS the Municipality of Tweed has passed *Comprehensive Zoning By-Law 2012-30* and further amended it by the *Cannabis Production By-Law 2018-42*, limiting cannabis production facilities to rural industrial zoned lands with required setbacks from residential zoned properties; and

WHEREAS the Municipality of Tweed has not been consulted by Health Canada prior to the issuance of licences for properties not in compliance with the Municipal zoning by-laws for a cannabis production facility; and

WHEREAS the Province needs to amend legislation to establish a new Provincial Offence Act fine regime that creates an offence(s) when unlicensed cannabis operations break planning and environmental regulations, ignore Building Code requirements and build without a permit at a fine of at least \$100,000 per offence;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Tweed requests that immediate action be taken by all levels of government for medical cannabis licencing to follow similar regulations and guidelines as all other pharmaceutical industries;

AND FURTHER, that the Association of Municipalities of Ontario advocate with the Federation of Canadian Municipalities for advocacy to the Government of Canada for similar regulations and guidelines for medical cannabis licencing in alignment with other pharmaceutical industries;

AND FURTHER, that the distribution of medical cannabis be controlled through pharmacies in consistency of all other medications;

AND FURTHER, that Health Canada withhold licencing until the potential licence holder can provide evidence of acceptable zoning of the intended property in question;

AND FURTHER, that licenced locations be disclosed in advance to the municipalities hosting the licenced locations; and

AND FURTHER, that this resolution be circulated to the Prime Minister of Canada, Health Canada, the Premier of the Province of Ontario, the Minister of Municipal Affairs and Housing, the Ontario Provincial Police, the Association of Municipalities of Ontario, and all upper, lower and single tier municipalities within the Province of Ontario.

**Carried**

**Defeated by a Tie**

**Defeated**

\_\_\_\_\_  
Mayor

*Jo Anne Albert*

## Cindy Pigeau

---

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Tuesday, October 27, 2020 6:01 PM  
**To:** Cindy Pigeau  
**Subject:** Supporting employee mental health in the wake of COVID-19

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October 27, 2020

### **The "Echo" pandemic: Supporting employee mental health in the wake of COVID-19**

#### **REGISTER TODAY**

The mental health of your employees is at risk from impacts of the COVID-19 pandemic. The impact in the coming months will be felt by organizations as ongoing mental health issues hurt productivity, and increase absence and disability costs. And yet, employers are seeing that the mental health programs they have in place are not doing the job of effectively supporting employees and containing costs.

AMO has partnered with BEACON, Canada's leading digital mental health provider, that delivers cognitive behavioural therapy (CBT) digitally, with one-on-one guidance of a registered therapist. The service is important for improving access to mental health care as it avoids the wait times and other barriers to receiving mental health support when needed. The convenience of the BEACON platform is that it provides therapy through a user's smartphone, tablet, or computer – from wherever and whenever they are most comfortable.

On Thursday, November 12 at noon (ET), join BEACON for a complimentary webinar. Anthony Sam, Business Development Director from BEACON, will describe the critical principles your municipality should embrace to help your employees protect, nurture and improve their mental health in the post-COVID reality.

For more information on the AMO-BEACON partnership, please contact Nicholas Ruder, AMO/LAS Research Advisor, at 416-971-9856 x411 or at [nruder@amo.on.ca](mailto:nruder@amo.on.ca).

#### **REGISTER TODAY**



**The Corporation of the Township of Huron-Kinloss**

P.O. Box 130  
21 Queen St.  
Ripley, Ontario  
N0G2R0

Phone: (519) 395-3735

Fax: (519) 395-4107

E-mail: [info@huronkinloss.com](mailto:info@huronkinloss.com)  
Website: <http://www.huronkinloss.com>

Honourable Doug Ford, Premier of Ontario,  
Queen's Park Legislative Building  
1 Queen's Park, Room 281  
Toronto, ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

October 28, 2020

Dear Honourable Doug Ford;

Please be advised the Council of the Township of Huron-Kinloss at its regular meeting held on October 19, 2020 passed the following resolution;

Re: Copy of Resolution #641

Motion No. 641

Moved by: Jeff Elliott    Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss hereby supports Wollaston Township in requesting that the Minister of Municipal Affairs and Housing review the Municipal Elections to play schemes in rural communities where non-residential electors are permitted to participate in elections and provide more clear guidelines to assist Municipal Clerks in defining the voters' list and to ensure there is a clear way to report election fraud and FURTHER directs staff to forward a copy of this resolution to the Right Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing , the Honourable Steve Clark and all Ontario Municipalities.

Carried

Sincerely,

Kelly Lush  
Deputy Clerk

## Cindy Pigeau

---

**From:** Ontario Clean Air Alliance <angela@cleanairalliance.org>  
**Sent:** Tuesday, October 27, 2020 2:36 PM  
**To:** Cindy Pigeau  
**Subject:** Kitchener and Halton Hills call for the phasing-out of Ontario's gas-fired power plants



ONTARIO  
CLEAN AIR  
ALLIANCE

Plugging Ontario into  
a renewable future.

BULLETIN

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## Kitchener and Halton Hills call for the phasing-out of Ontario's gas-fired power plants

Yesterday the City of Kitchener and the Town of Halton Hills became the **first municipalities** to request the Government of Ontario to start phasing-out Ontario's gas-fired power plants.

Kitchener City Council **unanimously** called on the Government of Ontario to **phase-out Ontario's gas-fired power plants by 2030 to ensure that the province can meet its 2030 climate target**. Watch the video [here](#) (discussion starts 1 hr. 28 min.).

Halton Hills Town Council **unanimously** requested the province "to reverse its plan for increasing power production at its gas-fired power plants" and **instead invest in energy efficiency, wind and solar energy and to "begin negotiations with the Province of Quebec to purchase clean hydro electricity"** to replace power from the Pickering Nuclear Station, which is scheduled to close in 2024. Watch the video [here](#) (discussion starts at 5 min.).



Jack Gibbons address Halton Town Council

and Kitchener Town Council






In February 1999, the City of Kitchener was the first city in Ontario to call for the phasing-out of Ontario's dirty coal plants; following its lead, 10 additional Ontario municipalities called for the phase-out of Ontario's coal-fired power plants. And thanks to the strong leadership of Kitchener's former MPP and Minister of the Environment Elizabeth Witmer, in 2002 the Government of Ontario committed the province to the phase-out of all of Ontario Power Generation's (OPG) coal-fired power plants by 2015.

OPG, which now owns five large gas-fired power plants, including the Halton Hills Generating Station, is Ontario's largest fossil-fuel electric utility. We can phase out fossil gas power plants and replace them with low-cost energy efficiency, made-in-Ontario wind and solar, and water power from Quebec.

### What you can do

Please ask your municipal council to request the Government of Ontario to phase-out our gas-fired power plants by 2030. Municipal leadership makes a difference! Download our draft municipal phase-out resolution here. And let me know how we can help! We'd love to make a deputation before your municipal council.

Individuals can also sign on here.

Please pass this message on to your friends.   

Thank you!

Angela Bischoff, Campaigns Director



[@oncleanair](#)  
[@nonukebailouts](#)



Ontario Clean Air Alliance  
160 John St., #300  
Toronto M5V 2E5

Phone: 416 260-2080 x 1  
[angela@cleanairalliance.org](mailto:angela@cleanairalliance.org)

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**The Corporation of the Township of Huron-Kinloss**

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E-mail: [info@huronkinloss.com](mailto:info@huronkinloss.com)  
Website: <http://www.huronkinloss.com>

Honourable Doug Ford, Premier of Ontario,  
Queen's Park Legislative Building  
1 Queen's Park, Room 281  
Toronto, ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

October 28, 2020

Dear Honourable Doug Ford;

Please be advised the Council of the Township of Huron-Kinloss at its regular meeting held on October 19, 2020 passed the following resolution;

Re: Copy of Resolution #643

Motion No. 643

Moved by: Don Murray Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss hereby supports the Town of Amherstburg in recommending that Schedule 11 of Bill 108 be amended to remove the powers provided to the Local Planning Appeal Tribunal, retaining authority for hearing certain appeals by the Conservation Review Board; and, to return the authority for final decisions to municipal council's as the elected representative of the communities wherein the property and its features of cultural heritage value exist and FURTHER direct staff to forward a copy of the resolution to the Honourable Doug Ford, Premier of Ontario, the Honourable Lisa McLeod, Minister of Heritage, Sport, Tourism and Culture Industries and the Association of Municipalities of Ontario.

Carried

Sincerely,

Kelly Lush  
Deputy Clerk

c.c Honourable Lisa McLeod, Minister of Heritage, Sport, Tourism and Culture Industries and the Association of Municipalities of Ontario.



MUNICIPAL FINANCE  
OFFICERS' ASSOCIATION  
OF ONTARIO

Hon. Laurie Scott  
Minister of Infrastructure  
5th Floor  
777 Bay St.  
Toronto, ON M7A 2J3

October 22, 2020

Dear Minister Scott,

**RE: One-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015**

I am writing on behalf of the Municipal Finance Officers' Association of Ontario, and the municipalities it serves, to request a one-year extension of all upcoming deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015 (O. Reg. 588/17).

The Municipal Finance Officers' Association of Ontario (MFOA) is the professional association of municipal finance officers with more than 2,300 individual members. We represent individuals who are responsible for handling the financial affairs of municipalities and who are key advisors to councils. MFOA is a strong advocate for best practices that encourage long-term fiscal sustainability, including long term financial planning and asset management planning.

In recent years, MFOA and the Province have worked together to support municipalities on their asset management (AM) journeys. Our collaboration has resulted in a range of useful resources, including tip sheets, a strategic AM planning policy development toolkit, a guide on creating AM communities of practice, an AM framework, a self assessment tool, training, and the provision of professional one-on-one AM consulting, among other supports. MFOA, like the Province, believes in the fundamental importance of AM planning.

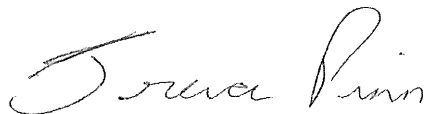
But we have also heard our members. As noted in your statement to the Standing Committee on Finance and Economic Affairs on July 30, 2020, municipalities were "among the hardest hit" by the economic shutdown necessitated by the COVID-19 pandemic. This hit has and continues to be both financial and operational in nature. Since March, municipalities have declared states of emergency, redeployed resources, contained costs (including hiring freezes), and rightly prioritized the immediate needs of stakeholders. Given these pressures, municipalities have not had the capacity to work on meeting the 2021 deadline in O. Reg. 588/17 and as we are in a second wave and a return to a modified stage 2 in some parts of the Province with no end in sight and the possibility of extended restrictions elsewhere, it is unlikely that current capacity challenges will be resolved in the short-term.

We are also concerned that revenue losses in some municipalities will result in re-evaluations of capital plans, including AM plans. AM planning completed during a period of high revenue uncertainty is unlikely to be very reliable. Plans done after a revenue re-evaluation post COVID provides confidence that AM plans have taken into account the COVID impacts and that they are more up to date and robust.

Similar to the Public Sector Accounting Board's one-year deferral of the effective date of upcoming standards, MFOA recommends a one-year extension of all upcoming deadlines in O. Reg. 588/17. In the short-term, an extension will help municipalities focus on pandemic management. In the long-term, extending timelines will ensure municipalities can produce meaningful work that embodies the spirit of AM that reflects new post COVID realities.

Throughout the pandemic, we have seen how much can be achieved when municipalities and the provincial government work together to achieve a common goal. Should you wish to follow up on this letter, please contact MFOA Executive Director, Donna Herridge (donna@mfoa.on.ca).

Sincerely,

A handwritten signature in cursive script that reads "Trevor Pinn".

Trevor Pinn, CPA, CA  
President

cc. Hon. Steve Clark, Minister of Municipal Affairs and Housing



MUNICIPAL FINANCE  
OFFICERS' ASSOCIATION  
OF ONTARIO

**MFOA Request for One Year Extension of Deadlines in O. Reg. 588/17 - Sample  
Resolution**

WHEREAS the COVID-19 pandemic has had significant financial and operational impacts on Ontario municipalities;

AND WHEREAS municipalities have had to divert resources towards addressing the immediate needs of the pandemic and maintaining service delivery standards despite evolving restrictions and limited funds;

AND WHEREAS the Government of Ontario has delayed timelines with respect to several pieces of legislation;

AND WHEREAS the Government of Ontario has regulated municipal asset management through O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*;

AND WHEREAS O. Reg. 588/17 mandates that every municipality shall prepare an asset management plan in respect of its core municipal infrastructure assets by July 1, 2021, and in respect of all of its other municipal infrastructure assets by July 1, 2023;

AND WHEREAS the key components of an asset management plan as required by the regulation are:

1. Infrastructure asset inventory
2. Levels of service
3. Lifecycle management and financial strategy

AND WHEREAS there is a concern amongst Municipal Finance Officers' Association of Ontario (MFOA) members and their municipalities that current capacity challenges (redeployment of staff, and lack of available resources) will result in limitations for purposeful asset management planning;

AND WHEREAS Ontario municipalities do not anticipate the current capacity challenges to be resolved in the short-term;

NOW THEREFORE BE IT RESOLVED that **THE MUNICIPALITY OF** supports MFOA's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*; so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when capacity challenges are resolved.

**Cindy Pigeau**

---

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Wednesday, October 28, 2020 2:43 PM  
**To:** Cindy Pigeau  
**Subject:** AMO Policy Update – COVID-19 Resiliency Stream Launch, New Funding to Fight Human Trafficking

AMO Update not displaying correctly? [View the online version](#)  
Add Communicate@amo.on.ca to your safe list



October 28, 2020

## **AMO Policy Update – COVID-19 Resiliency Stream Launch and New Funding to Fight Human Trafficking**

### **Ontario Launches \$1.05 Billion ICIP COVID-19 Resiliency Infrastructure Stream**

The Honourable Doug Ford, Premier, and Laurie Scott, Minister of Infrastructure, have announced Ontario's COVID-19 Resiliency Stream of the Investing in Canada Infrastructure Program (ICIP). The fund allocates \$250 million for Ontario municipal infrastructure projects, with an 80/20 federal/provincial cost share and no municipal cost match. The municipal portion includes \$6.5 million for Indigenous, on-reserve education projects. Applications will be available on November 16, 2020.

Of the COVID-19 Resiliency Stream funding, \$700 million is available to projects nominated by the Ministry of Education. Eligible projects include maximum eligible costs of \$10 million for building and renovating and upgrading long-term care and education, child care, recreation and shelter facilities, parks, trails and bike lanes, flood mitigation, among others. AMO understands that the Ministry of Infrastructure will communicate allocations directly to municipal governments.

In August, AMO reported to members that the federal government would work with provinces to reallocate funding from the existing ICIP streams to allow infrastructure projects with a focus on adaptations and repairs required to keep communities safe during the COVID-19 pandemic. Construction must begin by September 30, 2021 and must be completed by December 31, 2021.

## New Funds to Fight Human Trafficking

The Province is reinvesting \$2.5 million to combat human trafficking across Ontario through the Civil Remedies Grant Program that will provide funding to law enforcement agencies and community partners for 33 local projects. This investment builds on the \$20 million Ontario invests annually in anti-human trafficking initiatives and the Province's \$307 million Anti-Human Trafficking Strategy (2020-2025).

Applications for the 2021-22 Civil Remedies Grant Program open November 3 and the deadline to apply is December 15, 2020. The list of eligible applicants includes Municipal and First Nation Police Services, not-for-profit groups, community agencies, and Indigenous communities and organizations that assist victims of unlawful activities or prevent unlawful activities that result in victimization.

The projects are to focus on prevention, crisis counselling, research, and public education. Projects are to strengthen local capacity to prevent and respond to crimes and support survivors. Investments are to support initiatives around front-line training, victim support and education programs, and surveillance technology and equipment. AMO is supportive of these additional investments to increase local capacity for safer communities.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Association of Municipalities of Ontario  
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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# Norfolk County Office of the Mayor

October 26, 2020

The Right Honourable Justin Trudeau  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2

Health Canada  
Address Locator 0900C2  
Ottawa, Ontario  
K1A 0K9

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Toronto ON M7A 1A1

Ontario Provincial Police  
General Headquarters  
Lincoln M. Alexander Queen's Park Building  
777 Memorial Avenue  
Orillia, ON  
L3V 7V3

Dear Right Honourable Prime Minister Trudeau and Premier Ford,

**Re: Illicit Cannabis Operations**

At their meeting of October 20, 2020 Norfolk County Council approved Resolution No. 6 of the Council-In-Committee meeting of October 13, 2020 which reads as follows:

**Res. 6**

WHEREAS illicit cannabis grow operations are a significant issue in many municipalities in Ontario;

AND WHEREAS there are often significant negative impacts from illicit cannabis operations upon surrounding communities and residents;

AND WHEREAS the intent of legalizing cannabis was to eliminate the 'black market' not allow it to expand with relative impunity;

AND WHEREAS Norfolk County estimates that there are approximately 70 cannabis operations in our municipality;



THEREFORE BE IT RESOLVED,

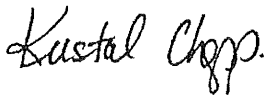
THAT the Mayor issue a letter to the Prime Minister of Canada, Premier of Ontario, Health Canada and the Ontario Provincial Police;

AND THAT Norfolk County Council request that solutions to the current crisis which may include but are not limited to; better regulation and tracking of the prescription of cannabis in Canada by doctors, increased regulatory and enforcement presence by Health Canada, increased OPP resources, increased funding to municipalities to deal with complaints and By-Law issues generated by illicit cannabis grow operations;

AND FURTHER THAT a copy of the submission by Debbie France be attached to the Mayor's letter.

Your attention to this important issue is appreciated.

Yours Truly,



Mayor Kristal Chopp  
Norfolk County

cc. Toby Barrett- MPP Haldimand-Norfolk  
Diane Finley – MP Haldimand-Norfolk  
All Ontario Municipalities

## Submission Debbie France Cannabis Reference Material

### Table of contents

- 1) General knowledge
- 2) Cannabis land use reports
- 3) Municipalities not permitting Cannabis grow ops on Agricultural lands
- 4) Municipal Panel & Roundtable Discussion with Local & Provincial Law Enforcement
- 5) Police Intervention - Massive illegal cannabis operation shut down
- 6) Police Intervention - Cannabis production allegedly fueling synthetic drug production labs
- 7) Police Intervention – raids involving production exceeding limits
- 8) Police Intervention - raids at the US/Canada border
- 9) Federal MP's who are actively requesting Health Canada to solve Cannabis issue
- 10) Municipal guide to Cannabis legislation (by FCM)
- 11) The final report of the task force on Cannabis legalization and regulation
- 12) Municipalities who have refused requests for exceptions to bylaws
- 13) Court cases - Bylaw violation
- 14) Nuisance bylaw amendment - Cannabis Odour
- 15) Municipalities that have requested assistance from Province

**Note:** The list of links in this document is a small representation of information mostly connected to news articles that show there are significant issues connected to Marijuana Cultivation in Agricultural areas throughout the Province of Ontario. We encourage anyone viewing this document to search and reach out in their municipality to discover how the issues are unfolding in the Municipality they call home. Further investigation is likely to uncover similar issues in areas throughout the Province of Ontario and across the Country. We expect that further investigation is likely to uncover other elected officials who have been actively trying to find solutions for the constituents they were elected to serve. We encourage anyone viewing this information to connect with the author of the letter that accompanies this list or they can email their contact information and concerns to [debbiefrance@live.ca](mailto:debbiefrance@live.ca) and a representative of this group will reply to help address their concerns.

### Cannabis Articles

#### 1) *General knowledge*

**Article:** Gaping hole in pot legislation is hitting Norfolk hard (Ontario Farmer Jan 24, 2020)  
(Perhaps best article to understand entire issue)

<https://www.ontariofarmer.com/features/gaping-hole-in-pot-legislation-is-hitting-norfolk-hard/>

**Article:** Change is in the wind (Ontario Planners June 1, 2018)  
(Outlines challenges for Municipalities from a planning perspective)

<https://ontarioplanners.ca/blog/planning-exchange/june-2018/change-is-in-the-wind>

## Submission Debbie France Cannabis Reference Material

**Article:** Stench among concerns as Bradford council hears about cannabis cultivation in Holland Marsh (Barrie Today Jun 14, 2020)

(Outlines common complaints amongst those living nearby grow ops)

<https://www.barrietoday.com/local-news/bradford-council-hears-from-public-about-cannabis-cultivation-in-holland-marsh-2433271>

**Article:** County council concerned by marijuana licences (Belleville Intelligencer June 25, 2020)

<https://www.intelligencer.ca/news/local-news/county-council-concerned-by-marijuana-licences>

### ***2) Cannabis land use reports***

**Article:** Final Land Use Study on Cannabis Production in The Town of Pelham

(Explains potential issues between Municipal By-laws & Farm & Food Protection Act relating to Cannabis) Review sections... 3.1, 3.2, 3.3, 3.5, 3.7 to understand potential issues

<https://pelham-pub.escribemeetings.com/filestream.ashx?DocumentId=21743>

### ***3) Municipalities not permitting Cannabis grow ops on agricultural lands***

**Article:** Brighton sets limits on where cannabis production facilities can locate (Northumberland news Apr 9, 2019)

<https://www.northumberlandnews.com/news-story/9274359-brighton-sets-limits-on-where-cannabis-production-facilities-can-locate/>

**Article:** Prime agricultural land no place for cannabis, Oro-Medonte coalition says (Simcoe May 31, 2020)

<https://www.simcoe.com/news-story/10001301-prime-agricultural-land-no-place-for-cannabis-oro-medonte-coalition-says/>

### ***4) Municipal Panel & Roundtable Discussion with Local & Provincial Law Enforcement***

**Article:** East Gwillimbury Cannabis Production Facilities Panel Discussion OPP & YRP discuss organized crime's active involvement in Cannabis production and the risks that it poses to residents (YouTube video)

<https://youtu.be/Oisv7MEIV14>

**Article:** Hastings-Lennox & Addington Roundtable on Illicit Cannabis Operations – Fed MP Derek Sloan

<https://www.facebook.com/watch/?v=3216967588368948&extid=jTObBpn7swAbfxyz>

### ***5) Police Intervention - Police shut down massive illegal cannabis operation, seize more than 100k plants*** (CBC News Aug 21, 2020)

**Article:** <https://www.cbc.ca/news/canada/hamilton/project-woolwich-cannabis-niagara-1.5695691>

## ***6) Police Intervention - Cannabis production allegedly fueling synthetic drug production labs (Project Moon)***

**Article:** More than \$45m in drugs and cash seized as twin drug gangs dismantled in York Region  
(CP24 Aug 8, 2019)

<https://www.cp24.com/news/more-than-45m-in-drugs-and-cash-seized-as-twin-drug-gangs-dismantled-in-york-region-1.4541063>

## ***7) Police Intervention – raids involving production exceeding limits***

### ***St. Catharines***

**Article:** Niagara police bust \$34m illegal cannabis operation (Global News July 1, 2020)

<https://globalnews.ca/news/7128873/niagara-illegal-cannabis-grow-op/>

### ***King Township***

**Article:** Police seize \$4.7m in illegal drugs after search of former Joe’s Garden property in King  
(York Region Oct 7, 2019)

<https://www.yorkregion.com/news-story/9633352-police-seize-4-7m-in-illegal-drugs-after-search-of-former-joe-s-garden-property-in-king/>

**Article:** 8 charged after \$400k worth of ‘excess cannabis’ found on King Township grow-op  
(CBC News Oct 2, 2018)

<https://www.cbc.ca/news/canada/toronto/eight-charged-marijuana-trafficking-cannabis-farms-york-region-1.4847114>

**Article:** Police bust marijuana grow op in King Township worth \$6.5m, seize 4,000 plants  
(CTV News Aug 3, 2018)

<https://toronto.ctvnews.ca/police-bust-marijuana-grow-op-in-king-township-worth-6-5m-seize-4-000-plants-1.4039863>

### ***Stouffville***

**Article:** Police bust cannabis grow op in excess of licence limits near Aurora  
(YorkRegion Jan 29, 2019)

<https://www.yorkregion.com/news-story/9148816-police-bust-cannabis-grow-op-in-excess-of-licence-limits-near-aurora/>

## ***8) Police Intervention - Cannabis busts at US/Canada border***

**Article:** Canadian resident arrested in relation to massive cannabis bust at U.S. border  
(Global News June 16, 2020)

<https://globalnews.ca/news/7070697/canadian-involved-significant-drug-seizure-u-s-border/>

### ***9) Federal MP's mentioned in articles who are actively requesting Health Canada to solve Cannabis issue***

**Article:** MP Finley brings the issue of unlicensed large-scale marijuana producers to Parliament (Norfolk Today July 27, 2020) - **Fed MP Diane Finley**  
<https://www.norfolktoday.ca/2020/07/27/96986/>

**Article:** Stomp out cannabis criminality: Sloan (Quinte News July 2, 2020) - **Fed MP Derek Sloan**  
<https://www.quintenews.com/2020/07/02/stomp-out-cannabis-criminality-sloan/>

**Article:** 'Stinks like 10000 skunks': Tottenham residents want more potent restrictions for medical-marijuana growers (Simcoe Feb 11, 2020) - **Fed MP Terry Dowdall**  
<https://www.simcoe.com/news-story/9844540--stinks-like-10-000-skunks-tottenham-residents-want-more-potent-restrictions-for-medical-marijuana-growers/>

### ***10) Municipal guide to Cannabis legislation (by FCM)***

<https://fcm.ca/en/resources/municipal-guide-cannabis-legalization>

### ***11) The final report of the task force on Cannabis legalization and regulation***

<https://hoban.law/2017/01/the-final-report-of-the-task-force-on-cannabis-legalization-and-regulation/>

### ***12) Municipalities who have refused requests for exceptions to bylaws***

**Article:** Marijuana setback relief denied (Simcoe Reformer May 29, 2019)  
<https://www.simcoereformer.ca/news/local-news/marijuana-setback-relief-denied>

**Article:** Council officially denies the marijuana micro-cultivation facility (NewTecTimes March 6, 2020)  
<http://newtectimes.com/?p=24388>

### ***13) Court cases - Bylaw/Zoning violations***

**Article:** Cannabis producer pleads guilty to violating bylaw (Simcoe Reformer Feb 20, 2020)  
<https://www.simcoereformer.ca/news/local-news/cannabis-producer-enters-guilty-plea>

**Article:** East Gwillimbury takes medical marijuana facility to court (York Region Aug 12, 2020)  
<https://www.yorkregion.com/news-story/10134439-east-gwillimbury-takes-medical-marijuana-facility-to-court/>

Submission Debbie France  
Cannabis Reference Material

***14) Nuisance bylaw amendment - Cannabis odour***

**Article:** Council enacts nuisance by-law addressing cannabis odour concerns

(Bradford Today Jun 19, 2020)

<https://www.bradfordtoday.ca/local-news/council-enacts-nuisance-by-law-addressing-cannabis-odour-concerns-2441245>

**Article:** Hamilton targets large-scale personal grow operations with nuisance bylaw amendment

(Global News Apr 23, 2020)

<https://globalnews.ca/news/6857506/city-of-hamilton-nuisance-bylaw-amendments-personal-grow-operations-cannabis/>

**Article:** Nuisance bylaw to deal with cannabis odour coming soon to Lincoln

(Niagara This Week Aug 3, 2020)

<https://www.niagarathisweek.com/news-story/10128119-nuisance-bylaw-to-deal-with-cannabis-odour-coming-soon-to-lincoln/>

**Article:** Pelham gives stamp of approval on odour bylaw to deal with cannabis operations

(Niagara This Week Mar 27, 2020)

<https://www.niagarathisweek.com/news-story/9918340-pelham-gives-stamp-of-approval-on-odour-bylaw-to-deal-with-cannabis-operations/>

**Article:** Niagara area town buys \$5,000 device to measure weed smell after repeated complaints from residents (Timmins Today Jul 7, 2020)

<https://www.timminstoday.com/around-ontario/ontario-niagara-area-town-buys-5000-device-to-measure-weed-smell-after-repeated-complaints-from-residents-2545977>

***15) Municipalities that have requested assistance from Province***

**Article:** Council supports request for more control over cannabis production in municipalities

(Bradford Today May 22, 2020)

<https://www.bradfordtoday.ca/local-news/council-supports-request-for-more-control-over-cannabis-production-in-municipalities-2366228>

**Cindy Pigeau**

---

**From:** AMCTO | The Municipal Experts <amcto@amcto.com>  
**Sent:** Monday, November 2, 2020 9:02 AM  
**To:** Cindy Pigeau  
**Subject:** Advocacy Update – Letter to the Government on Bill 218

Proposed amendments include implications on elections administration  
[View this email in your browser.](#)



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November 2, 2020

## **Advocacy Update – Letter to the Government on Bill 218**

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As a follow-up to last week's Legislative Express, we want to update you on our work addressing concerns about Bill 218: *Supporting Ontario's Recovery and Municipal Elections Act, 2020*.

We have heard from members around the Province about the concerning implications of the Bill's proposed measures, particularly related to the change in nomination day. We believe that these concerns are valid and consistent enough to provide a unified message to the government.

On behalf of our members, the following letter was sent to ministers Downey and Clark asking them to reconsider the Bill's proposed amendments:

*October 26, 2020*

*The Honourable Steve Clark  
Ministry of Municipal Affairs and Housing  
College Park  
777 Bay Street, 17th Fl.  
Toronto, ON M5G 2E5*

*The Honourable Doug Downey  
Ministry of the Attorney General  
McMurtry-Scott Bldg.  
720 Bay Street, 11th Fl.  
Toronto, ON M7A 2S9*

*We are concerned about the proposed amendments brought forward by the Bill – specifically, those in regard to s.31 of the Municipal Elections Act, 1996 (the Act), which would extend the nomination period of municipal elections by moving nomination day back to September from July. We have heard from our members across the province on this issue in the past few days, and we understand many of them have shared their concerns with one or both of your ministries.*

*As you may be aware, during the last review of the Act, AMCTO advocated to move nomination day to the summer in order to improve the effectiveness of managing and administering municipal elections. This is an area of critical interest for our members who serve their communities as municipal clerks and who act as local election officials under the authority of the Act.*

*Beyond making the use of alternative voting methods (i.e. voting by mail, internet or telephone voting) more challenging to implement, the nomination day change impacts various components of election administration:*

- Provides less time for clerks to verify and certify nominations for each office. This includes nominations for mayor, councillor (regional councillors in many cases), school board trustees (for multiple boards and in multiple languages in some cases). Verification and certification processes for these nominees are completed to ensure they meet the requirements set out in the Act.*



- *Provides a shorter turnaround time (less than a month between nomination day and election day) to supply vendors with the certified list of candidates and proof final regular ballots, mail ballots, online voter identification letters and so forth.*
- *Compresses time available for logic and accuracy testing which can take a number of days for traditional tabulators or for alternative voting methods. For medium and large municipalities, there are often thousands of ballots needed per office, with a number of ballot face variations to print and test once nominations are finalized.*

*Similarly, the marketplace for election-related products and services, including alternative voting providers, is small. As more municipalities look to alternative voting methods to a) offer more options for electors to cast their ballots to increase voter turnout and b) to provide safe, accessible and public health conscious opportunities for all citizens to vote, this becomes a concern as demand for these services increases. A shorter period between nomination day and election day would mean that a small number of vendors must address increased demand to fill orders within a smaller window of time.*

*It has been acknowledged that municipal and school board elections are complicated in comparison to federal or provincial elections. Reducing the time between election day and nomination day can result in unnecessary complications in the administration of effective election services.*

*Clerks in smaller municipalities already have limited staffing resources and as a result, often must project manage and lead the delivery of elections while continuing to deliver day-to-day front-line services to their communities. Clerks in medium and larger municipalities need to verify dozens of nominations and certify those nominations for each office – often preparing thousands or tens of thousands of ballots. All of these processes take time – time that is being limited by the proposed Bill. This time is invaluable and has a direct impact on the overall effectiveness of municipal elections.*

*We strongly encourage you to evaluate the potential consequences a reduced time period between nomination day and election day and kindly request that you reconsider the proposed amendments to s.31 of the Act so that it remains unchanged.*

*Sincerely,*

A handwritten signature in black ink, appearing to read "Robert Tremblay", with a large loop at the end of the last name.

**Robert Tremblay, CMO, AOMC, Dipl.M.A.**  
President, AMCTO  
Chief Administrative Officer, Town of Whitewater Region

While the Bill is expected to be fast-tracked at Queen's Park for a third reading by November 16, after a quick review by the Standing Committee on Justice Policy, we hope that ministers Clark and Downey take our members' concerns into consideration.

We have also made a written submission to the Standing Committee that echoes the letter to the ministers requesting the removal of the proposed amendments to s.31 of *the Act* so that it remains unchanged. We will continue to update you on the progress of the Bill, and our advocacy efforts.

In the meantime, please visit our policy blog for further information and analysis on the latest legislative news and to read more about our other advocacy initiatives.

For more information or questions please contact:

**Alana Del Greco**

Manager, Policy & Government Relations

AMCTO

adelgreco@amcto.com



**AMCTO | The Municipal Experts**

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**Cindy Pigeau**

---

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Friday, October 30, 2020 2:21 PM  
**To:** Cindy Pigeau  
**Subject:** AMO Policy Update – 2021 OMPF Allocations, LTC Home Community Paramedicine Program

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October 30, 2020

## **AMO Policy Update – 2021 OMPF Allocations and LTC Home Community Paramedicine Program**

### **2021 OMPF Allocations Announced**

Late yesterday, the Ministry of Finance issued allocation notices for the 2021 Ontario Municipal Partnership Fund (OMPF). The total funding envelope will remain at \$500 million. These dollars are distributed to 389 municipal governments across the province and provide unconditional operating support for local frontline services. This early announcement of the 2021 OMPF allocations is much appreciated given current 2021 municipal budget deliberations.

At the 2020 Annual AMO Conference, Premier Ford announced that there would be “no changes to the structure” of the OMPF for 2021. This was positive news for municipalities amidst the ongoing uncertainty of the COVID-19 pandemic. The adverse financial impacts to date will carry into the 2021 budget year and a stable and predictable OMPF benefits Ontario’s municipalities and communities.

Letters to Heads of Council and Treasurers have been sent out and the allocation notices may also be viewed on the [Ministry's website](#). We understand that \$5 million is being shifted from the Transition and Stabilization Grants and has been reallocated in the Rural Communities Grant by \$2 million and the Northern & Rural Fiscal Circumstances Grant by \$3 million, keeping with recent practice.

The Ontario Municipal Partnership Fund (OMPF) provides unconditional operating support from the Province to municipal governments. It uses an equalization approach to address challenges in rural and northern communities, with funding based on various community fiscal health indicators.

**Historical OMPF Allocations (in millions of \$):**

Component	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Social Services Grant	25	0	0	0	0	0	0	0	0	0
Policing Grant	94	0	0	0	0	0	0	0	0	0
Farmland and Managed Forests Grant	46	0	0	0	0	0	0	0	0	0
Assessment Equalization Grant	147	0	149	149	149	149	149	149	149	149
Northern Communities Grant	86	0	79	79	84	84	89	89	89	89
Rural Communities Grant	162	0	138	138	143	148	150	150	150	152
Northern and Rural Fiscal Circumstances Grant	0	0	50	55	67	82	89	89	89	92
Transitional and Stabilization Grants	38	0	134	94	61	41	33	28	23	18
<b>TOTAL OMPF</b>	<b>598</b>	<b>575</b>	<b>550</b>	<b>515</b>	<b>505</b>	<b>505</b>	<b>510</b>	<b>505</b>	<b>500</b>	<b>500</b>

**LTC Home Community Paramedicine Program Launched**

Today the government announced an investment of up to \$5 million for a new community paramedicine initiative. It is designed to support people staying in their homes longer while on the waitlist to access long-term care. AMO is supportive of this stand-alone community paramedicine program as it will be fully funded by the provincial government and operated in partnership with local municipalities and District Social Services Administration Boards.

It will be implemented in phases. The first phase will include the communities of Brant County, Cochrane District, the City of Ottawa, Renfrew County, and York Region. These communities will build upon their existing community paramedicine programs to expand their service offering. Depending on the successful experience of the first phase projects, we understand that the program may be expanded to additional communities interested in participating in a second phase of the program on a voluntary basis.

*"Our population is aging, with increasingly complex health care needs. This strains both long-term care and paramedic services. It's great to see community paramedicine evolve to meet this growing challenge with full provincial funding through Phase 1 of this program. It leverages the expertise of community paramedics to ease the pressure on long-term care and help keep seniors who need support safe and comfortable at home."*

*Graydon Smith, President, Association of Municipalities of Ontario*

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

## Cindy Pigeau

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**From:** Pierrette Desrochers, Agriculture Development Advisor, OMAFRA  
<janice@omafra.ccsend.com> on behalf of Pierrette Desrochers, Agriculture  
Development Advisor, OMAFRA <pierrette.desrochers@ontario.ca>  
**Sent:** Monday, November 2, 2020 11:24 AM  
**To:** Cindy Pigeau  
**Subject:** Northern Ontario Recovery Program- Programme de relance du nord de l'Ontario-  
Sudbury East, Nipissing & Parry Sound

### Sudbury East, Nipissing & Parry Sound

Ministry of Agriculture, Food and Rural Affairs



Le français suit.

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**The applications for the Northern Ontario Recovery Program are now available on the NOHFC site (link below).**

**Please note “Funding is limited and will be on a first-come basis”.**

This program will be of interest to Northern Ontario businesses with at least one year of operations as of March 17, 2020 and were impacted by the Province of Ontario Emergency Order that closed all non-essential businesses on March 24, 2020.

- Funding will be in the form of a conditional contribution and will normally not exceed \$25,000.
- NOHFC will cover 100% of eligible project costs.
- Applicants must demonstrate that the amount requested from NOHFC is incremental and does not duplicate other supports received.

Eligible projects will support the adaptation of business operations and practices to meet public health guidelines for operations under re-opening stages, and to support employee and consumer safety.

Eligible project costs include but are not limited to:

- Personal Protective Equipment and customer/employee safety installations
- Capital construction
- Leasehold improvements
- New or used equipment
- Restructuring of business operations
- Marketing for new business initiatives
- Other costs deemed necessary to complete the project at the discretion of the NOHFC

Program **applications** and information can be found at <https://nohfc.ca/en/pages/programs/northern-ontario-recovery-program>.

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Les applications pour le **Programme de relance du nord de l'Ontario** sont disponible sur le site de SGFPNO (liens au bas de la page)

**\*\*\*Le financement est limité et sera accordé sur la base du premier arrivé premier servi.\*\*\***

Accessible aux entreprises du Nord de l'Ontario faisant des affaires depuis au moins un an en date du 17 mars 2020 et qui ont été touchées par le décret d'urgence de la province de l'Ontario qui a exigé la fermeture de toutes les entreprises non essentielles le 24 mars 2020.

Les projets admissibles seront ceux qui appuieront la mise en œuvre de mesures d'adaptation des pratiques et activités d'affaires de façon à respecter les exigences de la santé publique pour les étapes de réouverture et la sécurité des employés et des consommateurs.

Les coûts de projet admissibles comprennent, entre autres :

- Construction d'installations permanentes
- Améliorations locatives
- Matériel nouveau ou usagé
- Restructuration des activités d'affaires
- Marketing pour de nouvelles initiatives d'affaires
- Équipement de protection individuelle et installations de sécurité pour les clients et les employés
- Tous les autres coûts jugés nécessaires pour terminer le projet à la discrétion de la SGFPNO

La période de présentation des demandes aura lieu du 1<sup>er</sup> octobre au 31 décembre 2020.

Pour l'**application** et plus de détails, visitez-le: <https://nohfc.ca/fr/pages/programs/northern-ontario-recovery-program>

Sign up for my updates



OMAFRA | 11790 Hwy 64, Verner, ON P0H 2M0 Canada

[Unsubscribe clerk@calvintownship.ca](mailto:unsubscribe_clerk@calvintownship.ca)

[Update Profile](#) | [About our service provider](#)

Sent by [pierrette.desrochers@ontario.ca](mailto:pierrette.desrochers@ontario.ca)

**Cindy Pigeau**

---

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Monday, November 2, 2020 2:18 PM  
**To:** Cindy Pigeau  
**Subject:** AMO Policy Update – Standards of Care in Long-Term Care Homes

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November 2, 2020

## **AMO Policy Update – Standards of Care in Long-Term Care Homes**

Today the Province announced that the 2020 Budget will include a commitment to increase the hours of direct care for each long-term care resident to an average of four hours per day, to be provided by nurses or personal support workers (PSWs). This is a 31.25% increase of the current standard that exists today (2.75 hours).

This commitment is consistent with the recommendation made in the Long-Term Commission's Interim Report, and with that made in the Long-Term Care Staffing Study, released by the Ministry of Long-Term Care in July 2020. AMO has advocated for this standard since 2016.

In addition to this commitment, hard targets will be set over the next four years to achieve this standard by 2024-25. Progress against these targets will be measured and reported regularly. There will also be changes to educate and recruit the tens of thousands of new PSWs, registered practical nurses, and registered nurses that will be required.

This announcement makes Ontario the first jurisdiction in Canada to adopt this standard for long-term care residents. More details are expected in Ontario's 2020 Budget on Thursday. Minister Fullerton also mentioned details will be included in a Staffing Strategy in December 2020.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).



7<sup>th</sup> Floor, Frost Building South  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Telephone: 416-325-0400

7<sup>e</sup> étage, Édifice Frost Sud  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Téléphone: 416-325-0400

October 29, 2020

Dear Head of Council:

I am writing to announce the release of the 2021 Ontario Municipal Partnership Fund (OMPF) allocations.

Last fall, we committed to providing OMPF allocations well in advance of the municipal budget year. Today, we are delivering on that commitment by ensuring municipalities have the information they need to plan their budgets.

Our government recognizes the importance of the OMPF for many of Ontario's communities. We also know that stability is a priority for municipalities, particularly in these uncertain times.

That is why the Premier committed to maintain the overall structure and \$500 million program envelope for the 2021 OMPF, as announced at the Association of Municipalities of Ontario (AMO) conference this past August.

In addition to ensuring stability, I am pleased to advise that maintaining the program envelope will allow for a further \$5 million in support to be targeted to northern and rural municipalities. The Rural Communities Grant will be increased to \$152 million to further support rural municipalities with the highest levels of farmland. The Northern and Rural Fiscal Circumstances Grant will be increased to \$92 million to further support northern and rural municipalities with the most challenging fiscal circumstances.

The 2021 OMPF will also continue to be responsive to changing municipal circumstances through annual data updates and related adjustments.

As in prior years, Transitional Assistance will ensure that the 2021 funding guarantee for municipalities in northern Ontario will be at least 90 per cent of their 2020 OMPF allocation and for municipalities in southern Ontario will be at least 85 per cent of their 2020 OMPF allocation.

Northern and rural municipalities with the most challenging fiscal circumstances will continue to have their guarantee enhanced up to 100 per cent of the prior year's allocation.

.../cont'd



The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2021 OMPF. This information and other supporting materials will be posted online at <https://www.fin.gov.on.ca/en/budget/ompf/2021>.

As you know, our government has been reviewing the OMPF in consultation with municipalities, to ensure the program meets the needs of local communities, especially small, northern and rural municipalities. Given the unprecedented circumstances surrounding the COVID-19 pandemic, we will be taking more time for the review. Discussions with municipal partners are expected to resume later this year.

I also wanted to take this opportunity to acknowledge the extraordinary challenges municipalities are facing as a result of the COVID-19 pandemic.

The Ontario government, in partnership with the federal government, is providing up to \$4 billion in one-time assistance to Ontario's 444 municipalities and 110 public transit systems as part of the Safe Restart Agreement. This includes up to \$2 billion to assist municipalities with operating pressures and up to \$2 billion for COVID-19 related financial impacts to municipal transit agencies.

This historic funding commitment will help local governments protect the health and well-being of the people of Ontario, while continuing to deliver critical public services such as public transit and shelters. Together, Ontario will continue down the path of renewal, growth and economic recovery.

We respect our municipal partners and remain committed to listening and working together to improve the quality of life for people across Ontario. By continuing to work closely with municipalities, our government is charting a path to a strong recovery and getting Ontario back on track.

Sincerely,

*Original signed by*

The Honourable Rod Phillips  
Minister of Finance

c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing



CORPORATE SERVICES DEPARTMENT  
TELEPHONE 613-968-6481  
FAX 613-967-3206

## City of Belleville

169 FRONT STREET  
BELLEVILLE, ONTARIO  
K8N 2Y8

October 28, 2020

The Honourable Doug Ford  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1.

Dear Premier Ford:

**RE: Accessibility for Ontarians with Disabilities Act – Web-site Support  
New Business  
10, Belleville City Council Meeting, October 26, 2020**

This is to advise you that at the Council Meeting of October 26, 2020, the following resolution was approved.

“WHEREAS Section 14(4) of O. Reg 191/11 under the Accessibility for Ontarians with Disabilities Act requires designated public sector organizations to conform to WCAG 2.0 Level AA by January 1, 2021; and

WHEREAS the City remains committed to the provision of accessible goods and services; and

WHEREAS the City provides accommodations to meet any stated accessibility need, where possible; and

WHEREAS the declared pandemic, COVID-19, has impacted the finances and other resources of the City; and

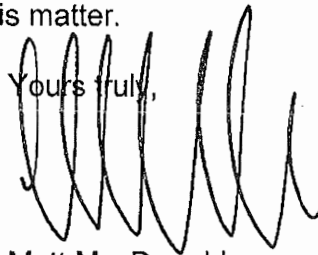
WHEREAS the Accessibility for Ontarians with Disabilities Act contemplates the need to consider technical or economic considerations in the implementation of Accessibility Standards;

BE IT THEREFORE RESOLVED THAT the Corporation of the City of Belleville requests that the Province of Ontario consider providing funding support and training resources to municipalities to meet these compliance standards; and

THAT this resolution be forwarded to the Premier of the Province of Ontario, Prince Edward-Hastings M.P.P., Todd Smith, Hastings – Lennox & Addington M.P.P., Daryl Kramp, the Association of Municipalities of Ontario and all municipalities within the Province of Ontario.”

Thank you for your attention to this matter.

Yours truly,

A handwritten signature in black ink, appearing to read 'Matt MacDonald', written over the text 'Yours truly,'.

Matt MacDonald  
Director of Corporate Services/City Clerk

MMacD/nh

Pc: AMO

Todd Smith, MPP Prince Edward-Hastings  
Daryl Kramp, MPP Hastings – Lennox & Addington  
Councillor Thompson, City of Belleville  
Ontario Municipalities



**From the Office of the Clerk**  
The Corporation of the County of Prince Edward  
332 Picton Main Street, Picton, ON K0K 2T0  
T: 613.476.2148 x 1021 | F: 613.476.5727  
clerks@pecounty.on.ca | www.thecounty.ca

November 3, 2020

Please be advised that during the Committee of the Whole meeting on October 29, 2020 the following motion was carried;

**RESOLUTION NO. CW-407-2020**

**DATE: October 29, 2020**

**MOVED BY: Councillor MacNaughton**

**SECONDED BY: Councillor St-Jean**

**Resolution by Councillor MacNaughton regarding Bill 218, Supporting Ontario's Recovery and Municipal Elections Act, 2020 is proposing changes to the Municipal Elections Act of 1996**

**WHEREAS** municipalities in Ontario are responsible for conducting the fair and democratic elections of local representatives; and

**WHEREAS** Government of Ontario, with Bill 218, Supporting Ontario's Recovery and Municipal Elections Act, 2020 is proposing changes to the Municipal Elections Act of 1996

- to prohibit the use of ranked ballots in future Municipal Elections, and
- extend nomination day from the end of July to the second Friday in September; and

**WHEREAS** each municipal election is governed by the Municipal Elections Act which was amended in 2016 to include the option to allow Municipalities to utilize ranked ballots for their elections and shorter nomination periods; and

**WHEREAS** London, Ontario ran the first ranked ballot election in 2018 and several other municipalities since have approved bylaws to adopt the practice, or are in the process of doing so including our regional neighbours in Kingston via a referendum return of 63%; and



**From the Office of the Clerk**  
The Corporation of the County of Prince Edward  
332 Picton Main Street, Picton, ON K0K 2T0  
T: 613.476.2148 x 1021 | F: 613.476.5727  
clerks@pecounty.on.ca | www.thecounty.ca

**WHEREAS** the operation, finance and regulatory compliance of elections is fully undertaken by municipalities themselves; and,

**WHEREAS** local governments are best poised to understand the representational needs and challenges of the body politic they represent, and when looking at alternative voting methods to ensure more people vote safely, it becomes more difficult to implement these alternatives with the proposed shorter period between Nomination day and the October 24, 2022 Election day;

**NOW THEREFORE BE IT RESOLVED THAT** Corporation of the County of Prince Edward Council send a letter to the Ministry of Municipal Affairs and Housing urging that the Government of Ontario continues to respect Ontario municipalities' ability to apply sound representative principles in their execution of elections;

**AND THAT** the Corporation of the County of Prince Edward Council recommends that the Government of Ontario supports the freedom of municipalities to run democratic elections within the existing framework the Act currently offers;

**AND THAT** this resolution be circulated to all Ontario Municipalities, AMO and AMCTO.

**CARRIED**

Catalina Blumenberg, Clerk

# FONOM

The Federation of Northern Ontario Municipalities

November 3, 2020

## **MEDIA RELEASE**

FONOM's Board of directors' comments on the 2021 Ontario Municipal Partnership Funding (OMPF)

Late last week, the Ontario Ministry of Finance shared with the Municipalities their 2021 allotment of the OMPF. The total fund of \$500 million is dispersed to 389 municipalities in Ontario based on their local circumstances, using the same formula as 2020. Each local government in Northern Ontario received a share of the OMPF, totaling \$206,624,500.00. This amount is an increase of \$700,200 from the previous year. The Board is aware that not all members received an increase; due to the formula, several are receiving less than in 2020.

"We wish to thank the Province for continuing to support Municipalities on the Northeast with an increase to the OMPF allocation," said FONOM President Danny Whalen. "also, having this information before most budget processes starting is a benefit to members."

The OMPF allocation is unencumbered funding that Municipal Governments use to offset tax increases to their residents.

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal the government in Northern Ontario and to strive for improved legislation respecting local government in the North. It is a membership-based association that draws its members from northeastern Ontario and is governed by an 11-member board.



President Danny Whalen  
705-622-2479



*La Corporation de la Municipalité de / The Corporation of the Municipality of  
ST. CHARLES*

C.P. / Box 70, 2 King Street East St.-Charles ON  
Tel: 705-867-2032 Fax: 705-867-5789

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**MOVED BY: Councillor Monica Loftus**

**SECONDED BY: Councillor Richard Lemieux**

**RESOLUTION NO. 2020-179**

WHEREAS Council for the Corporation of the Municipality of St.-Charles wishes to support Resolution Number CX93-20 from Grey County;

AND WHEREAS the Corporation of the Municipality of St.-Charles recognized that the need for reliable access to affordable broadband is required for education and business purposes to ensure continuity and success;

AND WHEREAS reliable broadband will continue to play an essential role in economic and social recovery across Ontario post-pandemic;

AND WHEREAS not all residents of the Municipality of St.-Charles are within a connectivity coverage area and that rural areas often receive inadequate or disproportionately low levels of service;

AND WHEREAS while it is important for the Provincial Government to look at both the number of people and the number of businesses that can be serviced by broadband expansion, it is essential, that the Province provide broadband service to areas that have a small number of people, yet cover a vast geographical area;

AND WHEREAS the need for broadband infrastructure improvement is immediate;

BE IT RESOLVED THAT the Corporation of the Municipality of St.-Charles representing our residents and business owners alike, call to action Premier Ford; the Minister of Environment, Conservation and Parks, the Honourable Jeff Yurek to champion the implementation of broadband in the under-served areas of the Municipality of St.-Charles..

**CARRIED**

**I, Tammy Godden, Clerk of the Municipality of St.-Charles, do certify the foregoing to be a true copy of Resolution No. 2020-179 passed in a Regular Meeting**



The Corporation of Loyalist Township (via e-mail)  
P.O. Box 70, 263 Main Street,  
Odessa, ON K0H 2H0

November 3, 2020

**Re: Support of Resolution from Loyalist Township regarding funding for community groups and service clubs affected by pandemic**

Please be advised that on October 28<sup>th</sup> 2020 the Town of Plympton-Wyoming Council passed the following motion to support the Council of Loyalist Township motion (attached) regarding funding for community groups and service clubs affected by pandemic that was passed on September 28<sup>th</sup> 2020:

***Motion #13*** – Moved by Bob Woolvett, Seconded by Netty McEwen that Council supports item 'n' regarding funding for community groups and service clubs affected by pandemic.

***Motion Carried.***

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at [ekwarciak@plympton-wyoming.ca](mailto:ekwarciak@plympton-wyoming.ca).

Sincerely,

Erin Kwarciak  
Clerk  
Town of Plympton-Wyoming

Cc: (all sent via e-mail)  
MP Marilyn Gladu – Sarnia-Lambton  
MPP Bob Bailey- Sarnia-Lambton  
Premier of Ontario  
Prime Minister of Canada  
Association of Municipalities Ontario  
Rural Ontario Municipalities Association  
All Ontario Municipalities





October 9, 2020

The Right Honourable Justin Trudeau  
Prime Minister of Canada  
Email: [justin.trudeau@parl.gc.ca](mailto:justin.trudeau@parl.gc.ca)

The Honourable Doug Ford  
Premier of Ontario  
Email: [premier@ontario.ca](mailto:premier@ontario.ca)

**Re: Funding for community groups and service clubs affected by pandemic**

Please be advised that at the Regular Meeting of Council on September 28, 2020, the Council of Loyalist Township passed the following resolution:

**Resolution No. 2020.35.16**

**Moved by: Deputy Mayor Hegadorn**

**Seconded by: Councillor Porter**

"Whereas, the world health organization characterized covid-19 as a pandemic on March 11, 2020

And whereas, travel restrictions were put in place March 21st, 2020 with emergency orders being established under the quarantine act

And whereas, the province of Ontario entered a state of emergency on March 17, 2020

And whereas Loyalist Township declared a state of emergency on March 26, 2020

And whereas the Kingston, Frontenac, Lennox and Addington Public Health Unit have enacted orders under Section 22 of the Ontario Health Protection and Promotion Act, 1990

And whereas the above noted state of emergencies and orders restricted the ability for charities, community groups and service clubs to raise or acquire funds through conventional methods

And whereas these charities, community groups and service clubs provide vital resources and support critical to community members

And whereas these charities, community groups and service clubs' partner with municipal governments reducing the financial pressures on the government while enhancing the lives of residents

Therefore be it resolved that Loyalist Township council requests confirmation from the governments of Ontario and Canada that funding will be available for these local smaller charities, community groups and service clubs.

AND FURTHER THAT a copy of this resolution be circulated to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; MP Derek Sloan, Hastings - Lennox and Addington ; the Honourable Daryl Kramp, MPP Hasting-Lennox and Addington; the Association of Municipalities Ontario; Rural Ontario Municipalities Association and all Municipalities within the Province of Ontario".

Regards,



Brandi Teeple  
Deputy Clerk  
Loyalist Township

cc. MP Derek Sloan- Hastings-Lennox and Addington  
MPP Daryl Kramp- Hastings- Lennox and Addington  
Association of Municipalities Ontario  
Rural Ontario Municipalities Association  
All Ontario Municipalities

**Cindy Pigeau**

---

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Tuesday, November 3, 2020 3:23 PM  
**To:** Cindy Pigeau  
**Subject:** AMO Policy Update – COVID-19 Response Framework, AMO’s Bill 218 Submission

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November 3, 2020

## **AMO Policy Update – COVID-19 Response Framework and AMO’s Bill 218 Submission**

### **COVID-19 Response Framework Released with Additional Business Relief**

The provincial government has now released their COVID-19 Response Framework: Keeping Ontario Safe and Open. The framework outlines provincial priorities, principles, and the approach to implementing measures to address the pandemic including the indicators that will guide decisions that impact municipalities.

As indicated in the document, the government is proposing to act earlier by implementing measures to protect public health and prevent closures while preparing also to gradually loosen measures as public health indicators trends improve. The framework identifies specific measures for various activities that will help municipal governments, businesses, and the public plan accordingly with greater clarity of what to expect in different scenarios. The government has also identified which level of measures is currently set out for each Public Health Unit region in the province.

The government is also making \$300 million available for rebates to businesses required to close or significantly restrict services in areas subject to modified Stage 2 public health restrictions (Ottawa, Peel, Toronto, and York Region). The financial assistance will also be available, going forward, in areas categorized as Control or Lockdown. Beginning November 16, 2020, eligible businesses will be able to apply for temporary property tax and energy cost rebates directly to the Province through a single, online application portal.

## **AMO Submission: Bill 218, Supporting Ontario's Recovery and Municipal Elections Act, 2020**

AMO provided a [submission](#) to the Standing Committee on Justice Policy of the Ontario Legislative Assembly. The Standing Committee is considering Bill 218 which provides liability protection for good faith actions to protect Ontarians from the COVID-19 and makes changes to the *Municipal Elections Act, 1996* (MEA). AMO is strongly supportive of the liability protection provisions in the Bill but has raised significant and principled concerns regarding the MEA changes.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Association of Municipalities of Ontario  
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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Dear Hon. Doug  
Ford:

At its meeting of October 19, 2020, the Town of Grimsby Committee of the Whole passed the following resolution, which was subsequently approved by Council on November 2, 2020:

Moved by Councillor Bothwell; Seconded by Councillor Freake;

Resolved that the Report PA20-22 dated October 19, 2020, be received; and,

That the report be endorsed and submitted to the Province, along with the following motion, as the Town of Grimsby's comments to the Environmental Registry.

WHEREAS Royal Assent has been granted to Bill 108 entitled 'More Homes, More Choice Act, 2019' on June 6, 2019; and,

WHEREAS Schedule 11 of Bill 108 contains amendments to the Ontario Heritage Act which require appeals under the Ontario Heritage Act to be heard by the Local Planning Appeal Tribunal not the Conservation Review Board; and,

WHEREAS the Conservation Review Board is an adjudicative tribunal that, through the mandate provided by the Ontario Heritage Act, considers a number of matters such as:

- The proposed designation of a property as having cultural heritage value or interest;
- Applications for the repeal of a By-law on a specific property;
- Applications related to the alteration of a property covered by a By-law; and,
- Matters related to archaeological licensing, and,

WHEREAS Schedule 11 of Bill 108 will come into effect on a date to be proclaimed by the Lieutenant Governor; and,

WHEREAS the Local Planning Appeal Tribunal are not experts in heritage matters unlike members of the Conservation Review Board; and,

WHEREAS the Local Planning Appeal Tribunal decisions are binding decisions unlike the Conservation Review Board non-binding recommendations; and,

WHEREAS the Ontario Heritage Act provides a means for municipalities to protect and preserve the cultural heritage value or interest of the municipality for generations to come; and,

WHEREAS the Conservation Review Board currently provides reports to municipal council's setting out its findings of fact, and its recommendations so that a final decision can be rendered by municipalities about what is valuable in their community;

WHEREAS the Town of Grimsby remains committed to the preservation and protection of property of cultural heritage value or interest;

NOW THEREFORE BE IT RESOLVED THAT the Town of Grimsby strongly recommends that Schedule 11 of Bill 108 be amended to remove the powers provided to the Local Planning Appeal Tribunal, retaining authority for hearing certain appeals by the Conservation Review Board; and,

BE IT FURTHER RESOLVED THAT the Town of Grimsby strongly recommends that Schedule 11 of Bill 108 be amended to return the authority for final decisions to municipal council's as

the elected representative of the communities wherein the property and its features of cultural heritage value exist; and,

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, Lisa McLeod the Minister of Heritage, Sport, Tourism and Culture Industries, Andrea Horwath, MPP and Leader of the Official Opposition and the Ontario NDP Party, MPP Steven Del Duca Leader of the Ontario Liberal Party, Mike Schreiner MPP and Leader of the Green Party of Ontario, Sam Oosterhoff MPP Niagara West; and,

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Association of Municipalities of Ontario (AMO), all MPP's in the Province of Ontario, the Niagara Region and all Municipalities in Ontario for their consideration."

We strongly recommend that the Ontario government consider amendments to Bill 108 to return the final authority to municipal Council's to determine what is of cultural heritage value or interest in their communities with the benefits of the expert and professional advice provided by the Conservation Review Board.

**CARRIED**

*YES: Councillors Bothwell, Dunstall, Freake, Kadwell, Ritchie, Sharpe, Vaine, Vardy and Mayor Jordan*

A copy of the report has been enclosed.

Regards,

**Devanne Kripp, Dipl. M. A.**

Deputy Town Clerk

905 945 9634 ext. 2177

Town of Grimsby | 160 Livingston Avenue, P.O Box 159 | Grimsby ON L3M 4G3 | [www.grimsby.ca](http://www.grimsby.ca)



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**Report To: Committee of the Whole**

**Meeting Date: October 19, 2020**

**Subject: Proposed Regulation under the Ontario Heritage Act  
(Bill 108)**

**Recommendation(s)**

1. That the Report PA20-22 dated October 19, 2020, be received and
2. That the report be endorsed and submitted to the Province, along with the following motion, as the Town of Grimsby's comments to the Environmental Registry.

WHEREAS Royal Assent has been granted to Bill 108 entitled 'More Homes, More Choice Act, 2019' on June 6, 2019; and,

WHEREAS Schedule 11 of Bill 108 contains amendments to the Ontario Heritage Act which require appeals under the Ontario Heritage Act to be heard by the Local Planning Appeal Tribunal not the Conservation Review Board; and,

WHEREAS the Conservation Review Board is an adjudicative tribunal that, through the mandate provided by the Ontario Heritage Act, considers a number of matters such as:

- The proposed designation of a property as having cultural heritage value or interest;
- Applications for the repeal of a By-law on a specific property;
- Applications related to the alteration of a property covered by a By-law; and,
- Matters related to archaeological licensing. AND,

WHEREAS Schedule 11 of Bill 108 will come into effect on a date to be proclaimed by the Lieutenant Governor; and,

WHEREAS the Local Planning Appeal Tribunal are not experts in heritage matters unlike members of the Conservation Review Board; and,

WHEREAS the Local Planning Appeal Tribunal decisions are binding decisions unlike the Conservation Review Board non-binding recommendations; and,



WHEREAS the Ontario Heritage Act provides a means for municipalities to protect and preserve the cultural heritage value or interest of the municipality for generations to come; and,

WHEREAS the Conservation Review Board currently provides reports to municipal council's setting out its findings of fact, and its recommendations so that a final decision can be rendered by municipalities about what is valuable in their community;

WHEREAS the Town of Grimsby remains committed to the preservation and protection of property of cultural heritage value or interest;

NOW THEREFORE BE IT RESOLVED THAT the Town of Grimsby strongly recommends that Schedule 11 of Bill 108 be amended to remove the powers provided to the Local Planning Appeal Tribunal, retaining authority for hearing certain appeals by the Conservation Review Board; and,

BE IT FURTHER RESOLVED THAT the Town of Grimsby strongly recommends that Schedule 11 of Bill 108 be amended to return the authority for final decisions to municipal council's as the elected representative of the communities wherein the property and its features of cultural heritage value exist; and,

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, Lisa McLeod the Minister of Heritage, Sport, Tourism and Culture Industries, Andrea Horwath, MPP and Leader of the Official Opposition and the Ontario NDP Party, MPP Steven Del Duca Leader of the Ontario Liberal Party, Mike Schreiner MPP and Leader of the Green Party of Ontario, Sam Oosterholf MPP Niagara West; and,

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Association of Municipalities of Ontario (AMO), all MPP's in the Province of Ontario, the Niagara Region and all Municipalities in Ontario for their consideration."

We strongly recommend that the Ontario government consider amendments to Bill 108 to return the final authority to municipal Council's to determine what is of cultural heritage value or interest in their communities with the benefits of the expert and professional advice provided by the Conservation Review Board.



## Purpose

To provide staff with direction to provide comments to the Environmental Registry on the proposed changes to the Ontario Heritage Act (Bill 108). As the impetus for the new proposed regulations is Bill 108, *The More Homes, More Choices Act*, staff remain concerned that the Province's stated objective to increase housing supply should not come at the expense of the Town of Grimsby's irreplaceable cultural heritage resources, as the purpose of the *Ontario Heritage Act* being to protect and conserve heritage properties.

## Background

### Updates to the Ontario Heritage Act (Bill 108)

In November 2018, the Province introduced a consultation document: "Increasing Housing Supply in Ontario." On May 2, 2019, the Minister of Municipal Affairs and Housing introduced "More Homes, More Choice: Ontario's Housing Supply Action Plan" and the supporting Bill 108 – the proposed More Homes, More Choice Act. The Province stated that the objective of these initiatives is to ensure more housing choices/supply and address housing affordability. The Ontario Heritage Act was one of 13 provincial statutes impacted by Bill 108.

At that time, the proposed regulations for the OHA were unknown but the Ministry of Tourism, Culture and Sport indicated that regulations were to be released "later this year" after consultation and would be posted for comment. At that time, the changes to the OHA were expected to be proclaimed and in full force and effect for July 1, 2020. Later this date was changed to January 1, 2021. The proposed regulations were released for public comment on September 21, 2020, being partially delayed by the COVID-19 pandemic. The changes to the OHA are still anticipated to be proclaimed on January 1, 2021. Comments on the proposed regulations are due to the Environmental Registry by November 5, 2020. Communication from the Ministry of Tourism, Culture and Sport indicates that 'Updates to the existing Ontario Heritage Tool Kit, which will support implementation of the amendments and proposed regulation, are forthcoming. Drafts of the revised guides will be made available for public comment later this fall.' Staff will share this information with the Grimsby Heritage Advisory Committee and Council as it becomes available.

## Analysis/Comments

The Environmental Registry posting includes the proposed regulations and a summary of the proposed regulations for the following:

1. Principles that a municipal council shall consider when making decisions under specific parts of the OHA.
2. Mandatory content for designation by-laws.
3. Events which would trigger the new 90-day timeline for issuing a notice of intention to designate and exceptions to when the timeline would apply.
4. Exceptions to the new 120-day timeline to pass a designation by-law after a notice of intention to designate has been issued.
5. Minimum requirements for complete applications for alteration or demolition of heritage properties.
6. Steps that must be taken when council has consented to the demolition or removal of a building or structure, or a heritage attribute.
7. Information and material to be provided to Local Planning Appeal Tribunal (LPAT) when there is an appeal of a municipal decision to help ensure that it has all relevant information necessary to make an appropriate decision.
8. Housekeeping amendments related to amending a designation by-law and an owner's reapplication for the repeal of a designation by-law.
9. Transition provisions.

Many of the proposed regulations are procedural and provide clarity on the new processes that were including in Bill 108. The summary of the proposals is as follows:

### Regulatory Proposals

#### *1. Principles to guide municipal decision making*

*The amendments to the Ontario Heritage Act give authority to prescribe principles that a municipal council shall consider when making decisions under prescribed provisions of Parts IV and V of the Act. The proposed principles relate to the purpose of the Ontario Heritage Act and are intended to help decision-*

*makers better understand what to focus on when making decisions under the Act.*

The proposed principles are consistent with Ontario's policy framework for cultural heritage conservation. The proposed principles provide context for a municipality to follow when making decisions about designated heritage properties, including the minimization of adverse impacts to the cultural heritage value of a property or district. They also require the municipality to consider the views of all interested persons and communities. The new principles will be used in conjunction with Ontario Regulation 9/06, for which no changes have been proposed at this time. While staff already use many similar principles to guide the review process, it is noted that many of the principles use 'should' rather than 'shall' in reference to the principles. The most problematic is the principle that "property that is determined to be of cultural heritage value or interest should be protected and conserved for all generations". Using 'should' rather than 'shall' contradicts the Provincial Policy Statement 2020, which states "Significant built heritage resources and significant cultural heritage landscapes shall be conserved". Staff would prefer consistency in the language in these two provincial policies and recommend that the language from the PPS 2020 be adopted as a principle for the Ontario Heritage Act.

An additional recommendation would be that the definition of 'adaptive reuse' included in this section be revised from "the alteration of a property of cultural heritage value or interest to fit new uses or circumstances while retaining the heritage attributes of the property" to "the alteration of a property of cultural heritage value or interest to fit new uses or circumstances while retaining the cultural heritage value or interest and the heritage attributes of the property".

## *2. Mandatory content for designation by-laws*

*The Ontario Heritage Act amendments provide a regulatory authority to prescribe mandatory content for designation by-laws. The goal is to achieve greater consistency across municipalities and to provide improved clarity for property owners through designation by-laws including:*

- Identifying the property for the purposes of locating it and providing an understanding of its layout and components;*
- Establishing minimum requirements for the statement of cultural heritage value or interest; and*
- Setting standards for describing heritage attributes.*

From staff's perspective, the most significant changes to the requirements for a

designation by-law are:

- The requirement to include a map or image of the area. This has not typically been done in the past due to the preferences of the Land Registry Office; however, from a staff perspective, this would not be difficult or onerous.
- The description of the heritage attributes must be 'brief' and also explain how each attribute contributes to the cultural heritage value or interest of the property. Staff note that the requirement for explanations may make the description less brief, but are generally supportive of this requirement as it may help clarify both the heritage attributes and the cultural heritage value of the property. However, this requirement will likely increase the amount of staff time required to draft designation by-laws.
- The by-law may list any features of the property that are not heritage attributes. Including a formal list of non-heritage attributes within the by-law could provide clarity to both the property owner and the Town of Grimsby.

*3. 90-day timeline to issue a Notice of Intention to Designate Amendments to the Ontario Heritage Act establish a new 90-day timeline for issuing a notice of intention to designate (NOID) when the property is subject to prescribed events. It also allows for exceptions to this restriction to be prescribed.*

*The new timeline is intended to encourage discussions about potential designations with development proponents at an early stage to avoid designation decisions being made late in the land use planning process. The ministry has proposed three triggers which would place this restriction on council's ability to issue a NOID. These are applications submitted to the municipality for either an official plan amendment, a zoning by-law amendment or a plan of subdivision.*

*The proposed regulation also provides exceptions to when the 90-day timeline applies. The ministry is proposing the following categories of exceptions.*

- Mutual agreement – Where an extension of, or exemption from, the 90-day restriction on issuing a NOID is mutually agreed to by the municipality and the property owner who made the application under *the Planning Act*.
- Administrative restrictions – Where municipal council or heritage committee are limited in their ability to reasonably fulfill the statutory requirements for issuing a NOID within the original 90-day timeframe. This would apply in cases of a declared emergency or where a municipal heritage committee would be unable to provide its recommendations to council. The timeframe would be extended by 90 days.
- New and relevant information – Where new and relevant information could have an impact on the potential cultural heritage value or interest of the

property is revealed and needs further investigation. Council would be able to extend the timeframe through a council resolution. In the case of new and relevant information council would have 180 days from the date of the council resolution to ensure there is sufficient time for further information gathering and analysis to inform council's decision.

Expiration of restriction – The 90-day restriction on council's ability to issue a NOID would not remain on the property indefinitely and would no longer apply when the application that originally triggered the 90-day timeframe is finally disposed of under the Planning Act.

The proposed regulation also provides notification requirements related to the exceptions to the 90-day timeframe restriction.

Overall, the regulations provide required clarity to the proposed new timelines. Staff are pleased that one of the exemptions to the new regulated timelines is through mutual agreement, as many developers in Grimsby have demonstrated their willingness to work with staff and Council to work towards heritage conservation goals through the planning process.

The exemption for 'new and relevant' materials is useful to ensure that all parties have all of the information needed to make a decision. To this end, the regulations also provide a definition of 'new and relevant' to be applied in this context.

The termination period for the 90-day timelines is limited to the lifespan of the specific planning application. This will ensure that properties are not prohibited from heritage conservation indefinitely.

However, staff have several concerns in regards to these proposed regulations. First, the 90 day timeline will not provide enough time for the town to request and review a peer review of a Heritage Impact Assessment, should the town feel that review is necessary. Staff recommend that the 90 day timeline be increased, or that an additional exemption be included that provides municipalities more time to address requirements for peer review. Likewise, the substantially reduced time limit for planning decisions in Bill 108, especially in regards to decisions for zoning by-law amendments, will create challenges for staff where heritage properties are involved in a planning application.

Staff also note that these new timelines will require significant changes to internal processes in order to accommodate the regulations, which in turn will take a significant amount of staff time to coordinate between Heritage Planning staff, and Planning staff.

*4. 120-day timeline to pass a designation by-law Amendments to the Ontario Heritage Act establish a new requirement for designation by-laws to be passed within 120 days of issuing a Notice of Intention to Designate (NOID). It also*

*allows for exceptions to be prescribed. The ministry is proposing the following categories for exceptions.*

- *Mutual agreement - Where an extension of, or exemption from, the requirement to pass a by-law within 120 days of issuing a NOID is mutually agreed to by the municipality and the property owner.*
- *Administrative restrictions – Where municipal council is limited in its ability to reasonably fulfill the statutory requirements for passing a designation bylaw within the original 120-day timeframe. This would apply in cases of a declared emergency.*
- *New and relevant information – Where new and relevant information that could have an impact on the potential cultural heritage value or interest of the property is revealed and needs further investigation.*
- *Council would be able to extend the timeframe through a council resolution to ensure there is enough time for further information gathering and analysis to inform its decision.*
- *Council would have an additional 180 days from the date of the council resolution to pass the bylaw.*

*Exceptions allowing for the extension of the 120-day timeframe for passing a by-law must occur prior to the expiry of the initial 120 days. The proposed regulation includes notification requirements related to the exceptions to the 120-day timeframe.*

Similar to the exemptions for the 90-day designation notice timeline, the proposed exemptions to pass a designation by-law, especially through mutual agreement, are generally considered helpful. The practice of passing a by-law soon after the objection period has expired (or an appeal has been resolved), is already undertaken in Grimsby for most designations. However, staff would note that implementing these regulations will require staff time to accomplish.

#### *5. 60-day timeline to confirm complete applications, alteration or demolition and contents of complete applications*

*Amendments to the Ontario Heritage Act establish a new timeline of 60 days for the municipality to respond to a property owner about the completeness of their application for alteration of, or demolition or removal affecting, a designate heritage property. It also provides a regulatory authority for the Province to set out minimum requirements for complete applications. The purpose of these provincial minimum standards is to ensure transparency so that property owners are aware of what information is required when making an application. The*



*details of what is proposed in regulation reflect current municipal best practices. The proposed regulation also enables municipalities to build on the provincial minimum requirements for complete applications as a way of providing additional flexibility to address specific municipal contexts and practices. Where municipalities choose to add additional requirements, the proposed regulation requires them to use one of the following official instruments: municipal by-law, council resolution or official plan policy. The proposed regulation establishes that the 60-day timeline for determining if the application is complete and has commenced starts when an application is served on the municipality. It further proposes that applications may now be served through a municipality's electronic system, in addition to email, mail or in person.*

The introduction of a timeline to confirm a complete application for heritage issues is new, but is not unwelcome as it will provide clarity for the property owner and the town. The list of submission requirement set out in the regulations is similar to the requirements that the town already requires; however, a more thorough review of any proposed materials should be undertaken and a report brought forward to Council to confirm Grimsby's list of required submissions and be adopted by municipal by-law as required by the regulation. The ability for the town to set its own additional requirements (through due process) is important to ensure that the town's heritage conservation goals are met.

However, staff note that the requirements for a complete application are only applied to subsections 33 (2) and 34 (2) of the *Ontario Heritage Act*, meaning that there are no requirements for a complete application for properties designated under Part V as part of heritage conservation districts. Staff recommend that the requirements for complete application also be applied to district properties.

*6. Prescribed steps following council's consent to a demolition or removal under s. 34.3*

*Amendments to the Ontario Heritage Act provide that municipal council consent is required for the demolition or removal of any heritage attributes, in addition to the demolition or removal of a building or structure. This is because removal or demolition of a heritage attribute that is not a building or structure, such as a landscape element that has cultural heritage value, could also impact the cultural heritage value or interest of a property.*

*Prior to the amendments, where council approved a demolition or removal under s. 34, the Act required council to repeal the designation by-law. However, in cases where only certain heritage attributes have been removed or demolished, or where the demolition or removal was of a structure or building that did not have cultural heritage value or interest, the property might still retain cultural*



*heritage value or interest. In these cases, repeal of the by-law would not be appropriate.*

*The proposed regulation provides municipalities with improved flexibility by requiring council to first determine the impact, if any, of the demolition or removal on the cultural heritage value or interest of the property and the corresponding description of heritage attributes. Based on the determination council makes, it is required to take the appropriate administrative action, which ranges from issuing a notice that no changes to the by-law are required, to amending the by-law as appropriate, to repealing the by-law. Council's determination and the required administrative actions that follow are not appealable to LPAT.*

*The proposed regulation provides that, where council has agreed to the removal of a building or structure from a designated property to be relocated to a new property, council may follow an abbreviated process for designating the receiving property. The proposed regulation provides a series of administrative steps to support the designation by-law. Council's determination that the new property has cultural heritage value or interest and the subsequent designation by-law made under this proposed regulation would not be appealable to LPAT.*

The requirement to issue notice for demolition of any heritage attributes of a property was a concern, however, the clarification that a repealing by-law may not be required for every demolition is helpful. Following the demolition or removal, if the cultural heritage value or interest and heritage attributes do not need amending, the only notice requirement is to the Ontario Heritage Trust, who are already required to receive notice of all decisions regarding alterations, demolitions, removals and relocations.

However, staff would note that the wording of the regulation is slightly confusing: "After the demolition or removal of a building, structure or heritage attribute on the property is complete, the council of the municipality shall, in consultation with the municipal heritage committee established under section 28 of the Act, if one has been established, make one of the following determinations.." Staff are unclear on if this means that removal of any building, even one that is not a heritage attribute (i.e. a modern garden shed), requires Council approval.

*7. Information to be provided to LPAT upon an appeal with the exception of decisions made under section 34.3 as described above, all final municipal decisions related to designation, amendment and repeal, as well as alteration of a heritage property under the Act will now be appealable to LPAT, in addition to decisions related to demolition and Heritage Conservation Districts, which were already appealable to LPAT. The decisions of LPAT are binding. Preliminary objections to designation matters will now be made to the municipality, before the final decision is made. Prior to the amendments, appeals of designation-related notices or appeals of alteration decisions were made to the Conservation Review Board, whose decisions were not binding.*



*A regulatory authority was added to ensure that appropriate information and materials related to designations, alteration and demolition decisions are forwarded to the LPAT to inform appeals. The proposed regulation outlines which materials and information must be forwarded for every LPAT appeal process in the Act by the clerk within 15 calendar days of the municipality's decision.*

The two-tier process of objection to the municipality, followed by appeal to the LPAT, is a noted concern as this new process will create delays for property owners, staff, the Grimsby Heritage Advisory Committee and Council. The updated regulation does not change this; it provides a list of the materials and information required for LPAT appeals.

#### *8. Housekeeping amendments*

*Amendments to the Act included regulatory authority to address a few housekeeping matters through regulation. Previously, where a municipality proposed to make substantial amendments to an existing designation by-law it stated that the designation process in section 29 applied with necessary modifications. The proposed regulation clearly sets out the modified process, including revised language that is more appropriate for an amending by-law. The proposed regulation also makes it clear that there is no 90-day restriction on issuing a notice of proposed amendment to a by-law and provides that council has 365 days from issuing the notice of proposed amendment to pass the final amending by-law and that this timeframe can only be extended through mutual agreement.*

*The proposed regulation also outlines restrictions on a property owner's ability to reapply for repeal of a designation by-law where the application was unsuccessful, unless council consents otherwise. The one-year restriction on an owner's reapplication maintains what had been included in the Act prior to the amendments.*

The ability to amend a heritage designation by-law is improved through the regulations that provide clarity to the stated process. Staff support this regulation as it will make it easier to update old designation by-laws as required, as well as make amendments to by-laws that require updating to remove listed heritage attributes as per the new regulation.

#### *9. Transition*

*Section 71 of the Ontario Heritage Act establishes a regulation-making authority for transitional matters to facilitate the implementation of the amendments, including to deal with any problems or issues arising as a result of amendments. The proposed transition rules provide clarity on matters that are already in progress at the time the amendments come into force.*

#### *General Transition Rule*

*All processes that commenced on a date prior to proclamation would follow the process and requirements set out in the Act as it read the day before proclamation. The proposed regulation sets out the specific triggers for determining if a process had commenced.*

#### *Exceptions*

*Outstanding notices of intention to designate. Where council has published a notice of intention to designate but has not yet withdrawn the notice or passed the by-law at the time of proclamation, the municipality will have 365 days from proclamation to pass the by-law, otherwise the notice will be deemed withdrawn. Where a notice of intention to designate has been referred to the Conservation Review Board, the 365 days would be paused until the Board either issues its report or until the objection has been withdrawn, whichever occurs earlier.*

#### *90-Day restriction on issuing a NOID*

*The 90-day restriction on council's ability to issue a NOID would only apply where all notices of complete application have been issued by the municipality in relation to a prescribed Planning Act application, on or after proclamation.*

#### *Prescribed steps following council's consent to demolition or removal (s.34.3)*

*The ministry is proposing that the prescribed steps would apply following consent to an application by the municipality or by order of the Tribunal, where at the time of proclamation council had not already repealed the by-law under s. 34.3.*

Staff would note that the transitions proposed will place increased demand on staff time and resources in order to prepare for the January 1, 2021 implementation deadline. As this has not been accounted or planned for, staff would recommend that the proclamation deadline be pushed to July 1, 2021 to allow municipalities more time to prepare, especially in consideration of the COVID-19 pandemic, which has already created additional stress on staff resources.

#### *Regulatory Impact Assessment*

*The objective of the proposed regulation is to improve provincial direction on how to use the Ontario Heritage Act, provide clearer rules and tools for decision making, and support consistency in the appeals process. Direct compliance costs and administrative burdens associated with the proposed regulations are unknown at this time. New rules and tools set out in the proposed regulations are expected to result in faster development approvals.*

*There are anticipated social and environmental benefits as the proposed regulation seeks to achieve greater consistency to protecting and managing heritage property across the province.*

Overall, staff support many of the proposed regulation changes, as they provide greater clarity for the new processes created through Bill 108. Some of the concerns identified

by the town in their comments on Bill 108 remain, such as all appeals being moved to the Local Planning Appeal Tribunal (LPAT) from the Conservation Review Board (CRB).

The proposed regulations appear to be consistent with the objectives of Provincial policy and the OHA to conserve significant cultural heritage resources. However, many of the town's existing processes will need to be adjusted to conform to the proposed regulation changes. Staff would recommend to the Province that more time be provided to municipalities to accommodate the new regulations, especially given that the COVID-19 pandemic is in the second wave and also because the revised Ontario Heritage Took Kit has not been provided for draft comment and review. Additionally, staff resources will need to be evaluated in light of the current volume of heritage alteration applications to ensure the delivery of heritage reports and notices occur within the specified timelines. The substantially reduced time limit for planning decisions in Bill 108, especially in regards to decisions for zoning by-law amendments, will create challenges for staff where heritage properties are involved in a planning application.

The Province has noted that the direct compliance costs and administrative burdens are unknown at this time. Staff would suggest that the cost and burden on already stressed municipalities operating in an ongoing pandemic would be significant.

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## Strategic Priorities

This report addresses the corporate strategic goal to: Protect, preserve and enhancing Grimsby's distinct heritage and culture

## Financial Impact

There are no direct financial implications arising from the recommendations in this report. However, the proposed regulation changes will have undetermined financial impacts for the town.

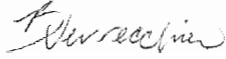
## Public Input

Members of the public may provide comments on Bill 108's proposed changes through the related postings on the Environmental Registry of Ontario (ERO) website.

## Conclusion

As the impetus for the new proposed regulations is Bill 108, *The More Homes, More Choices Act*, staff remain concerned that the Province's stated objective to increase housing supply should not come at the expense of the Town of Grimsby's irreplaceable cultural heritage resources, as the purpose of the *Ontario Heritage Act* being to protect and conserve heritage properties.

Prepared by,



Name: Bianca Verrecchia  
Title: Assistant Heritage Planner

Submitted by,



Name: Antonietta Minichillo  
Title: Director of Planning, Building & Bylaw

**Cindy Pigeau**

---

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Wednesday, November 4, 2020 2:55 PM  
**To:** Cindy Pigeau  
**Subject:** AMO Policy Update – Additional Funding for Broadband

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November 4, 2020

## **AMO Policy Update – Additional Funding for Broadband**

### **Ontario Announces \$680 Million in More Funding for Broadband**

Today the Province announced an additional \$680 million to improve and expand broadband and cellular access across the province. This funding is on top of the \$315 million to support the Up to Speed: Ontario's Broadband and Cellular Action Plan. It is also consistent with the Ontario Onwards Action Plan's commitment to improve access to broadband and cellular services.

Today's investment doubles the Improving Connectivity in Ontario (ICON) program, to \$300 million to support rural, northern, and remote connectivity. Details on the remaining funding announced should be available in the coming weeks.

AMO is pleased that the Province is making additional broadband and cellular investments a priority. Municipal governments are hearing loud and clear the need for better connectivity from students, families, businesses, and seniors across Ontario. Municipal governments are hopeful that this investment, combined with the federal government's anticipated Universal Broadband Fund (UBF), will help connect residents and communities to faster and better services.

AMO will provide additional details on these funding allocations as they become available.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Association of Municipalities of Ontario  
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## Cindy Pigeau

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**From:** Jeff Buell <jeff.buell@blueskynet.ca>  
**Sent:** Wednesday, October 28, 2020 2:39 PM  
**To:** Cindy Pigeau  
**Subject:** RE: COOP 2021 Public Meeting

Hi Cindy;

If we can provide any further information to help support a positive decision please let me know. I estimate the cost would be around \$1000 dollars given the size of the twp and the cost per km the mnr is using. Keep in mind Townships can opt out when costs are known.

This would be the 3<sup>rd</sup> update in imagery for calvin from 2011-2021. A great way to see land use changes over that time. Because of the partnerships involved, plus the MNR contributing about 40% of the overall cost, the value of the product vs what partners pay is very good!

Thanks,  
Jeff

**From:** Cindy Pigeau <clerk@calvintownship.ca>  
**Sent:** October 28, 2020 2:19 PM  
**To:** Jeff Buell <jeff.buell@blueskynet.ca>  
**Subject:** RE: COOP 2021 Public Meeting

Hi Jeff,

We have not signed the letter of intent.

I would still be interested in finding out what the cost per km is so that I can present it once again with a cost associated with it.

Is it possible for you to keep me in the email loop even if we do not sign the letter of intent?

Thank you.

**Sincerely,**

**Cindy Pigeau**

Clerk-Treasurer; Corporation of the Municipality of Calvin  
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0  
Ph: 705-744-2700 Ext. 201 | Fax: 705-744-0309  
[clerk@calvintownship.ca](mailto:clerk@calvintownship.ca)

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DISCLAIMER: This e-mail and any attachments may contain personal information or information that is otherwise confidential. If you are not the intended recipient, any use, disclosure or copying of any part of it is prohibited. The Municipality of Calvin accepts no liability for damage caused by any virus transmitted in this message. If this e-mail is received in error, please immediately reply and delete or destroy any copies of it. The transmission of e-mails between an employee or agent of the

## Cindy Pigeau

---

**From:** Jeff Buell <jeff.buell@blueskynet.ca>  
**Sent:** Wednesday, October 28, 2020 2:08 PM  
**To:** Jeff Buell  
**Subject:** COOP 2021 Aerial Imagery Project  
**Attachments:** COOP2021-Letter of Intent to Participate.docx; LIO-COOP2021-ENG-2020-06-18.pdf; COOP2021\_PartnershipPresentation\_FINAL\_v1\_15072020.pdf

Good Afternoon;

I am contacting you as a follow up regarding the COOP 2021 aerial Imagery project. [Blue Sky Net](#) is playing a coordinating roll on behalf of the Ministry of Natural Resources who are the overall project managers and prime sponsor of the imagery project itself. Our intent is to try to assist both municipalities and the MNR with the flow of information as there is the potential for a large number of partners in the project. For those who don't know, Blue Sky Net initiated the shared GIS partnership which eventually led to where we are today utilizing CGIS as a GIS service provider. Our continued commitment is to participate in any group project of benefit. COOP 2021 being a great example.

To that end, there is some important information that you need to know:

- 1) If your municipality is interested in participating, I have attached a one page explainer of the project and highlight of the benefits. Ive also attached a more detailed copy of the COOP presentation that was delivered virtually a couple of weeks ago.
- 2) Municipalities must sign a Letter of Intent to participate in this project. I recognize at this point budgets are not set in stone. The MNR has stated that they hope to keep the cost at around 7 dollars per square kms. You may estimate your municipal cost by multiplying communities square kms by 7 dollars.
- 3) A signed letter of intent can be returned to me, and I will ensure that it is forwarded to the MNR.
- 4) CGIS (Ryan B., Shawn W., Emily B. or Jeff D.) will work with you to define the exact extent of your area of interest. In 2016 (last imagery project) most municipalities opted for their entire geography. The MNR has stated that they will consider smaller areas for budgetary considerations.

I hope that helps clarify, the key action item at this point is **that if you have not signed the letter of intent (attached) please do so**. This will help the MNR firm up actual coverage for next spring as well as firm up cost per square km.

If you have already sent your letter of intent, thank you! This email was intended as a reminder as well as a clarification of Blue Sky Net's role in the process as I recognize some may not be familiar with us yet!

If you have questions, please do not hesitate contacting me directly

Best regards,

Jeff Buell, Project Manager  
Blue Sky Net




Land Information Ontario

# Central Ontario Orthophotography Project (COOP) 2021

Acquisition overview and opportunity for  
partnership

October 8, 2020

Ministry of Natural Resources and Forestry

Ontario 



# Presentation Objective

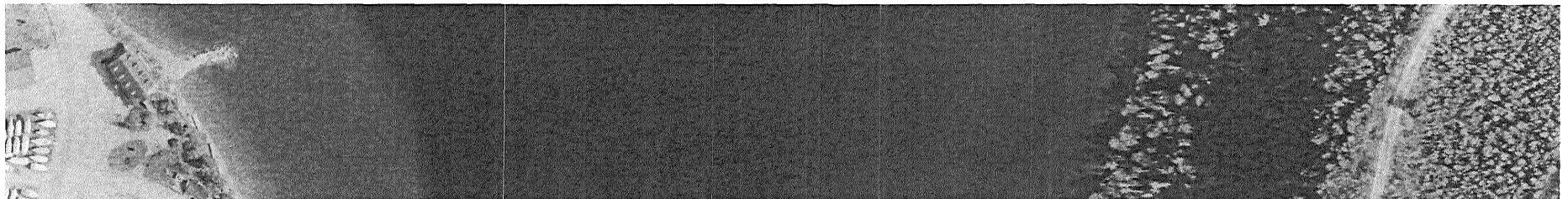
To provide information about:

- COOP 2021 aerial photography acquisition and the 2018-2022 LIO Imagery Acquisition Program
- opportunity to become a cost sharing partner in the acquisition including benefits and process to become a partner

# Presentation Outcome

Participants understand:

- the LIO imagery program, imagery products and how imagery can support their business needs
- how to become a partner, the costs and obligations, and timing of milestones from acquisition to delivery



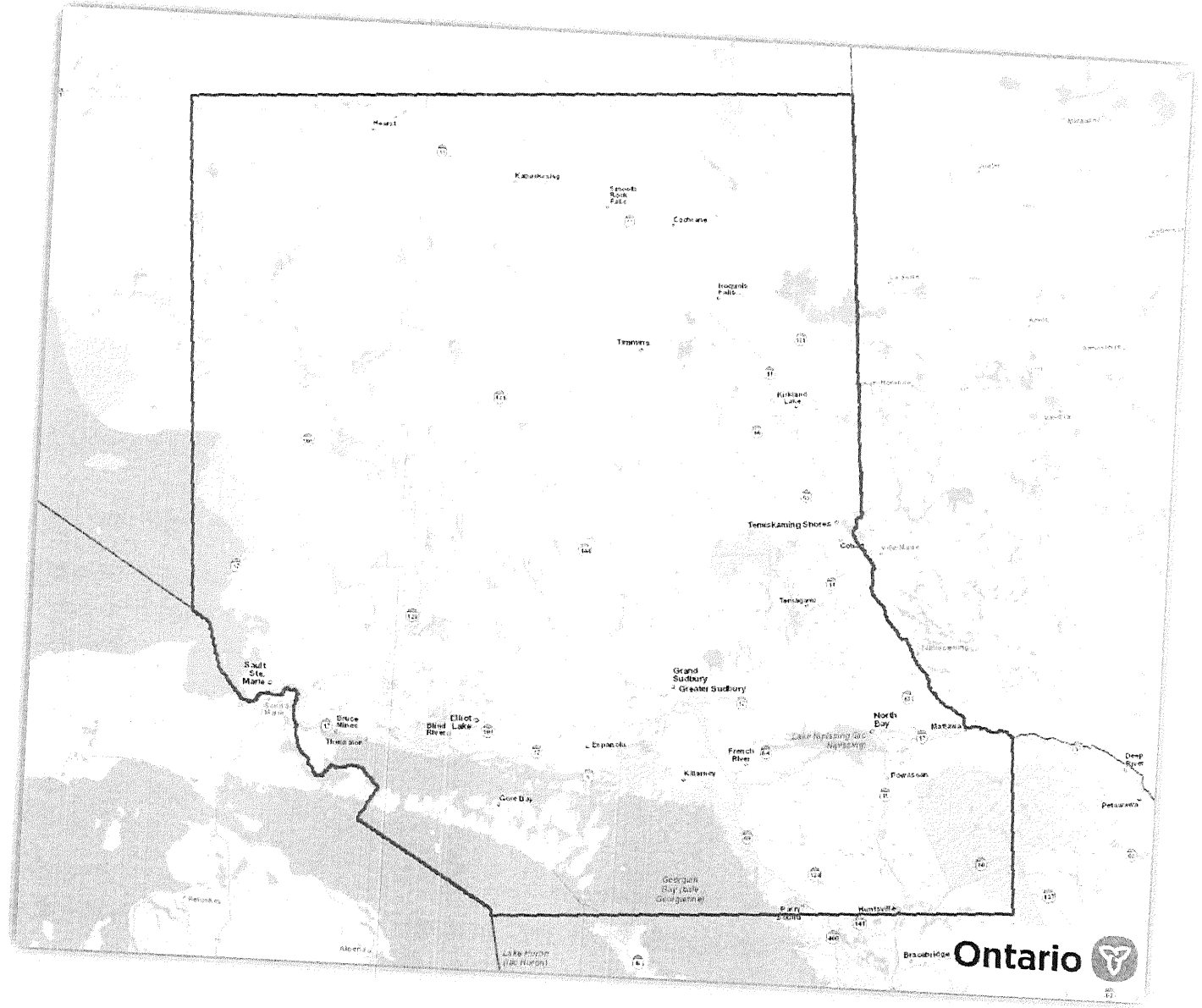
# COOP 2021 Presentation Outline

1. LIO Imagery five-year Review 2013-2017
2. LIO Imagery five-year Plan and Status 2018 – 2022
3. LIO Imagery vs Google Earth
4. COOP 2021 Acquisition
5. LIO Imagery Partnership Program
6. COOP 2021 Area of Interest Selection & Submission
7. Environmental Acquisition Challenges
8. Next Steps and Project Timelines

**COOP 2021**

# Central Ontario Orthophotography Project

Potential project  
target area



# A review of the first five-year program

2013 – 2017 LIO Imagery  
Acquisition Program

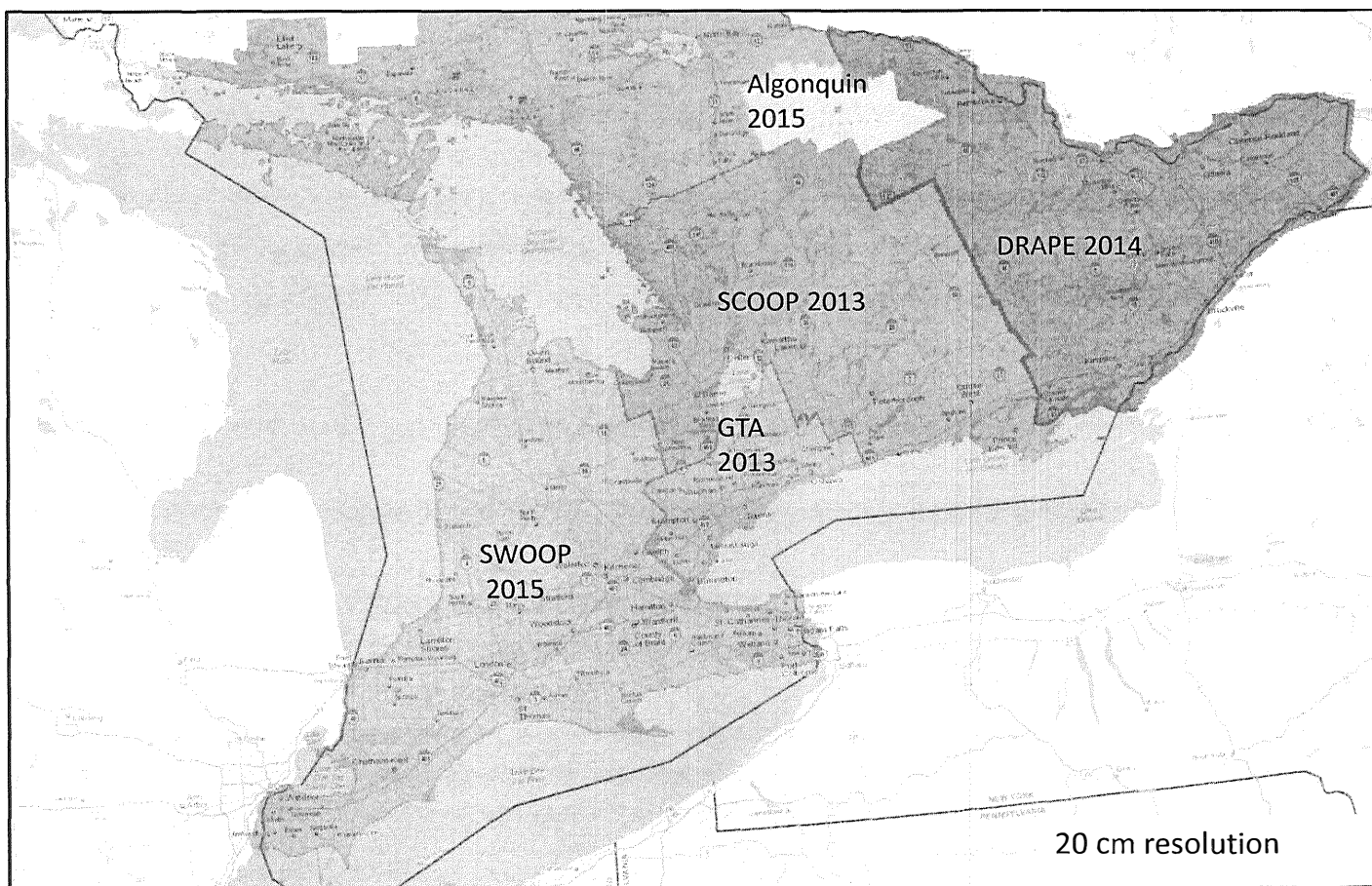


# LIO Imagery Program: 2013 - 2017

- LIO Imagery Acquisition Program was established in November 2011 with the following objectives:
  - obtain usable imagery commonly needed by government, business and other organizations
  - partner with ministries and external organizations to share cost
  - provide a predictable refresh cycle for future planning
- Acquisitions occurred over a five-year period, covering approximately 205,000 km<sup>2</sup> of the province.
- Defined annual acquisition blocks: Southern Ontario, parts of Central Ontario and parts of Northern Ontario.
- Project procured snow/ice/leaf off, 20cm resolution digital orthophotography\* accurate to within 50cm at the 90% confidence level with the associated stereoscopic aerial imagery and digital elevation data.

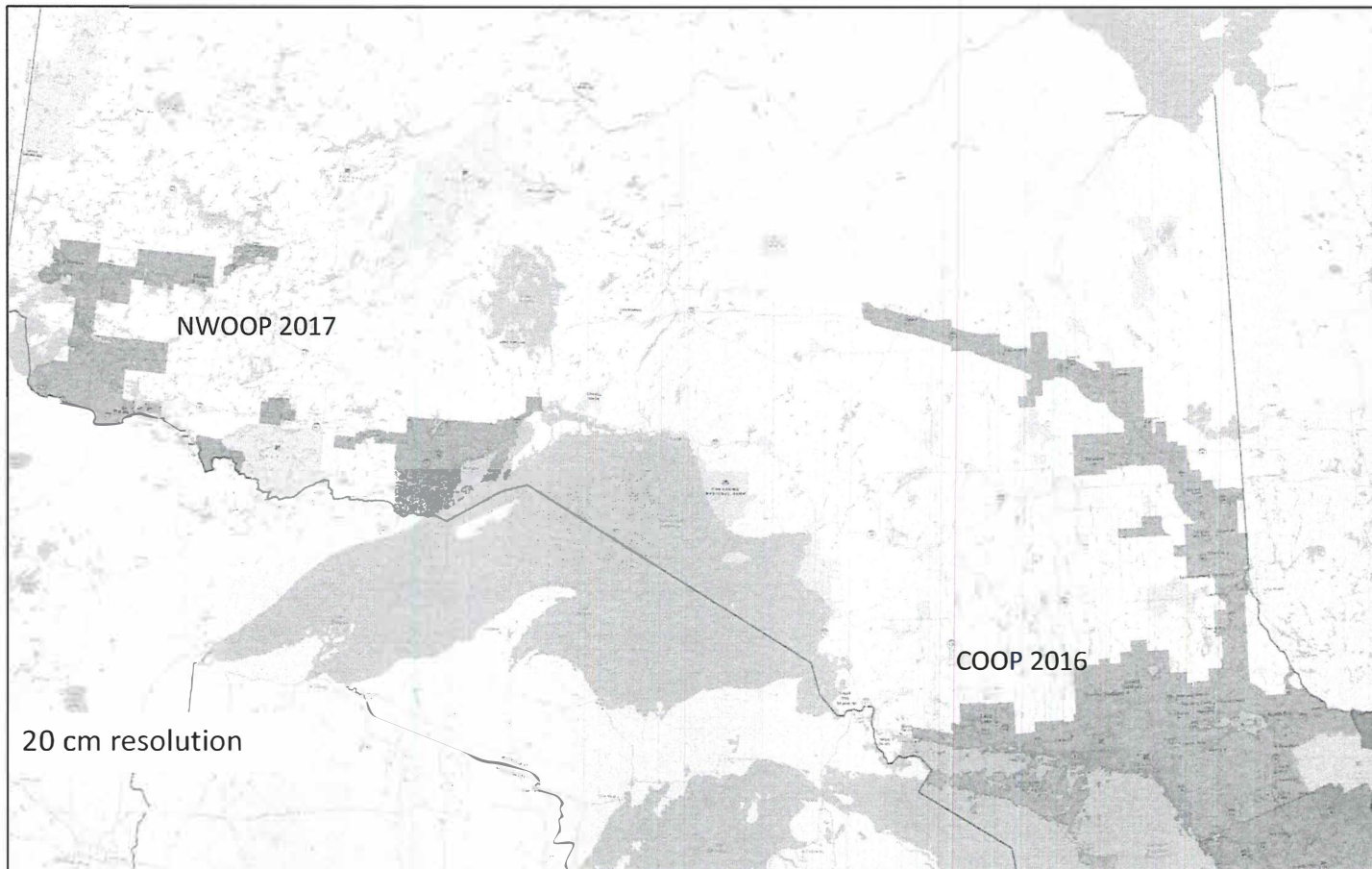
\***Orthophoto** is the end result of removed effects of image perspective (tilt) and relief (terrain). The purpose is to create a planimetrically correct image. The resultant orthorectified image can be made up of many photos and has a constant scale wherein features are represented in their 'true' positions.

# LIO Imagery Program: 2013 – 2017 (Southern Ontario)



Caption: Approximated boundaries of imagery acquisition are shown for South Central Ontario 2013, Greater Toronto Area 2013, Eastern Ontario 2014, South Western Ontario 2015, and Algonquin 2015.

# LIO Imagery Program: 2013 – 2017 (Central & West Ontario)



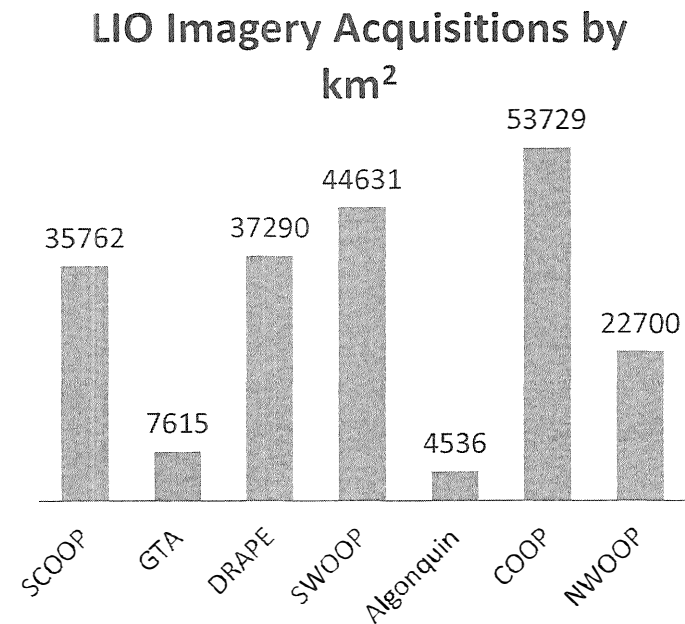
Caption: Approximated boundaries of imagery acquisition are shown for Central Ontario 2016, and North Western Ontario 2017.



# LIO Imagery Program: 2013 – 2017 (Acquisition Summary)

## Quick Statistics

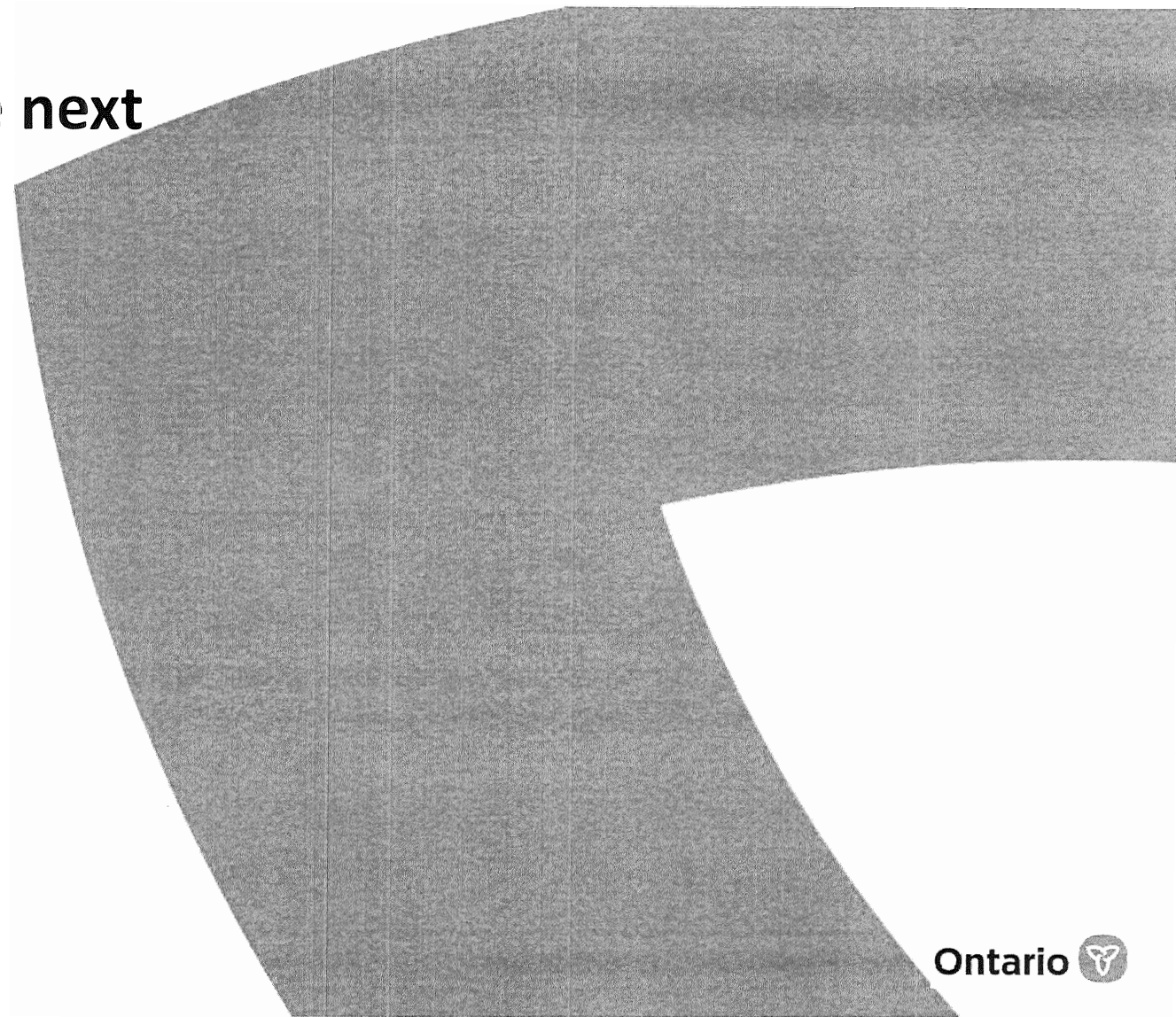
- Acquired ~ 205,000 km<sup>2</sup> at 20 cm imagery.
- Cost > \$5,000,000.
- 100's of partners; private, public, First Nations, NGO.
- Average partner cost ~ \$3.75/Km<sup>2</sup>.
- Province covered ~ 35% to 85% of the cost for each acquisition.



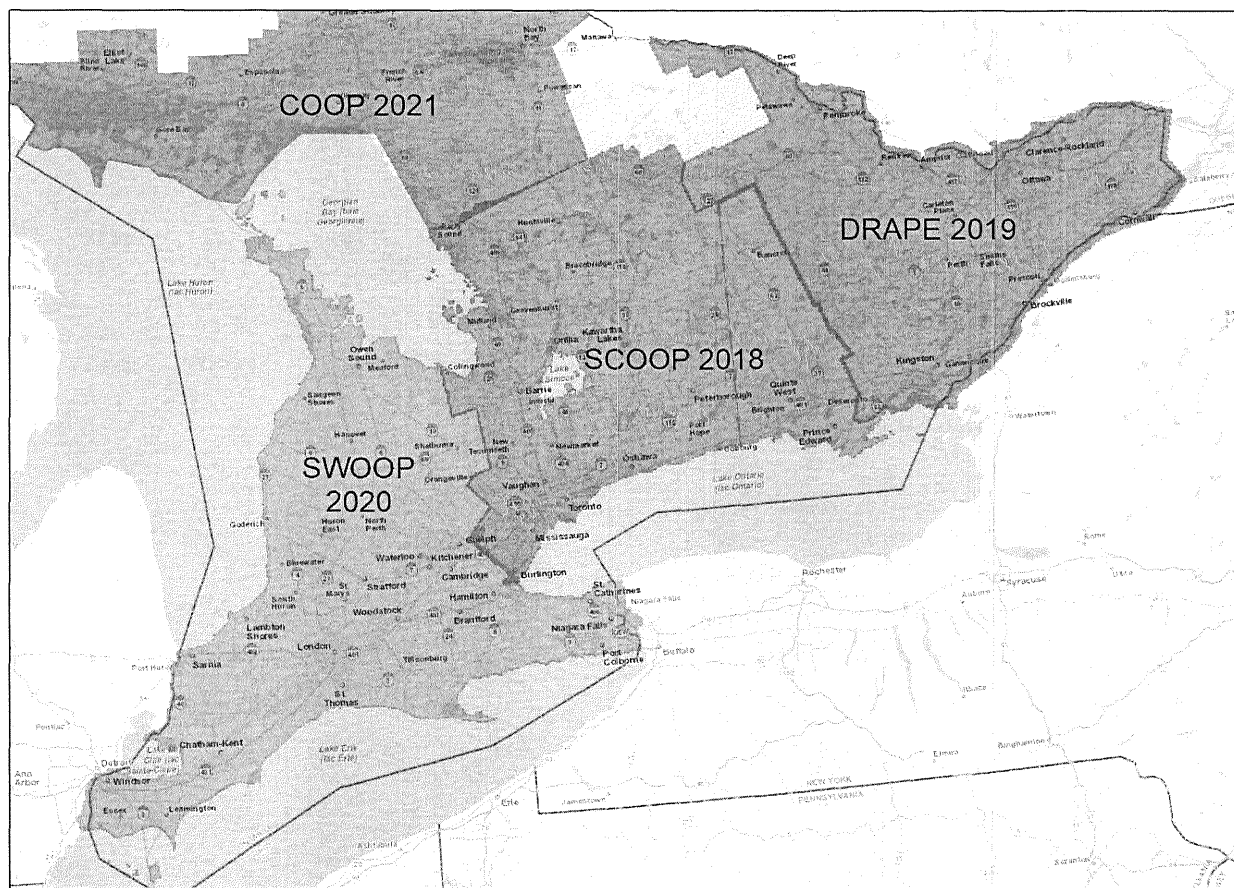
Caption: LIO Aerial Acquisitions 2013-2017 by relative area (km<sup>2</sup>).

# A look ahead to the next five-year program

2018 – 2022  
LIO Imagery Acquisition  
Program

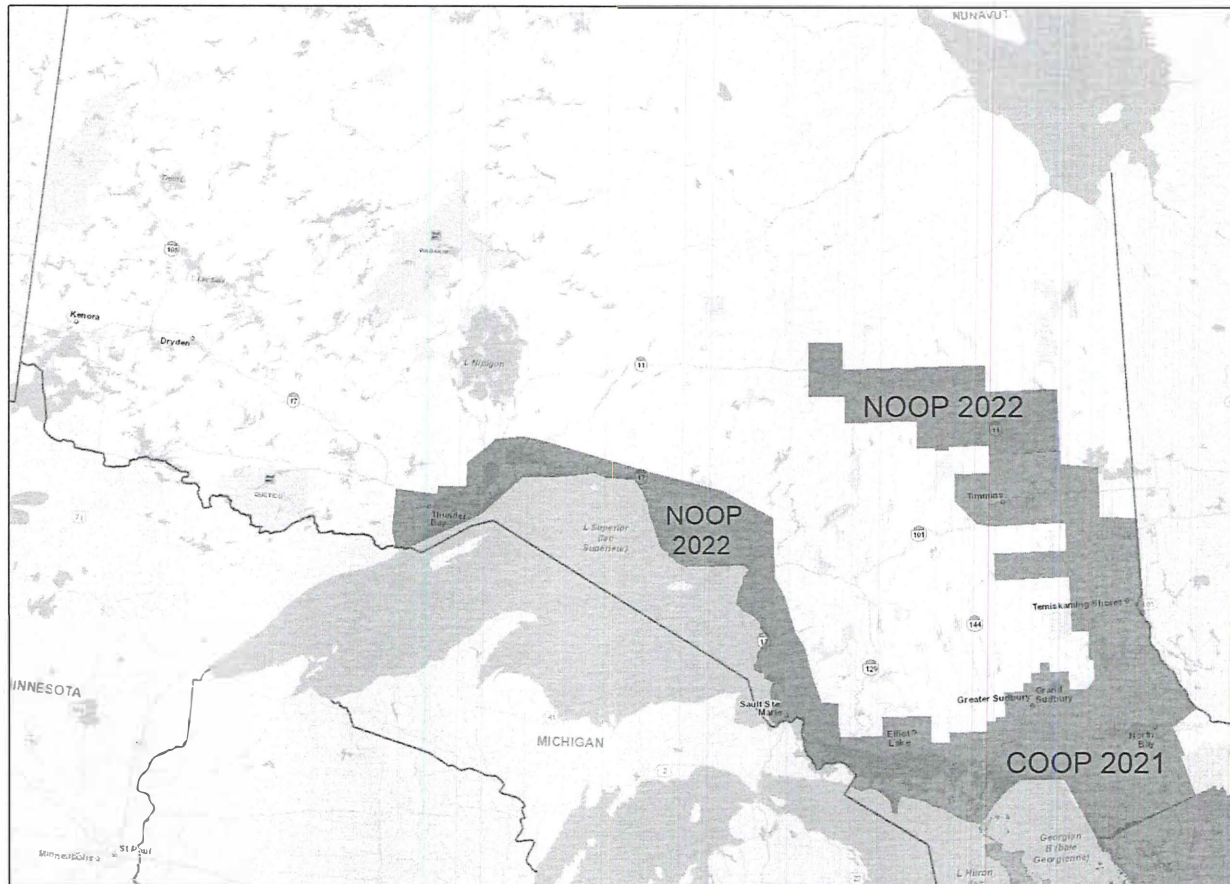


# LIO Imagery Program: 2018 – 2022 (Southern Ontario)



Caption: Approximated boundaries of imagery acquisition are shown for South Central Ontario 2018, Eastern Ontario 2019, and South Western Ontario 2020.

# LIO Imagery Program: 2018 – 2022 (Central & West Ontario)



Caption: Approximated potential boundaries of imagery acquisition are shown for Central Ontario 2021, and Northern Ontario 2022.

## LIO Imagery Program: 2018 – 2022 (Central & West Ontario Acquisition Overview)

- Continue to provide a coordinated, predictable imagery acquisition (five-year cycle).
- Predictability allows for budget planning.
- Provides current, accurate imagery.
- Designed to meet business needs, financial abilities of partners of all sizes.
- Focus remains on commonly needed areas and specifications.

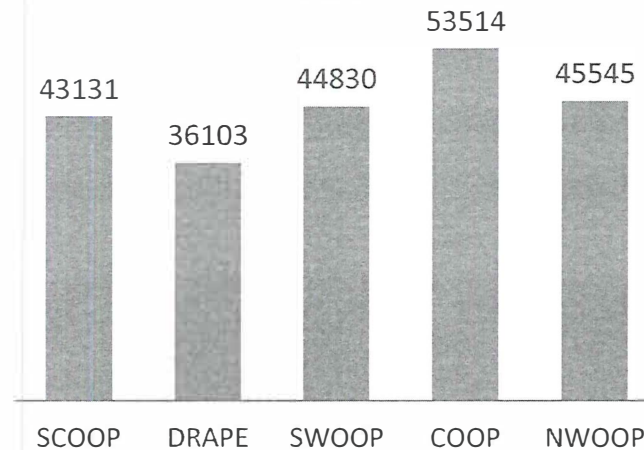


# LIO Imagery Program: 2018 – 2022 (Acquisition Summary)

## Quick View

- Current five-year cycle:
  - 2018 – SCOOP
  - 2019 - DRAPE
  - 2020 - SWOOP
  - 2021 - COOP
  - 2022 – NOOP
- Acquire ~ 223,00 km<sup>2</sup> of imagery.
- Consistent area each year.

### LIO Imagery Acquisitions by km<sup>2</sup>



Caption: LIO Aerial Acquisitions 2018-2022 by Area (km<sup>2</sup>).

# LIO Imagery Program: 2018 – 2022 (Partnership Overview)

## Partners

- Municipal
- Federal
- First Nations
- Conservation Authorities
- NGO's
- Private Agencies
- Provincial Ministries\*



\* Provincial ministries have a 'fixed' contribution whereas all other partners share the remaining costs. The more imagery ordered by partners, the lower the costs for partners.

- COOP 2016 acquisition funding allocation: 40% LIO member ministries, 60% external partners.

## LIO Imagery Program: 2018 – 2022 (Vendors)

- Coquitlam, B.C



### Equipment:

- Four aircraft available for each acquisition.
- Frame based cameras:
  - Vexcel Ultracam Eagle, Ultracam X.

- Toronto, ON



**AIRBORNE SENSING**



**Ontario** 



# LIO Orthophotography vs. Google Earth

Why LIO imagery stands above



# Google Earth Imagery Deficiencies

- Imagery is often not current.
- Image vintage can be difficult to determine.
- Resolution:
  - ◊ High in larger urban areas
  - ◊ Low resolution in remote, rural or small urban areas.
- ◊ Primarily leaf on imagery.
- ◊ Potential mixture of imaged seasons within a given area of interest.
- ◊ Spatial accuracy is not ensured.
- ◊ Can include cloud cover, haze or smoke.
- ◊ Difficult to integrate into analytical models.
- Limited QA/QC rigor in remote, rural or small urban areas:
  - ◊ tile seamlines, poor colour balancing, building lean, sun glint and other artifacts.

# Google Earth Imagery Artifact Example #1

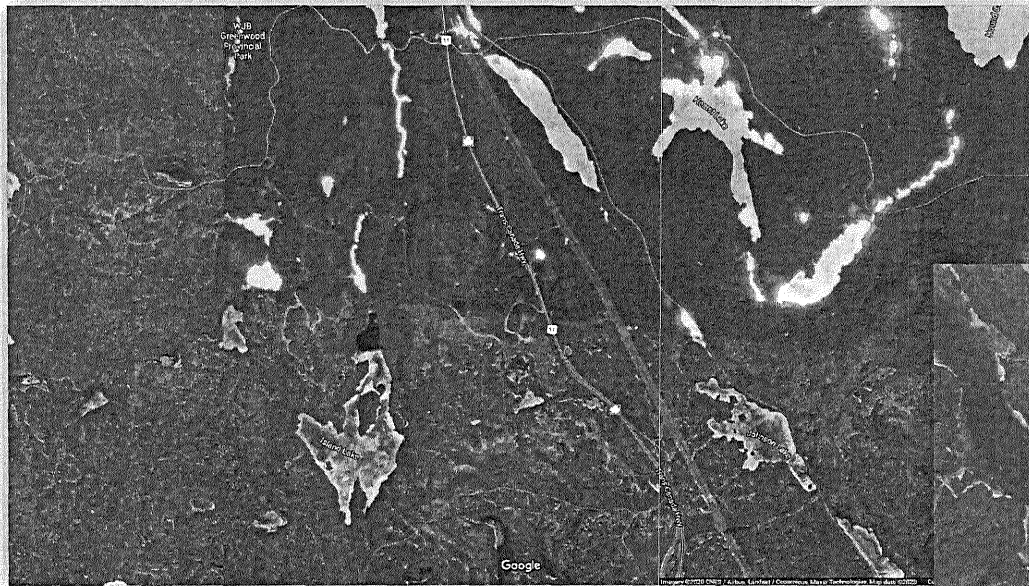


Artifacts include:

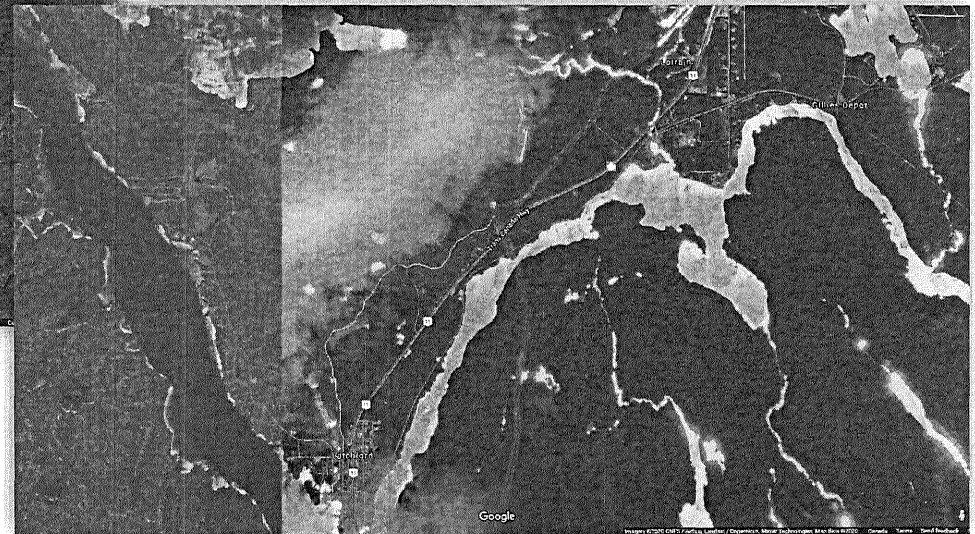
- seamlines
- cloud cover
- different image vintages
- poor colour balancing
- sun glint

Caption: Google Earth image focusing on the Wanapitei Provincial Park area north of Greater Sudbury exhibiting unfavourable image artifacts.

## Google Earth Imagery Artifact Example #2



- Artifacts include:
- seamlines
  - cloud cover
  - different image vintages
  - poor colour balancing
  - sun glint



Caption: Google Earth images focusing on an area south of Temiskaming Shores near Latchford and Cobalt exhibiting unfavourable image artifacts.

## Google Earth Imagery Artifact Example #3



Artifacts include:

- sun glint

Caption: Google Earth image zoomed in on the town of Cobalt exhibiting unfavourable image artifacts.

## Google Earth Imagery Artifact Example #4



Artifacts include:

- winter image
- snow and ice
- poor colour balancing
- low resolution

Caption: Google Earth image focusing on Ashburn Lake on highway 560 between Elk Lake and highway 144 exhibiting unfavourable image artifacts.

**Break**



# COOP 2021 Acquisition

Specifications and  
Quality Assurance



## Leaf-on Example



Common leaf-on applications:

- forest health assessment
- forest characterization
- forest management planning.

Caption: Selected image from the Forest Resource Inventory (FRI) Term 1 2007 – 2011 leaf-on acquisition.

## Leaf-off Example



Common leaf-off applications:

- visually see much more of the ground
- automated feature extraction
- elevation derivatives from stereo data
- hydrological and anthropological mapping (e.g., streams, rivers & roads)
- land use characterization
- basemap “back-drop”
- analysis and change detection and
- land management planning.

Caption: Selected image from the Digital Raster Acquisition Project Eastern Ontario (DRAPE) 2014 leaf off acquisition.

## COOP 2021 Deliverable Specifications (1 of 2)

Specification	Description
Imagery characterization	Orthophotographic & stereoscopic Snow/Ice/Leaf-off high resolution aerial imagery
Resolution	20cm
Horizontal accuracy @ 95%	60cm
Ground Sample Distance at Nadir of source imagery	16cm
Formats	Un-compressed (lossless) TIFF 6.0 files; other formats & compression are made available by LIO on request
Coordinate system	UTM 17N NAD83 CSRS (2010-epoch) coordinate system (EPSG 2958)
Vertical datum	CGVD2013
Geoid model	CGG2013
Tile area	1km <sup>2</sup> (with gridded shapefile spatial index)
Bit depth	8
No Data	No null, zero or NODATA values

## COOP 2021 Deliverable Specifications (2 of 2)

Specification	Description
Number of bands	4 (digital numbers 0-256); panchromatic as single band
Band order	Red, Green, Blue, Near Infrared
Stereo data	Stereo overlaps (frame: 60% forward, 20% lateral; line: 40° forward, 20° lateral, >25° average) & models as compatible with Esri Stereo Analyst
Elevation data	Masspoints as .LAS files, DSM follow the orthoimage tiling scheme, data format & naming conventions
Metadata	XML (following GOITS 72 v2) & Microsoft word
Image preprocessing	Orthorectification from masspoints, breaklines and raster DSM. Quality control edits to remove image artifacts; specifications are available on request
Ground control points	Detailed reference sketches, shapefiles, photographs & accuracy reports (with aerial triangulation); specifications are available on request
Flight details	Shapefile flight plan & flight mission reports; specifications are available on request
Quality control plan	Both vendor & LIO Imagery Program evaluation

# COOP 2021 Deliverable Specifications

## Image quality control requirements:

- over-exposure, devoid of image detail (tolerance of 25 adjacent pixels)
- noisy imagery due to under-exposure
- no cloud or haze visible
- no wide-spread or localized smoke obscuring ground features
- no cloud shadows obscuring ground features
- leaf-off deciduous trees
- snow and ice free
- no flooding in fields or along waterways
- sun must be at an azimuth of  $>30^\circ$  above the horizon
- minimized time difference between adjacent flight paths
- void of visible “sagging”, smudging, smearing or distortion from elevation changes
- no visible seams along join lines longer than 4m
- minimized building lean
- shift or discontinuity of features at seam lines is limited to 2
- no blurring or smearing observed in ground features
- blooming, bleeding, blemishes or other artefacts are limited to 3 adjacent pixels
- image colour and contrast must closely represent reality
- colour balance and contrast must be even and uniform
- ground features occurring in shadows and bright areas must be visible
- saturated areas should be minimized e.g., water glint and anthropogenic reflections
- photoshop edits must be minimized, tracked and reported

# LIO Imagery Partnership Program

An overview of the partnership program:

- Benefits
- Deliverables
- Agreement

# LIO Imagery Partnership Program (Benefits - 1 of 3)



## Summary of partner benefits:

- allows for budget planning **well in advance**
- provides **current, accurate** imagery for municipal, conservation authority and local **business needs**
- can expect imagery to be **updated every five years**
- provides **significant cost savings** through partnership funding model – not achieved through individual projects:
  - shared acquisition costs,
  - bulk discounts,
  - reduced administration, etc.
- **LIO manages the entire process**, including: vendor acquisition, external partnership development, project and operational information management

## LIO Imagery Partnership Program (Benefits - 2 of 3)



### Coordination Benefits:

- administrative/Project Management costs covered by the LIO Imagery Ministries.
- project management Includes:
  - procurement
  - arranging partner shared contributions
  - Acquisition vendor coordination
- facilitate QA/QC/2 year warranty period:
  - many users looking at thousands of images provides a higher likelihood errors will be found



# LIO Imagery Partnership Program (Benefits - 3 of 3)



## Cost / IM Benefits

### Shared Costs:

- significant cost savings achieved through partnership funding model that cannot be achieved through individual projects
- minimum \$1K participation cost (per agreement)

### Information Management (IM):

- IM throughout project
- imagery via shipped hard drives or FTP download from vendor
- LIO acts as an information management backup in the event of data loss

# LIO Imagery Partnership Program (Partnership Options)

## Area of Interest:

- each partner selects a series of 1km<sup>2</sup> tiles or defines an area of interest
- data is delivered directly from the vendor

## Subscription (no longer offered due to financial accountability rules):

- Must deliver the obligation (photography) in the same fiscal year partners contribute to the acquisition
- Subscription Details:
  - purchased a predefined quantity of 1km<sup>2</sup> tiles
  - order at partner rate any time within three years

# LIO Imagery Partnership Program (Standard Partner Deliverables)

## Two Options:

### Subset (default):

- orthophotography GeoTIFFs (no compression)
- flight lines
- metadata
- index



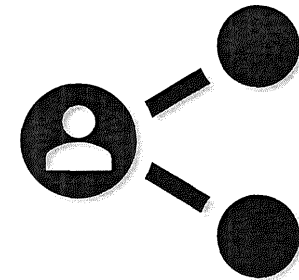
### Complete Set (by request)

- stereo imagery
- GPS/IMU files
- digital Surface Model
- flight Mission Reports
- quality Assurance Report
- aerial Triangulation Report

# LIO Imagery Partnership Program (Agreements)

## Public and Private Agreement Highlights

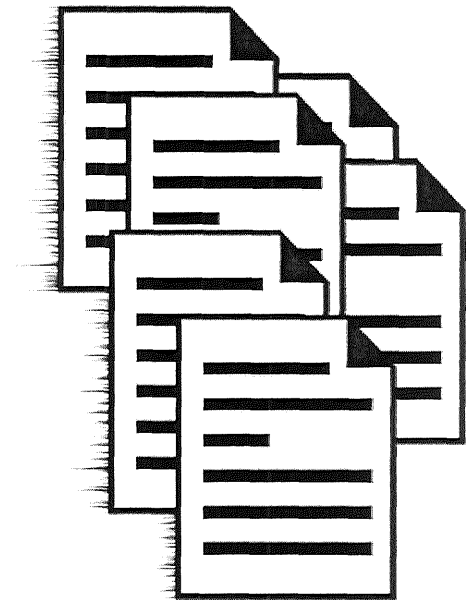
- **Public agreements with re-sell capability:**
  - municipalities and conservation authorities only
  - share throughout organization and through tiered municipalities
  - re-sell @\$50 per tile for 2 years (April 2024);
    - after 2 years partner sets price
- **Public Agreements:**
  - First Nations, NGO's, Federal government only
  - share throughout organization
- **Private Agreements:**
  - share throughout company
- *All agreements are between the participant and MNRF.*



# LIO Imagery Partnership Program (License)

## License Highlights

- Use, modify and reproduce for internal use
- Publish in paper media
- Create derivative products
- Provide to contracted service suppliers for the contacted use, then dispose
- Provide digital products for non-commercial internet public viewing, provided that unlicensed 3<sup>rd</sup> parties cannot copy, or acquire the information digitally (e.g. public web service)

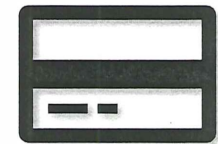


# LIO Imagery Partnership Program (Payment Rates)

- The LIO Imagery Program follows a not-for-profit funding model:
  - imagery collection extent and partner pricing matches acquisition costs
- 60% of acquisition cost recovered through partnerships, 40% from LIO member (provincial) ministries
- Partnership contribution rate be determined through a shared cost model
  - The more imagery ordered by partners, the lower the cost for everyone

## Example: COOP 2016 Rates

- private - \$3.29/km<sup>2</sup>
- public - \$4.32/km<sup>2</sup>
- *these rates are very low; COOP2021 may not reach these rates*



# LIO Imagery Partnership Program (Roles & Responsibilities)

## MNRF:

- work within the vendor contract to acquire imagery
- QA of imagery
- coordinate partners and lead the completion of partner agreements
- provide the vendor partner information to deliver final products
- communicate progress with the partners
- rectify any issues with the vendor (2 year warranty)

## Partner:

- identify Area of Interest (AOI)
- meet agreement, licensing and payment obligations in a timely way;
  - payment due upon data delivery
- notify the LIO imagery program the status of receiving deliverables from the vendor
- notify LIO Support of any errors found within the imagery
  - [liomnr@ontario.ca](mailto:liomnr@ontario.ca)

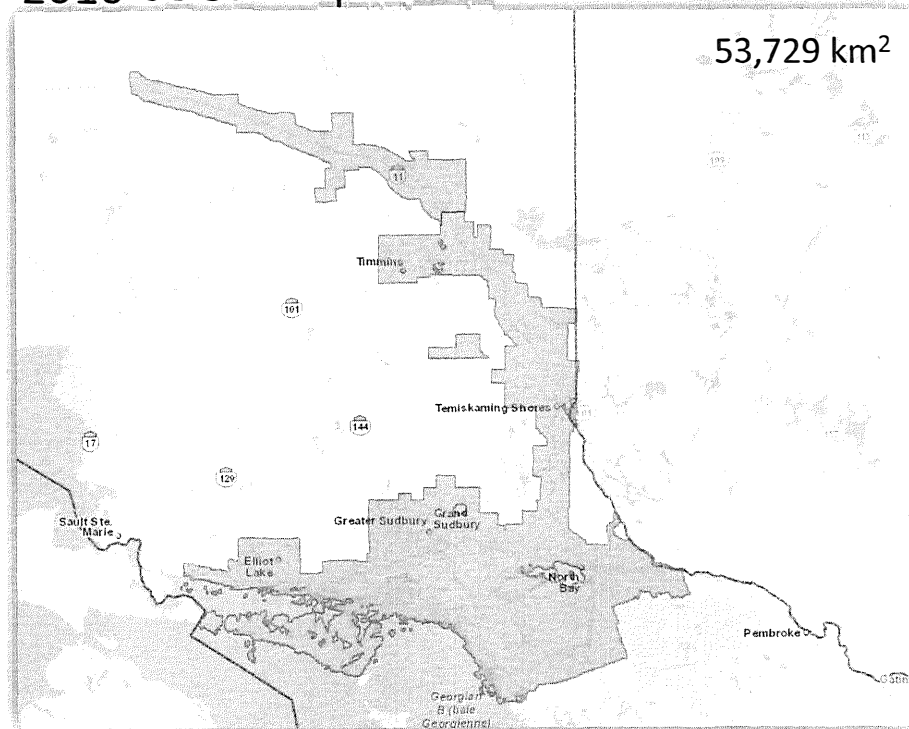
# COOP 2021 Area of Interest Selection and Submission



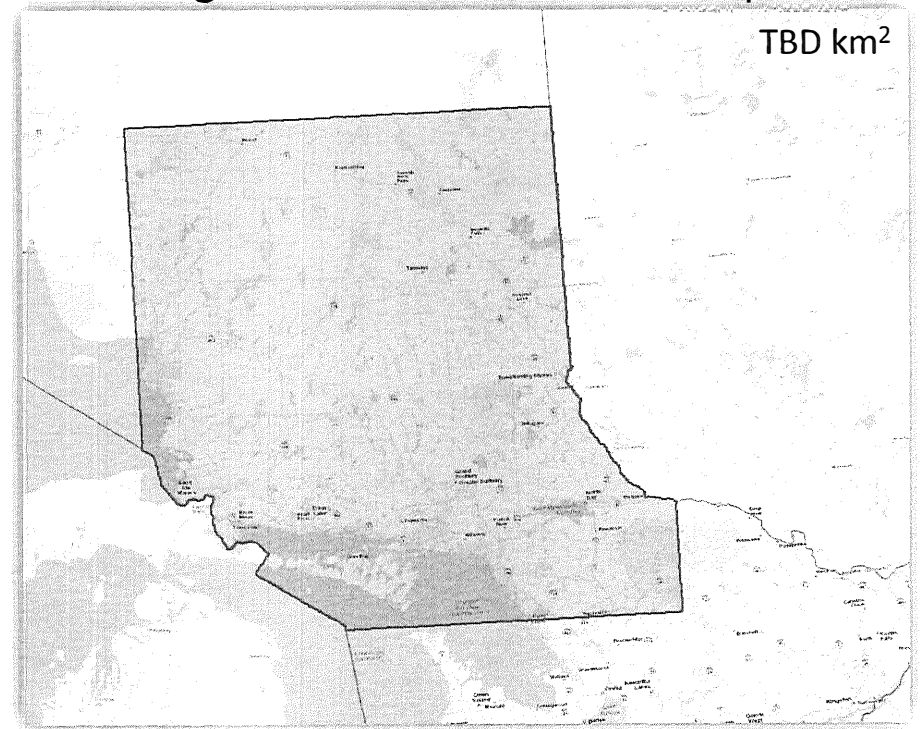


# COOP Acquisition Area

## 2016 COOP Acquisition



## 2021 Region of Potential COOP Acquisition

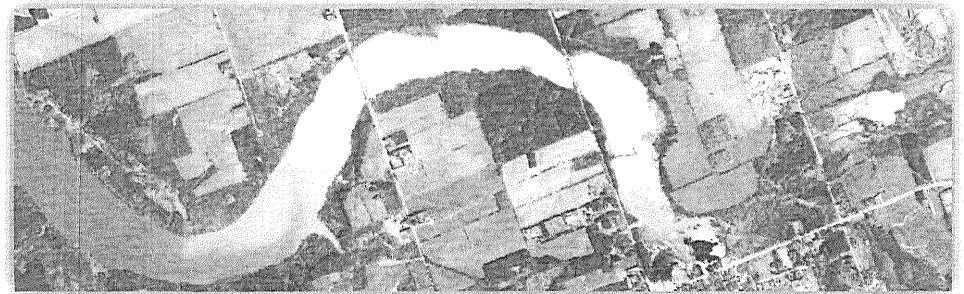


Caption: Approximated boundaries of imagery acquisition are shown for the 2016 Central Ontario Orthophotography Project (left). Potential approximated boundaries available for the 2021 acquisition period are shown on the right.

# COOP 2021 Area of Acquisition Considerations

## Area availability dependencies

- **Partnership numbers:**
  - more partners allows for more flexibility with unique area of interest requests
- **Requirements:**
  - must be practical (size, connectivity, remoteness)
- **Provincial needs:**
  - reflect individual Ministry business
  - Same general rules apply
- **Settled vs. remote areas:**
  - settled areas are priority
  - remote areas can be considered
  - remote areas may require additional funding from requestor(s)



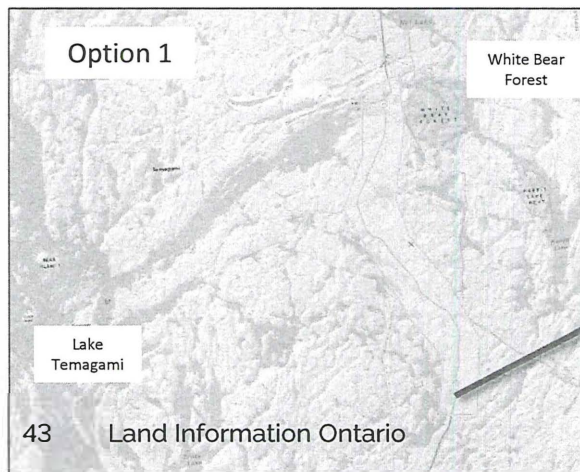
# COOP 2021 Area(s) of Interest Selection & Submission

## Option 1

- use the provided COOP 2021 potential orthophotography (ortho) index:
  - “COOP2021\_UTM17(CSRS)\_Ortho\_Index\_v0”
- load the index into a GIS with contextual basemap layers
- select tiles spatially and save to a shapefile (AOI shapefile)

## Option 2

- Create AOI shapefile(s) in NAD1983 UTM17 CSRS.

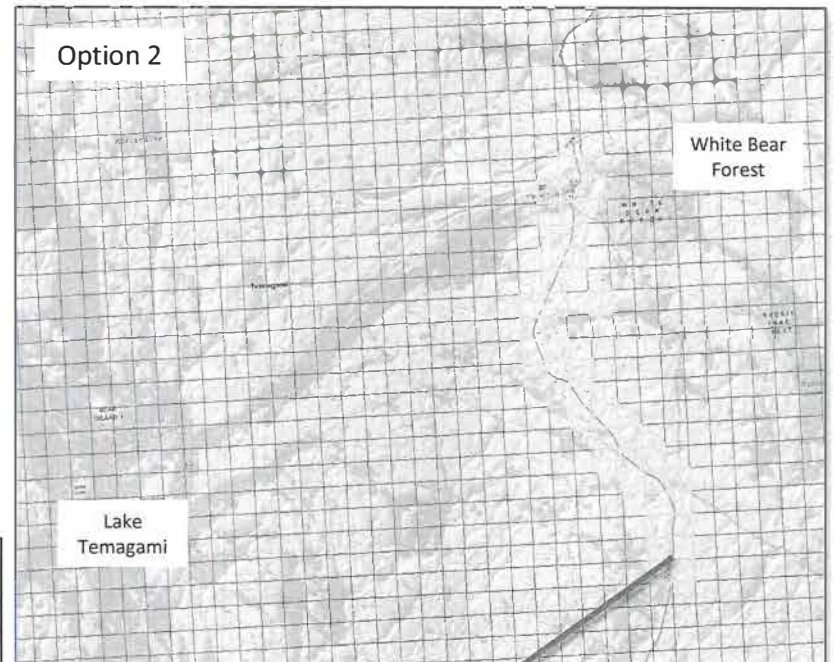


Email shapefile(s) to [imagery@Ontario.ca](mailto:imagery@Ontario.ca) with the subject “COOP AOI Submission”.



[imagery@Ontario.ca](mailto:imagery@Ontario.ca)

Caption: example of COOP area of interest selection by digitized shapefile.



Caption: example of COOP area of interest selection by gridded spatial index.

FID	Shape *	Id	FileName
0	Polygon	0	1km17195052060COOP2021
1	Polygon	0	1km17195052070COOP2021
2	Polygon	0	1km17195052080COOP2021
3	Polygon	0	1km17195052090COOP2021
4	Polygon	0	1km17195052100COOP2021

# Environmental Acquisition Challenges

Late winter, early spring  
environments

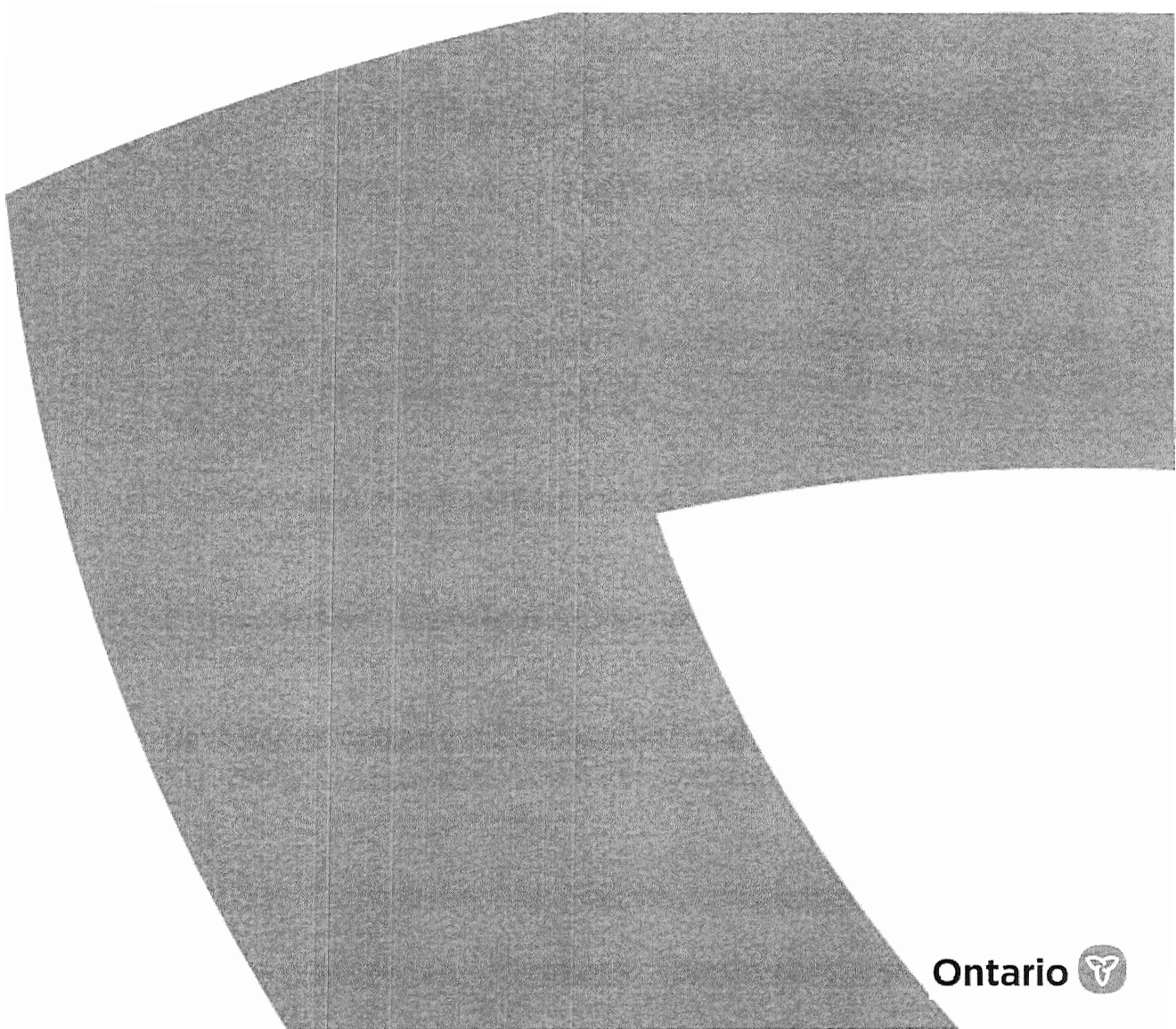


# COOP 2021 Acquisition Challenges

- Imaging requires deciduous leaf-off, no snow, no ice, no flooding and no cloud conditions
  - the natural environment can make these terms difficult to achieve
- Deciduous leaves tend to emerge across the project area in late May – early June, but can fluctuate with local weather (warm sunny days), latitude and soil conditions
- Ice jams, floods and rain / clouds are frequent in the region during the acquisition period
- The resulting suitable acquisition window for the whole project is often about 5 - 6 weeks
- Communication will be required from COOP steering committee & volunteers reporting ground conditions to achieve the best possible product
- Recent experience: SWOOP 2020 and DRAPE 2019

# Current Objectives, Next Steps and Project Timelines

Steering Committee and  
Securing Partnerships



# COOP 2021 Steering Committee (Main Function)

## Currently looking for COOP Steering Committee Members!

- Planning, acquisition will be coordinated between the vendor and Land Information Ontario with steering committee consultation
- Report, relay local conditions prior-to and during the acquisition period (late winter and early spring)
  - Local weather, snow thaw and deciduous leaf off conditions
- Partnering, review partner list and identify new potential partners
- Consultation, discuss, evaluate and escalate concerns

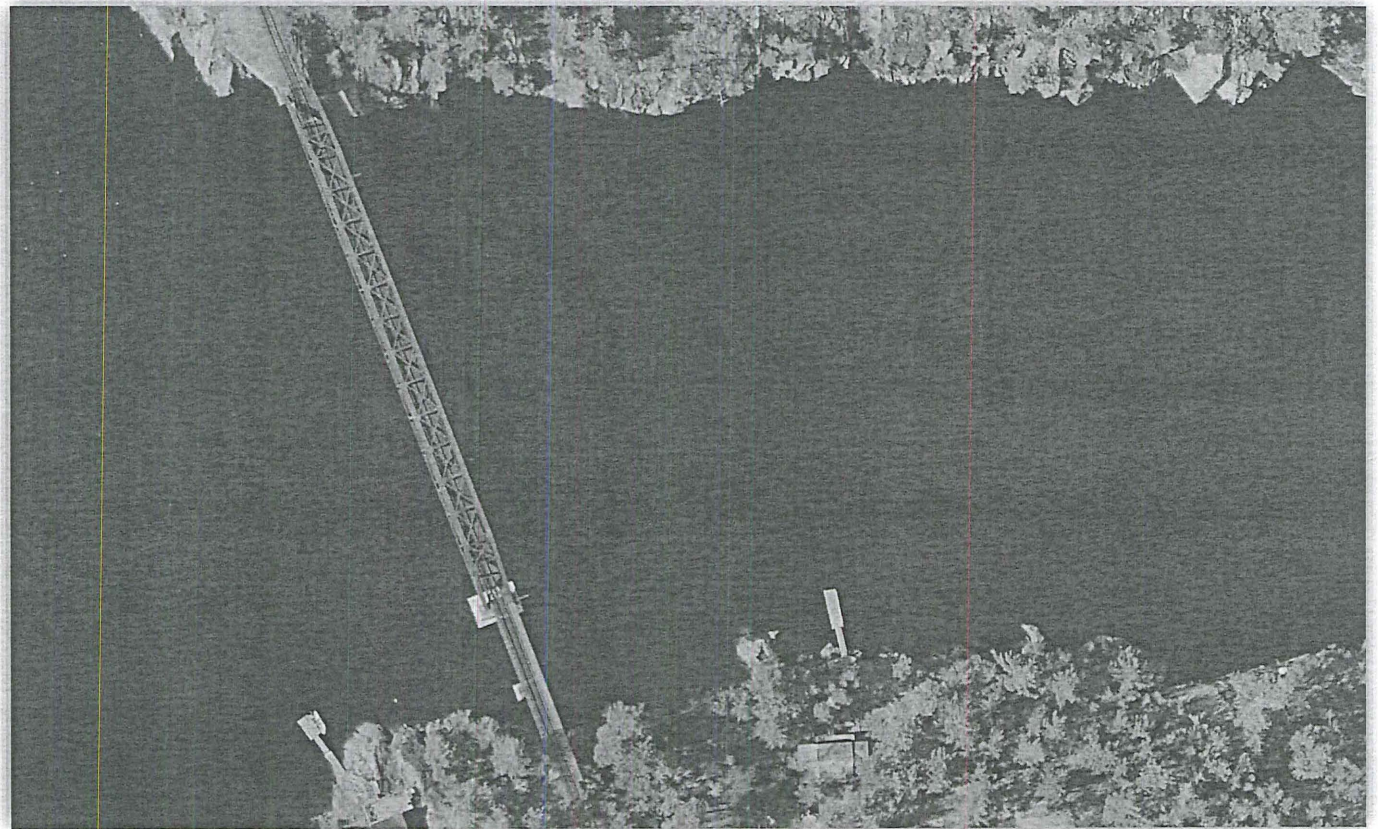


**If interested, email [imagery@ontario.ca](mailto:imagery@ontario.ca)**

# COOP 2021 Steering Committee (Membership)

## Members

- Bryce Matthews – OMNRF
- Chad Cordes – OMNRF
- ENDM (TBD)
- Northern Extent (TBD)
- Western Extent (TBD)
- Eastern Extent (TBD)
- Southern Extent (TBD)
- Can be more than one per area





# Projected Timeline

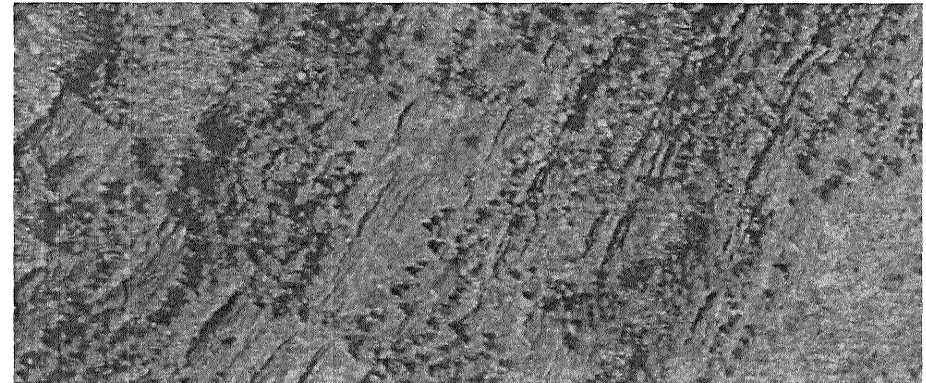
## Time Sensitive Submissions

1. Letter of intent submission deadline:
  - October 30<sup>th</sup> 2020 (like now!)
  
2. Area of Interest (AOI) declaration deadline:
  - November 20<sup>th</sup> 2020
  
3. Signed partnership agreement and funding finalization deadline:
  - August 2021
  
4. Invoicing
  - After delivery (by March 2022)

## Acquisition / Delivery Schedule

- Acquisition of Imagery:
  - May – June 2021.\*
  
- Imagery delivery:
  - By March 2022.\*

*\*Environmental conditions permitting.*



# LIO Imagery Program Contacts

## Primary Contact Information

- [imagery@ontario.ca](mailto:imagery@ontario.ca)
- [imageryorders@ontario.ca](mailto:imageryorders@ontario.ca)

## Partnership

- [bryce.matthews@ontario.ca](mailto:bryce.matthews@ontario.ca)

## Technical

- [chad.cordes@ontario.ca](mailto:chad.cordes@ontario.ca)



<<<DATE>>>

Ontario Ministry of Natural Resources and Forestry  
Corporate Management and Information Division  
Mapping and Information Resources Branch  
Mapping and Geomatics Services Section  
Spatial Data Support Unit  
300 Water Street  
2<sup>nd</sup> Floor, North Tower  
Peterborough, Ontario  
K9J 3C7

Attention: Mapping and Geomatics Project Manager, Spatial Data Support Unit

**Re: Central Ontario Orthophotography Project (SWOOP) – 2021**

**Letter of Intent to Commit Funding – Area of Interest Option**

To whom it may concern,

This letter is to inform you that the <<< Insert Organization Name >>> intends to participate in the partnership to acquire leaf off, digital orthophotography in central Ontario during the spring of 2021. We acknowledge that the Ministry of Natural Resources and Forestry (MNR) is the lead for this project and requires this Letter of Intent to Commit Funding as the first component of organizational commitment to the project. It is expected that this letter gives the MNR the ability to continue with the management and implementation of the project, which will include formalizing the funding partnership and developing the funding model. Subject to the appropriate financial approvals, <<< Insert Organization Name >>> agrees that they will genuinely pursue funding and a firm commitment for this project but recognize that, should their Council or Board not approve such an expenditure, they will have no legal obligation to provide funding.

It is understood that the development of the COOP2021 partnership will be implemented in a phased approach, prior to organizations making a final commitment to the amount of funding required. We accept the phases for the project, as described below:

1. A minimum funding contribution of \$1,000.00 is required to become a COOP2021 participant. No funding is required until the agreements have been finalized.
2. Organizations provide MNR with a Letter of Intent to Commit Funding, along with an Esri shapefile outlining their area(s) of interest, using the COOP2021 tile index. **(Deadline – November 3, 2020)**

3. MNRF will use the shapefiles provided by each organization, apply the funding model (based on the value of the accepted contract for the acquisition), and provide all organizations with the calculated cost for their portion of the project area.
4. Organizations will then accept their funding commitment, or decide not to participate in the partnership, by notifying the MNRF Project Manager.
5. Upon receipt of acceptance (or withdrawal) from the registered organizations MNRF will rerun the funding model and provide adjusted costs to all participating organizations.
6. Once the final calculations have been completed, and each organization has acknowledged their commitment, a legal agreement will be provided to formalize the funding commitment and participation of each organization.

An ESRI shape file will be provided to the MNRF Mapping and Geomatics Project Manager with the submission of this letter. The ESRI shape file will define the area of interest for <<< **Insert Organization Name** >>> so that it can be used to calculate the shared costs required for the project.

Provided that sufficient funding has been committed by December 18, 2020, to complete the entire project, the undersigned agrees to attempt to formalize the funding commitment through the signature of a legal agreement. If funding for the entire project is insufficient, a meeting will be held to determine whether to limit the scope of the project (extent or products), cancel the project, or seek additional funding. In the event that the scope of the project is limited, the commitment above will be reconsidered.

This partnership presents a unique opportunity for public and private sector organizations to collaborate in a project of this magnitude in order to satisfy a wide variety of business needs. We look forward to seeing this project realized and offer our support in the goals and objectives of developing this partnership.

Sincerely,

<<<**Name**>>>

<<<**Position**>>>

<<<**Organization**>>>

<<<**Phone#:**>>>

<<<**E-mail Address:**>>>

# Need Access to Imagery in Central Ontario?

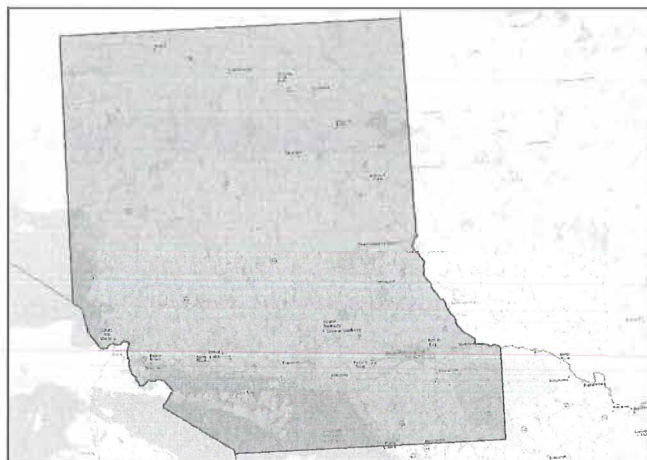
**Become a Partner and Save on  
Collection Costs**

## Central Ontario Orthophotography Project

Land Information Ontario (LIO) is looking for partners to acquire aerial imagery for Central Ontario in the spring of 2021.

The project will capture 20 cm resolution, leaf-off, multi-spectral imagery that is accurate within 60 cm "on the ground". Partners will have access to all imagery products including the orthophotography, stereo data and digital elevation surface models.

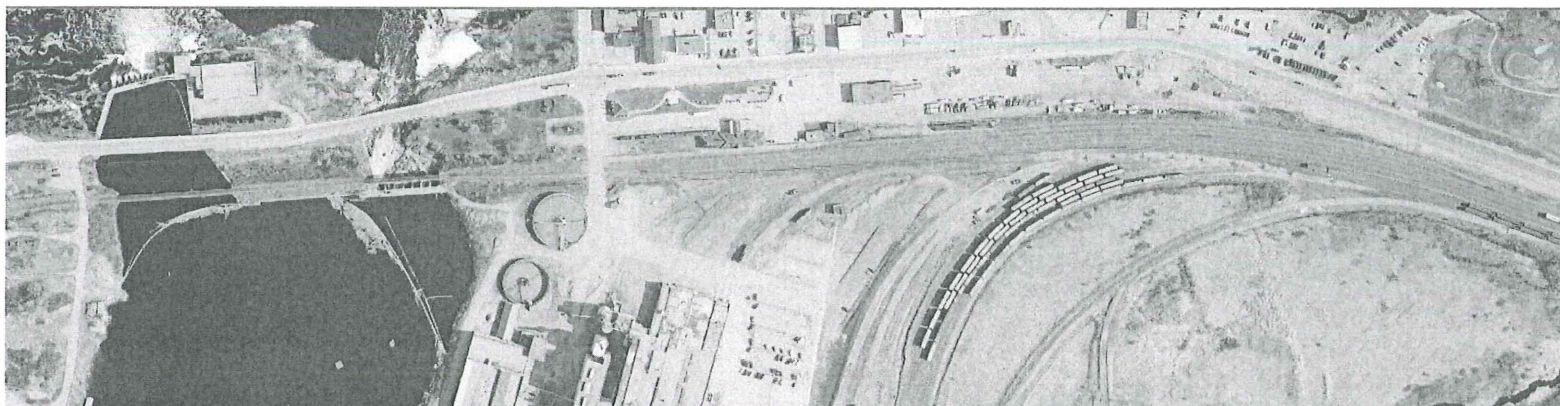
LIO covers 40 percent of the acquisition costs. Remaining costs are shared by partner organizations. As more partners join, costs decrease for each partner. As a result, partners realize significant costs savings when compared to acquiring the imagery on their own.



General project target area—to be refined

### Partnership Benefits:

- ✓ Access to up-to-date, high-quality imagery for mapping, analysis and interpretation.
- ✓ Save on acquisition costs—in some cases over 90 percent.
- ✓ Input into the final capture area.



## LIO Imagery Aquisition Program:

Up-to-date imagery is critical for mapping as well as land use planning, asset management, research, analysis, emergency planning, compliance enforcement and much more. The Program coordinates partnerships to acquire new imagery on five-year refresh cycles. Since 2013, over 320,000 square kilometres of aerial imagery has been captured throughout Ontario.

## How to Participate:

Participation requires a minimum payment of \$1,000. Total funding commitment is based on the number of 1 km<sup>2</sup> tiles within the organization's area of interest. Organizations also have an option to order imagery "as needed" at a special rate.

An agreement between partners and the Ministry of Natural Resources and Forestry will govern funding and identify the terms and conditions of data use. The Queen's Printer for Ontario retains ownership of the data.

A steering committee of project partners and LIO representatives provides oversight for the project, support the development of partnerships across public and private sectors and assist with logistics prior to acquisition.



## For More Information

email: [imagery@ontario.ca](mailto:imagery@ontario.ca)

visit: [ontario.ca/lio](http://ontario.ca/lio)

## NEWS RELEASE

# Ontario Launching COVID-19 Resilience Infrastructure Stream

Over \$1 Billion Available to Support Long-Term Care, Education and Municipal Projects

October 28, 2020

[Office of the Premier](#)

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TORONTO — The Ontario government is providing up to \$1.05 billion in combined federal-provincial funding through the new COVID-19 Resilience infrastructure stream to build or renovate health and safety related projects in long-term care, education and municipalities. The funding is part of the federal government's Investing in Canada Infrastructure Program and reinforces the commitment of both the federal and provincial governments to protect the health and well-being of individuals and families during the pandemic.

Details were provided today by Premier Doug Ford, Laurie Scott, Minister of Infrastructure, Stephen Lecce, Minister of Education, Steve Clark, Minister of Municipal Affairs and Housing, and Merrilee Fullerton, Minister of Long-Term Care.

"Getting shovels in the ground on new infrastructure projects across the province will be a critical component of our path to long-term economic recovery," said Premier Ford. "Not only will this investment help communities build the necessary infrastructure to keep Ontarians safe and healthy, but these projects will create hundreds of local construction jobs and support local businesses and suppliers. It's a win-win for the home team."

Eligible projects under the COVID-19 Resilience stream will fall under four main categories:

- Community, recreation, health and education renovations (e.g. retrofits, repairs or upgrades to long-term care homes, publicly funded schools and co-located childcare centre facilities, recreation centres or shelters);
- COVID-19 response infrastructure (e.g. heating, ventilation, air-conditioning, new builds or renovations to enable physical distancing);
- Active transportation (e.g. parks, trails); and
- Disaster mitigation, adaptation, or remediation (e.g. flood mitigation).

"Ontario recognizes the flexibility the new COVID-19 Resilience stream will provide to communities and organizations," said Minister Scott. "We're making it possible for communities to get shovel-ready projects underway sooner so they can kick-start their local economies."

The COVID-19 Resilience stream will deliver:

- Up to \$700 million for education-related projects to be nominated and administered by the Ministry of Education;
- An allocation-based program that will deliver \$250 million to municipalities to address critical local infrastructure needs, including \$6.5 million that will be directed toward Indigenous and on-reserve education, through the Ministry of Infrastructure in collaboration with the Ministries of Education and Indigenous Affairs; and
- Up to \$100 million for long-term care projects to be identified and administered by the Ministry of Long-Term Care.

Eligible projects must begin by September 30, 2021 and be completed by December 31, 2021. Additional details about the COVID-19 Resilience stream and intake opening dates will be available in the days and weeks ahead.

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## Quick Facts

- The Investing in Canada Infrastructure Program (ICIP) is a 10-year, \$30-billion federal, provincial and municipal program that provides funding to improve public transit; community, culture and recreation; green; and rural and northern community infrastructure. Ontario is investing \$10.2 billion in this program.
- To date, Ontario has nominated 760 projects to the federal government under ICIP, of which more than 390 have been approved.

- The federal [COVID-19 Resilience stream](#) has been adapted from ICIP to respond to the impacts of COVID-19. This ICIP stream, delivered through bilateral agreements with provinces and territories, has been designed to help add flexibilities, expand project eligibility and accelerate approvals.
- The COVID-19 Resilience stream will be 80% cost-shared by the federal government and 20% cost-shared by the Province for public infrastructure — further reinforcing the support being provided to build and renovate health and safety-related projects in long-term care, education and municipalities.
- The Ministry of Education is also investing \$1.4 billion in renewal funding, which continues to meet the funding level recommended by the Auditor General of Ontario to preserve the condition of Ontario's school facilities.

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## Quotes

"According to the Chief Medical Officer of Health, the reopening of schools has been safe, supported by the most comprehensive safety protocol and largest provincial investment in Canada. We are taking a major step forward by investing further in the safety of our schools, including action to improve air quality and renovate schools, so all students remain safe through this pandemic."

- Stephen Lecce, Minister of Education

"Modernizing long-term care in Ontario continues to be a key priority of our government. This \$100 million funding stream will support minor capital projects and renovations, improving quality of life for our loved ones."

- Merrilee Fullerton, Minister of Long-Term Care

"Our government has been working closely with our municipal partners to provide them with the tools and resources they need to help keep our communities safe and functioning. The \$250 million investment to municipalities under the COVID-19 Resilience stream will help ensure that our communities have strong, reliable infrastructure that meets local needs and helps them adapt to the new environment."

- Steve Clark, Minister of Municipal Affairs and Housing

"The COVID-19 Resilience stream of the Investing in Canada Infrastructure Program will help municipal governments invest in infrastructure improvements that keep people safe and make our communities stronger."

- Mayor Graydon Smith, President, Association of Municipalities of Ontario

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## Additional Resources

- Ontario Builds project map
- Visit Ontario's [website](#) to learn more about how the province continues to protect the people of Ontario from COVID-19.

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## Related Topics

### Education and Training

Learn about Ontario's early years, education and training systems. Includes information on child care, elementary schools, secondary schools, colleges, universities, skills training and financial aid. [Learn more](#)

### Government

Learn about the government services available to you and how government works. [Learn more](#)

### Home and Community



Information for families on major life events and care options, including marriage, births and child care. Also includes planning resources for municipalities. [Learn more](#).

### **Jobs and Employment**

We've got the resource and supports to help connect job seekers with employers. [Learn more](#).

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### **Media Contacts**

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Premier's Office

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**Christine Bujold**

Minister Scott's Office

[Christine.Bujold@ontario.ca](mailto:Christine.Bujold@ontario.ca)

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## Cindy Pigeau

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**From:** ICIPCOVID (MOI) <ICIPCOVID@ontario.ca>  
**Sent:** Friday, November 6, 2020 10:41 AM  
**To:** Cindy Pigeau  
**Cc:** Jacob Grove (Fire)  
**Subject:** COVID-19 Resilience Infrastructure Stream: Local Government Intake Notification  
**Attachments:** Appendix A - Remote Communities.pdf; Appendix B - Project Eligibility Criteria.pdf

Dear **Cindy Pigeau,**  
**Municipality of Calvin**

**Re: Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience Infrastructure Stream**

On October 28, 2020, Ontario announced the COVID-19 Resilience Infrastructure Stream (“COVID stream”) under the Investing in Canada Infrastructure Program (ICIP) in Ontario.

Under the new COVID stream, \$250 million in combined federal-provincial funding will be dedicated to local governments across the province. **Your municipality’s allocation is \$100,000 for this new stream.**

The federal government has indicated that investments under this stream are to support public infrastructure, defined as tangible capital assets, including temporary infrastructure related to pandemic response, primarily for public use and/or benefit. According to federal parameters, eligible projects include (see Appendix B for full details):

- **Retrofits, Repairs and Upgrades** for municipal, provincial, territorial and indigenous buildings, health infrastructure and educational infrastructure;
- **COVID-19 Response Infrastructure**, including measures to support physical distancing;
- **Active Transportation Infrastructure**, including parks, trails, foot bridges, bike lanes and multi-use paths; and
- **Disaster Mitigation and Adaptation**, including natural infrastructure, flood and fire mitigation, tree planting and related infrastructure.

Municipalities should work with the federal eligibility criteria to identify projects to address COVID-19 responses and resilience, including in municipal/regional owned long-term care homes. Municipalities are also able to partner with not-for-profit and broader public sector organizations (e.g. any public sector body) and submit projects on their behalf, using their municipal allocations. This will be subject to the municipality’s own project evaluation prior to submission to the province. Not-for-profits and broader public sector organizations are not eligible to apply on their own. More information will be available on this in the program guidelines.

As with other ICIP streams, projects that have already commenced construction or contain no capital components (i.e. planning projects) are ineligible for funding under this intake. Additionally, costs for land acquisition, infrastructure for tourism or facilities home to a professional sports team, and any project already nominated to the federal government under another ICIP stream are ineligible under the COVID stream.

Municipalities will not be required to cost-share under this stream. The federal government will cover 80% of the total eligible costs associated with any approved project and Ontario will cover 20%, however, total eligible costs for all submitted projects cannot exceed your municipal allocation noted above.

Municipalities will have the opportunity to submit projects for review and approval, but eligible costs associated with any given project cannot exceed \$10 million.

There will be a project cap based on your municipal allocation:

- 1 project submission for those receiving a maximum of \$100,000;
- 2 project submissions for those receiving \$100,001 to a maximum of \$500,000; and,
- 5 project submissions for those receiving \$500,001 and above.

Projects are limited to one of four categories as outlined by the federal government in the list in appendix B. Please contact our delivery team (email below) if you have questions about this. Municipalities can bundle various assets, within one of the four categories, under one project submission.

The federal timelines of this program require all parties to work together quickly to implement funding. Applications will be reviewed and prioritized by the province based on a rolling intake (i.e. first-come, first-served), but the following deadlines will apply:

- Applications for single projects must be submitted to the province through the Transfer Payment Ontario (TPON) system by December 21, 2020;
- Applications for multiple projects must be submitted to the province through the Transfer Payment Ontario (TPON) system by January 7, 2021;
- Projects must have started construction by September 30, 2021; and,
- Projects must have completed construction by December 31, 2021; except for remote communities which will have until December 31, 2022 (see below).

Only projects that meet the above criteria, as well as those that will follow in the provincial program guidelines will be considered for nomination by the Province to the federal government. No deadline extensions will be considered. If you do not submit your application on time, or your project does not start and/or complete by the deadlines required by the federal government, you will lose any opportunity to access this funding allocation.

As per federal parameters, remote communities will receive additional time and have until December 31, 2022 to complete project construction. Communities who fall under this definition, as per the Canada-Ontario Integrated Bilateral Agreement, are outlined in the attached in Appendix A.

**Application materials (i.e. application forms, program guidelines and federal Environmental Assessment/Duty to Consult forms) will become available on the TPON website once the stream has officially launched the week of November 16th.** Please check back on the site for updates in the coming weeks.

If you have questions about your municipality's allocation, program eligibility, getting prepared for project submission or would like a copy of this communication in French, please contact [ICIPCOVID@ontario.ca](mailto:ICIPCOVID@ontario.ca) for support.

We look forward to working with you as you submit projects.

Sincerely,

Trevor Fleck  
A/Director, Intergovernmental Policy and Delivery Branch  
Ministry of Infrastructure

**APPENDIX A: REMOTE COMMUNITIES**

<b>#</b>	<b>Name</b>	<b>Remote Community (Y/N)</b>
1	City of Barrie	No
2	City of Belleville	No
3	City of Brampton	No
4	City of Brantford	No
5	City of Brockville	No
6	City of Burlington	No
7	City of Cambridge	No
8	City of Clarence–Rockland	No
9	City of Cornwall	No
10	City of Dryden	No
11	City of Elliot Lake	No
12	City of Greater Sudbury	No
13	City of Guelph	No
14	City of Hamilton	No
15	City of Kawartha Lakes	No
16	City of Kenora	No
17	City of Kingston	No
18	City of Kitchener	No
19	City of London	No
20	City of Markham	No
21	City of Mississauga	No
22	City of Niagara Falls	No
23	City of North Bay	No
24	City of Orillia	No
25	City of Oshawa	No
26	City of Ottawa	No
27	City of Owen Sound	No
28	City of Pembroke	No
29	City of Peterborough	No
30	City of Pickering	No
31	City of Port Colborne	No
32	City of Quinte West	No
33	City of Richmond Hill	No
34	City of Sarnia	No
35	City of Sault Ste. Marie	No
36	City of St. Catharines	No

37	City of St. Thomas	No
38	City of Stratford	No
39	City of Temiskaming Shores	No
40	City of Thorold	No
41	City of Thunder Bay	No
42	City of Timmins	No
43	City of Toronto	No
44	City of Vaughan	No
45	City of Waterloo	No
46	City of Welland	No
47	City of Windsor	No
48	City of Woodstock	No
49	County of Brant	No
50	County of Bruce	No
51	County of Dufferin	No
52	County of Elgin	No
53	County of Essex	No
54	County of Frontenac	No
55	County of Grey	No
56	County of Haliburton	No
57	County of Hastings	No
58	County of Huron	No
59	County of Lambton	No
60	County of Lanark	No
61	County of Lennox & Addington	No
62	County of Middlesex	No
63	County of Northumberland	No
64	County of Oxford	No
65	County of Perth	No
66	County of Peterborough	No
67	County of Prince Edward	No
68	County of Renfrew	No
69	County of Simcoe	No
70	County of Wellington	No
71	District Municipality of Muskoka	No
72	Haldimand County	No
73	Loyalist Township	No
74	Municipality of Arran-Elderslie	No
75	Municipality of Bayham	No

76	Municipality of Bluewater	No
77	Municipality of Brighton	No
78	Municipality of Brockton	No
79	Municipality of Brooke-Alvinston	Yes
80	Municipality of Callander	Yes
81	Municipality of Calvin	Yes
82	Municipality of Casselman	Yes
83	Municipality of Central Elgin	No
84	Municipality of Central Huron	No
85	Municipality of Central Manitoulin	Yes
86	Municipality of Centre Hastings	Yes
87	Municipality of Charlton and Dack	Yes
88	Municipality of Chatham-Kent	No
89	Municipality of Clarington	No
90	Municipality of Dutton-Dunwich	Yes
91	Municipality of Dysart et al	No
92	Municipality of East Ferris	Yes
93	Municipality of Faraday	Yes
94	Municipality of French River	Yes
95	Municipality of Gordon/Barrie Island	Yes
96	Municipality of Greenstone	Yes
97	Municipality of Grey Highlands	No
98	Municipality of Hastings Highlands	Yes
99	Municipality of Highlands East	Yes
100	Municipality of Huron East	No
101	Municipality of Huron Shores	Yes
102	Municipality of Killarney	Yes
103	Municipality of Kincardine	No
104	Municipality of Lambton Shores	No
105	Municipality of Leamington	No
106	Municipality of Machin	yes
107	Municipality of Magnetawan	Yes
108	Municipality of Markstay-Warren	Yes
109	Municipality of Marmora and Lake	Yes
110	Municipality of Mattawan	Yes
111	Municipality of McDougall	Yes
112	Municipality of Meaford	No
113	Municipality of Middlesex Centre	No
114	Municipality of Mississippi Mills	No

115	Municipality of Morris-Turnberry	Yes
116	Municipality of Neebing	Yes
117	Municipality of North Grenville	No
118	Municipality of North Middlesex	No
119	Municipality of North Perth	No
120	Municipality of Northern Bruce Peninsula	Yes
121	Municipality of Oliver Paipoonge	No
122	Municipality of Port Hope	No
123	Municipality of Powassan	Yes
124	Municipality of Red Lake	Yes
125	Municipality of Shuniah	Yes
126	Municipality of Sioux Lookout	No
127	Municipality of South Bruce	No
128	Municipality of South Dundas	No
129	Municipality of South Huron	No
130	Municipality of Southwest Middlesex	No
131	Municipality of St. Charles	Yes
132	Municipality of Strathroy-Caradoc	No
133	Municipality of Temagami	Yes
134	Municipality of Thames Centre	No
135	Municipality of Trent Hills	No
136	Municipality of Trent Lakes	No
137	Municipality of Tweed	No
138	Municipality of Wawa	Yes
139	Municipality of West Elgin	Yes
140	Municipality of West Grey	No
141	Municipality of West Nipissing	No
142	Municipality of West Perth	No
143	Municipality of Whitestone	Yes
144	Norfolk County	No
145	Regional Municipality of Durham	No
146	Regional Municipality of Halton	No
147	Regional Municipality of Niagara	No
148	Regional Municipality of Peel	No
149	Regional Municipality of Waterloo	No
150	Regional Municipality of York	No
151	Tay Valley Township	No
152	The Nation Municipality	No
153	Town of Ajax	No

154	Town of Amherstburg	No
155	Town of Arnprior	No
156	Town of Atikokan	Yes
157	Town of Aurora	No
158	Town of Aylmer	No
159	Town of Bancroft	Yes
160	Town of Blind River	Yes
161	Town of Bracebridge	No
162	Town of Bradford West Gwillimbury	No
163	Town of Bruce Mines	Yes
164	Town of Caledon	No
165	Town of Carleton Place	No
166	Town of Cobalt	Yes
167	Town of Cobourg	No
168	Town of Cochrane	No
169	Town of Collingwood	No
170	Town of Deep River	Yes
171	Town of Deseronto	Yes
172	Town of East Gwillimbury	No
173	Town of Englehart	Yes
174	Town of Erin	No
175	Town of Espanola	Yes
176	Town of Essex	No
177	Town of Fort Erie	No
178	Town of Fort Frances	No
179	Town of Gananoque	No
180	Town of Georgina	No
181	Town of Goderich	No
182	Town of Gore Bay	Yes
183	Town of Grand Valley	Yes
184	Town of Gravenhurst	No
185	Town of Greater Napanee	No
186	Town of Grimsby	No
187	Town of Halton Hills	No
188	Town of Hanover	No
189	Town of Hawkesbury	No
190	Town of Hearst	No
191	Town of Huntsville	No
192	Town of Ingersoll	No



193	Town of Innisfil	No
194	Town of Iroquois Falls	Yes
195	Town of Kapuskasing	No
196	Town of Kearney	Yes
197	Town of Kingsville	No
198	Town of Kirkland Lake	No
199	Town of Lakeshore	No
200	Town of LaSalle	No
201	Town of Latchford	Yes
202	Town of Laurentian Hills	Yes
203	Town of Lincoln	No
204	Town of Marathon	Yes
205	Town of Mattawa	Yes
206	Town of Midland	No
207	Town of Milton	No
208	Town of Minto	No
209	Town of Mono	No
210	Town of Moosonee	Yes
211	Town of New Tecumseth	No
212	Town of Newmarket	No
213	Town of Niagara-on-the-Lake	No
214	Town of Northeastern Manitoulin & The Islands	Yes
215	Town of Oakville	No
216	Town of Orangeville	No
217	Town of Parry Sound	No
218	Town of Pelham	No
219	Town of Penetanguishene	No
220	Town of Perth	No
221	Town of Petawawa	No
222	Town of Petrolia	No
223	Town of Plympton-Wyoming	No
224	Town of Prescott	Yes
225	Town of Rainy River	Yes
226	Town of Renfrew	No
227	Town of Saugeen Shores	No
228	Town of Shelburne	No
229	Town of Smiths Falls	No
230	Town of Smooth Rock Falls	Yes
231	Town of South Bruce Peninsula	No

232	Town of Spanish	Yes
233	Town of St. Marys	No
234	Town of Tecumseh	No
235	Town of the Blue Mountains	No
236	Town of Thessalon	Yes
237	Town of Tillsonburg	No
238	Town of Wasaga Beach	No
239	Town of Whitby	No
240	Town of Whitchurch-Stouffville	No
241	Township of Addington Highlands	Yes
242	Township of Adelaide-Metcalfe	Yes
243	Township of Adjala-Tosorontio	No
244	Township of Admaston/Bromley	Yes
245	Township of Alberton	Yes
246	Township of Alfred and Plantagenet	No
247	Township of Algonquin Highlands	Yes
248	Township of Alnwick/Haldimand	No
249	Township of Amaranth	Yes
250	Township of Armour	Yes
251	Township of Armstrong	Yes
252	Township of Ashfield-Colborne-Wawanosh	No
253	Township of Asphodel-Norwood	Yes
254	Township of Assiginack	Yes
255	Township of Athens	Yes
256	Township of Augusta	No
257	Township of Baldwin	Yes
258	Township of Beckwith	No
259	Township of Billings	Yes
260	Township of Black River-Matheson	Yes
261	Township of Blandford-Blenheim	No
262	Township of Bonfield	Yes
263	Township of Bonnechere Valley	Yes
264	Township of Brethour	Yes
265	Township of Brock	No
266	Township of Brudenell, Lyndoch and Raglan	Yes
267	Township of Burpee and Mills	Yes
268	Township of Carling	Yes
269	Township of Carlow/Mayo	Yes
270	Township of Casey	Yes

271	Township of Cavan Monaghan	No
272	Township of Central Frontenac	Yes
273	Township of Centre Wellington	No
274	Township of Chamberlain	Yes
275	Township of Champlain	No
276	Township of Chapleau	Yes
277	Township of Chapple	Yes
278	Township of Chatsworth	No
279	Township of Chisholm	Yes
280	Township of Clearview	No
281	Township of Cockburn Island	Yes
282	Township of Coleman	Yes
283	Township of Conmee	Yes
284	Township of Cramahe	No
285	Township of Dawn-Euphemia	Yes
286	Township of Dawson	Yes
287	Township of Dorion	Yes
288	Township of Douro–Dummer	No
289	Township of Drummond–North Elmsley	No
290	Township of Dubreuilville	Yes
291	Township of Ear Falls	Yes
292	Township of East Garafraxa	Yes
293	Township of East Hawkesbury	Yes
294	Township of East Zorra-Tavistock	No
295	Township of Edwardsburgh/Cardinal	No
296	Township of Elizabethtown-Kitley	No
297	Township of Emo	Yes
298	Township of Enniskillen	Yes
299	Township of Essa	No
300	Township of Ewanturel	Yes
301	Township of Fauquier-Strickland	Yes
302	Township of Front of Yonge	Yes
303	Township of Frontenac Islands	Yes
304	Township of Gauthier	Yes
305	Township of Georgian Bay	Yes
306	Township of Georgian Bluffs	No
307	Township of Gillies	Yes
308	Township of Greater Madawaska	Yes
309	Township of Guelph/Eramosa	No

310	Township of Hamilton	No
311	Township of Harley	Yes
312	Township of Harris	Yes
313	Township of Havelock–Belmont–Methuen	Yes
314	Township of Hilliard	Yes
315	Township of Hilton	Yes
316	Township of Hornepayne	Yes
317	Township of Horton	Yes
318	Township of Howick	Yes
319	Township of Hudson	Yes
320	Township of Huron-Kinloss	No
321	Township of Ignace	Yes
322	Township of James	Yes
323	Township of Jocelyn	Yes
324	Township of Johnson	Yes
325	Township of Joly	Yes
326	Township of Kerns	Yes
327	Township of Killaloe, Hagarty and Richards	Yes
328	Township of King	No
329	Township of La Vallee	Yes
330	Township of Laird	Yes
331	Township of Lake of Bays	Yes
332	Township of Lake of the Woods	Yes
333	Township of Lanark Highlands	No
334	Township of Larder Lake	Yes
335	Township of Laurentian Valley	No
336	Township of Leeds and the Thousand Islands	No
337	Township of Limerick	Yes
338	Township of Lucan-Biddulph	Yes
339	Township of Macdonald Meredith and Aberdeen Additional	Yes
340	Township of Machar	Yes
341	Township of Madawaska Valley	Yes
342	Township of Madoc	Yes
343	Township of Malahide	No
344	Township of Manitouwadge	Yes
345	Township of Mapleton	No
346	Township of Matachewan	Yes
347	Township of Mattice - Val Cote	Yes
348	Township of McGarry	Yes

349	Township of McKellar	Yes
350	Township of McMurrich/Monteith	Yes
351	Township of McNab/Braeside	No
352	Township of Melancthon	Yes
353	Township of Minden Hills	No
354	Township of Montague	Yes
355	Township of Moonbeam	Yes
356	Township of Morley	Yes
357	Township of Mulmur	Yes
358	Township of Muskoka Lakes	No
359	Township of Nairn and Hyman	Yes
360	Township of Nipigon	Yes
361	Township of Nipissing	Yes
362	Township of North Algona Wilberforce	Yes
363	Township of North Dumfries	No
364	Township of North Dundas	No
365	Township of North Frontenac	Yes
366	Township of North Glengarry	No
367	Township of North Huron	Yes
368	Township of North Kawartha	Yes
369	Township of North Stormont	No
370	Township of Norwich	No
371	Township of O'Connor	Yes
372	Township of Opatatika	Yes
373	Township of Oro-Medonte	No
374	Township of Otonabee-South Monaghan	No
375	Township of Papineau-Cameron	Yes
376	Township of Pelee	Yes
377	Township of Perry	Yes
378	Township of Perth East	No
379	Township of Perth South	Yes
380	Township of Pickle Lake	Yes
381	Township of Plummer Additional	Yes
382	Township of Prince	Yes
383	Township of Puslinch	No
384	Township of Ramara	No
385	Township of Red Rock	Yes
386	Township of Rideau Lakes	No
387	Township of Russell	No

388	Township of Ryerson	Yes
389	Township of Sables-Spanish Rivers	Yes
390	Township of Schreiber	Yes
391	Township of Scugog	No
392	Township of Seguin	Yes
393	Township of Selwyn	No
394	Township of Severn	No
395	Township of Sioux Narrows-Nestor Falls	Yes
396	Township of South Algonquin	Yes
397	Township of South Frontenac	No
398	Township of South Glengarry	No
399	Township of South Stormont	No
400	Township of Southgate	No
401	Township of South-west Oxford	No
402	Township of Southwold	Yes
403	Township of Springwater	No
404	Township of St. Clair	No
405	Township of St. Joseph	Yes
406	Township of Stirling-Rawdon	Yes
407	Township of Stone Mills	No
408	Township of Strong	Yes
409	Township of Tarbutt	Yes
410	Township of Tay	No
411	Township of Tehkummah	Yes
412	Township of Terrace Bay	Yes
413	Township of The Archipelago	Yes
414	Township of The North Shore	Yes
415	Township of Tiny	No
416	Township of Tudor and Cashel	Yes
417	Township of Tyendinaga	Yes
418	Township of Uxbridge	No
419	Township of Val Rita-Harty	Yes
420	Township of Wainfleet	No
421	Township of Warwick	Yes
422	Township of Wellesley	No
423	Township of Wellington North	No
424	Township of West Lincoln	No
425	Township of White River	Yes
426	Township of Whitewater Region	No

427	Township of Wilmot	No
428	Township of Wollaston	Yes
429	Township of Woolwich	No
430	Township of Zorra	No
431	United Counties of Leeds and Grenville	No
432	United Counties of Prescott and Russell	No
433	United Counties of Stormont, Dundas and Glengarry	No
434	United Townships of Head, Clara and Maria	Yes
435	Village of Burk's Falls	Yes
436	Village of Hilton Beach	Yes
437	Village of Merrickville–Wolford	Yes
438	Village of Newbury	Yes
439	Village of Oil Springs	Yes
440	Village of Point Edward	Yes
441	Village of South River	Yes
442	Village of Sundridge	Yes
443	Village of Thornloe	Yes
444	Village of Westport	Yes

**APPENDIX B: COVID-19 RESILIENCE INFRASTRUCTURE STREAM - PROJECT ELIGIBILITY CRITERIA**

**Category 1: Retrofits, repairs and upgrades for municipal, provincial, territorial and indigenous buildings, health infrastructure and schools.**

<b>Eligible Asset Type</b>	<b>Asset Sub-types</b>
Municipal (local government) and provincial/territorial/Indigenous buildings	<ul style="list-style-type: none"> <li>• Administrative buildings</li> <li>• Fire halls</li> <li>• Police stations</li> <li>• Maintenance facilities</li> <li>• Physical Plants</li> <li>• Public works buildings (e.g. transformer sub-stations, water treatments facilities, hazardous waste disposal facilities)</li> <li>• Food safety infrastructure (committee freezers, green houses etc.)</li> <li>• Any other municipal (local government) and provincial/territorial/indigenous buildings that deliver or provide services or programming.</li> </ul>
Health infrastructure	<ul style="list-style-type: none"> <li>• Hospitals</li> <li>• Morgues</li> <li>• Nursing homes and senior citizen homes</li> <li>• Long-term care facilities</li> <li>• Wellness centres</li> <li>• Paramedic Services facility</li> <li>• Health centres, clinics and other health care buildings</li> <li>• Community interest facility e.g. mental health and addiction centres</li> <li>• Rehabilitation centres</li> <li>• Youth services facilities</li> <li>• Social and supportive housing</li> <li>• Paramedic and support vehicles</li> </ul>
Educational Infrastructure	<ul style="list-style-type: none"> <li>• Day care facilities</li> <li>• Schools (e.g. high school, college)</li> <li>• Adult education facilities</li> <li>• Playgrounds</li> <li>• Universities</li> </ul>



	<ul style="list-style-type: none"> <li>• Sports facilities</li> <li>• Computer labs and web infrastructure</li> <li>• School theatres</li> <li>• School libraries</li> <li>• Performing arts centres</li> <li>• Colleges</li> <li>• Research centres</li> <li>• Student housing</li> <li>• Student services buildings</li> <li>• Agricultural education infrastructure (barns, green houses, etc.)</li> </ul>
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**Category 2: COVID-19 Resilience Infrastructure, including measures to support physical distancing.**

<b>Eligible Asset Type</b>	<b>Asset Sub-types</b>
Build or modify infrastructure to respond to the Covid-19 pandemic	<ul style="list-style-type: none"> <li>• Safety retrofits for public sector buildings</li> <li>• Safety retrofits for rolling stock</li> <li>• New builds, retrofits, repairs or rebuilds of social housing, long-term care facilities, seniors' homes or temporary housing (shelters) to support new safety measures or physical distancing</li> <li>• Expand single rooms within existing hospitals</li> <li>• Separation infrastructure for infectious disease care from other care (e.g., COVID-19 wards and dedicated facilities)</li> <li>• Modular field hospitals, mobile ICU units or other equipment to facilitate rapid expansion of intensive care capacity</li> <li>• Renovate public facilities to serve as designated hospital overflow sites</li> <li>• Emergency vehicles</li> <li>• Security support vehicles</li> <li>• Barriers</li> <li>• Passenger safety improvements</li> <li>• Driver safety improvements (barriers etc.)</li> <li>• Video screens and PA systems for announcements</li> <li>• Automatic vehicle location technology</li> </ul>

	<ul style="list-style-type: none"> <li>• Security enhancements</li> <li>• Food security infrastructure</li> </ul>
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**Category 3: Active transportation infrastructure, including parks, trails, foot bridges, bike lanes and multi-use paths.**

<b>Eligible Asset Type</b>	<b>Asset Sub-types</b>
Active transportation infrastructure	<ul style="list-style-type: none"> <li>• Parks trails and multi-use paths</li> <li>• Bike and pedestrian lanes on existing or new roads or highways</li> <li>• Sidewalks</li> <li>• Footpaths and foot bridges</li> <li>• Active transportation support facility (e.g. bike parking/storage)</li> <li>• Street and park furniture (e.g. benches, shade areas, planters)</li> </ul>

**Category 4: Disaster mitigation and adaptation infrastructure, including natural infrastructure, flood and fire mitigation, and tree planting and related infrastructure.**

<b>Eligible Asset Type</b>	<b>Asset Sub-types</b>
Climate Change, natural disasters, extreme weather	<p><b>Natural:</b></p> <ul style="list-style-type: none"> <li>• Forest</li> <li>• Shoreline vegetation</li> <li>• Green Roofs</li> <li>• Bioswales/rain gardens</li> <li>• Aquifer</li> <li>• Wetland restoration</li> </ul> <p><b>Structural:</b></p> <ul style="list-style-type: none"> <li>• Barriers</li> <li>• Dams</li> <li>• Dykes</li> <li>• Drainage canals</li> <li>• Floodways</li> <li>• Man-made wetlands</li> <li>• Retaining walls and other shoreline protection such as rock revetment</li> </ul>

	<ul style="list-style-type: none"><li>• Seawalls and breakwaters</li><li>• Weirs</li><li>• Pump station (to increase hydraulic capacity and reduce flooding)</li></ul>
Floods and Fires	<ul style="list-style-type: none"><li>• Barriers</li><li>• Dams</li><li>• Dykes</li><li>• Drainage canals</li><li>• Floodways</li><li>• Man-made wetlands</li><li>• Retaining walls and other shoreline protection such as rock revetment</li><li>• Seawalls and breakwaters</li><li>• Weirs</li><li>• Pump station (to increase hydraulic capacity and reduce flooding)</li></ul>
Assets associated with afforestation and reforestation	<ul style="list-style-type: none"><li>• Tree planting projects</li><li>• Coordination or distribution centres</li><li>• Nurseries</li><li>• Greenhouses</li><li>• Access roads and bridges (that provide access to areas where tree planting will take place)</li></ul>

Corporation of the Municipality of Calvin  
 Council/Board Report By Dept-(Unpaid)



AP5130

Page : 1

Date : Nov 05, 2020

Time : 3:37 pm

Supplier : 0000000 To PT00000007  
 Batch : All  
 Department : All

Cash Requirement Date : 05-Nov-2020  
 Bank : 099 To 1  
 Class : All

Supplier	Supplier Name				Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
<b>DEPARTMENT 0101</b>	<b>ADMINISTRATION</b>							
<b>13035</b>	<b>NORTHERN BUSINESS SOLUTIONS</b>							
AR684562	3rd QTR 2020 Meter Read for Copier				124	15-Oct-2020	05-Nov-2020	
1-5-0101-117				COPIER EXPENSES				484.43
<b>13040</b>	<b>NORTHERN COMMUNICATIONS</b>							
20947-11012021	Base Rate for November 2020				124	01-Nov-2020	05-Nov-2020	
1-5-0101-101				MATERIALS AND SUPPLIES - ADMIN				107.49
<b>18011</b>	<b>RECEIVER GENERAL FOR CANADA</b>							
OCT 2020 REM	October 2020 Remittance				124	05-Nov-2020	05-Nov-2020	
1-2-0101-331				RECEIVER GENERAL DEDUCTIONS				7,422.67
<b>19021</b>	<b>SPECTRUM GROUP</b>							
C1154679	November 2020 WIFI				124	01-Nov-2020	05-Nov-2020	
1-5-0101-115				COMPUTER EXPENSES				350.30
<b>20036</b>	<b>TRANS CANADA SAFETY</b>							
17296	Annual Extinguisher Check & Testing				124	27-Oct-2020	05-Nov-2020	
1-5-0101-174				HEALTH AND SAFETY				433.06
<b>Department Total :</b>								<b>8,797.95</b>

<b>DEPARTMENT 0102</b>	<b>ACCOUNTS RECEIVABLE</b>							
<b>22000</b>	<b>CENTRALSQUARE - VADIM COMPUTER</b>							
297127	Prepaid 2021 Computer Support				124	03-Nov-2020	05-Nov-2020	
1-1-0102-290				PREPAID EXPENSES				8,638.32
<b>Department Total :</b>								<b>8,638.32</b>

<b>DEPARTMENT 0200</b>	<b>FIRE PROTECTION</b>							
<b>02006</b>	<b>BERT'S AUTOMOTIVE REPAIRS</b>							
730788	PT#1 Annual Inspection				124	14-Oct-2020	05-Nov-2020	
1-5-0200-102				VEHICLE/MILEAGE EXPENSE - FIRE				282.50
730791	PT#2 Annual Inspection				124	15-Oct-2020	05-Nov-2020	
1-5-0200-102				VEHICLE/MILEAGE EXPENSE - FIRE				282.50
<b>06079</b>	<b>FERN'S DELIVERY</b>							
2019291	Courier from Graff				124	30-Oct-2020	05-Nov-2020	
1-5-0200-106				MISCELLANEOUS-FIRE				16.95
<b>08020</b>	<b>HEARTZAP SERVICES INC.</b>							
2902	First Aid Training Kit				124	27-Oct-2020	05-Nov-2020	
1-5-0200-138				TRAINING - FIRE				206.55
<b>08090</b>	<b>HUARDS FRESHMART</b>							
201019	Pop for Firehall				124	19-Oct-2020	05-Nov-2020	
1-5-0200-106				MISCELLANEOUS-FIRE				67.69
<b>Department Total :</b>								<b>856.19</b>

<b>DEPARTMENT 0400</b>	<b>ENVIRONMENTAL</b>							
<b>03027</b>	<b>SGS CANADA INC.</b>							
11374303	Lab Cost- Fall Monitoring				124	30-Oct-2020	05-Nov-2020	
1-5-0400-146				MONITORING OF WELLS				3,003.54
<b>12913</b>	<b>MILLER WASTE SYSTEMS</b>							
501-000021533	Dump & Return, Container Fees - Oct 2020				124	31-Oct-2020	05-Nov-2020	
1-5-0400-175				BLUE BOX RECYCLING COSTS				1,128.61
<b>Department Total :</b>								<b>4,132.15</b>

<b>DEPARTMENT 0700</b>	<b>RECREATION</b>							
<b>20035</b>	<b>TRANS CANADA STORE &amp; RES</b>							
0000402152	Balance for Dishwasher				124	04-Nov-2020	05-Nov-2020	
1-5-0700-135				BUILDING MAINTENANCE				2,278.21
<b>Department Total :</b>								<b>2,278.21</b>

Corporation of the Municipality of Calvin  
 Council/Board Report By Dept-(Unpaid)



AP5130

Page : 2

Date : Nov 05, 2020

Time : 3:37 pm

Supplier : 0000000 To PT00000007

Batch : All

Department : All

Cash Requirement Date : 05-Nov-2020

Bank : 099 To 1

Class : All

Supplier	Supplier Name				Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 0900	BUILDING							
20014	TOWNSHIP OF PAPINEAU/CAMERON							
2020-32	CBO Services - Oct 2020				124	05-Nov-2020	05-Nov-2020	2,494.93
1-5-0900-110				CBO/INSPECTION SERVICES - BUILDING				
<b>Department Total :</b>								<b>2,494.93</b>
<b>Unpaid Total :</b>								<b>27,197.75</b>

Total Unpaid for Approval :	27,197.75
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	0.00
<b>Grand Total ITEMS for Approval :</b>	<b>27,197.75</b>